

Town of Isle La Motte
Selectboard Special Meeting Minutes
May 13th , 2026

PRESENT: Chair, Cary Sandvig, Vice-Chair, Peter Brzozowy, Joe Deller, Meredith Vincent, **VIA ZOOM:** Sylvia Jensen, Michael Simanskas, Erin Gilligan

Call to Order – Meeting was called to order at 6:01 PM by Chair, Cary Sandvig

Additions/Adjustments to Agenda - Two additions were requested

- Addition #1 – Peter Brzozowy requested to talk about the purchase of four desks for the town office.
- Addition #2 – Joe Deller requested feedback from the other Selectboard members about an email that he sent. – Some of the other Board members hadn't had a chance to read the email so this topic was discarded.

Administration - Nothing on this agenda

Addition #1 was addressed here –

- Vice-Chair, Peter Brzozowy, on behalf of Town Clerk, Vickie, Town Treasurer, Mary LaBrecque and Assistant Town Clerk, Karen Brunner requested that the Board discuss the purchase of four desks for use in the town office.
- Assistant Town Clerk, Karen Brunner located four desks on the State warehouse site and requested that Peter request that the Selectboard authorize the expenditure of \$635 to purchase them.
- Photos of the desks were passed around for the Selectboard to see.
- There was some discussion about funds being available in the budget.
- Peter Brzozowy motioned to approve the expenditure of \$635 for the purchase of four desks from the State warehouse, contingent on the funds being available in the budget – seconded by Joe Deller – all in favor – motion carried..
- Peter will confirm with Treasurer, Mary LaBrecque the availability of the funds in the budget and inform the Town Clerk, Vickie Buswell of the decision.

Town Business

- Discuss ordinances from TPC
- Town Roads, Bridges and Culverts Ordinance
 - There was some discussion about some additional verbiage as well as typos that were found.
 - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.

- This will be added to the agenda for 05/20/2026 for final approval.
- Right of Way Ordinance for Town Roads
 - There was some discussion about some additional verbiage as well as typos that were found.
 - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.
 - This will be added to the agenda for 05/20/2026 for final approval.
- Signage Ordinance
 - There was some discussion about some additional verbiage as well as typos that were found.
 - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.
 - This will be added to the agenda for 05/20/2026 for final approval.
- Personnel Policy discussion/finalization
 - There was some discussion about some additional verbiage as well as typos that were found.
 - There were multiple items that needed to be reviewed – state rules will apply to some of these items.
 - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the policy and send it to the Selectboard for review.
 - This will be added to a future agenda date to be determined.
 - Discuss NRPC suggested grants and projects for town hall improvement
 - The list of grants was previewed by the Selectboard, and they agreed that there were some beneficial grants on the list.
 - The Selectboard discussed a couple of grants that may be useful to other groups in the town, such as the library.
- No decisions were made at this meeting and it will be a topic on a future agenda.

Other Business - No other business was discussed at this meeting.

Adjourn – At 8:08 PM Vice-Chair, Peter Brzozowy motioned to adjourn – seconded by Joe Deller – all in favor – motion carried – meeting adjourned.

Respectfully submitted by,

Donna L. Bohannon

Assistant to the Selectboard / Selectboard Clerk

Cary Sandvig - Chair _____

Peter Brzozowy – Vice-Chair _____

Joe Deller _____

MaryCatherine Graziano _____

Meredith Vincent _____

1.