

**Town of Isle La Motte**  
**Selectboard Special Meeting Minutes**  
**May 13<sup>th</sup> , 2026**

**PRESENT:** Chair, Cary Sandvig, Vice-Chair, Peter Brzozowy, Joe Deller, Meredith Vincent, **VIA ZOOM:** Sylvia Jensen, Michael Simanskas, Erin Gilligan

**Call to Order** – Meeting was called to order at 6:01 PM by Chair, Cary Sandvig

**Additions/Adjustments to Agenda** - Two additions were requested

- Addition #1 – Peter Brzozowy requested to talk about the purchase of four desks for the town office.
- Addition #2 – Joe Deller requested feedback from the other Selectboard members about an email that he sent. –

Some of the other Board members hadn't had a chance to read the email so this topic was discarded.

**Administration** - Nothing on this agenda

Addition #1 was addressed here –

- Vice-Chair, Peter Brzozowy, on behalf of Vickie, Mary and Karen requested that the Board discuss the purchase of four desks for use in the town office.
- Assistant Town Clerk, Karen Brunner located four desks on the State warehouse site and requested that Peter request that the Selectboard authorize the expenditure of \$635 to purchase them.
- Photos of the desks were passed around for the Selectboard to see.
- There was some discussion about funds being available in the budget.
- Peter Brzozowy motioned to approve the expenditure of \$635 for the purchase of four desks from the State warehouse, contingent on the funds being available in the budget.
- Peter will confirm with Treasurer, Mary LaBrecque the availability of the funds in the budget and inform the Town Clerk, Vickie Buswell of the decision.

**Town Business**

- Discuss ordinances from TPC
  - Town Roads, Bridges and Culverts Ordinance
    - There was some discussion about some additional verbiage as well as typos that were found.
    - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.
    - This will be added to the agenda for 05/20/2026 for final approval.
  - Right of Way Ordinance for Town Roads
    - There was some discussion about some additional verbiage as well as typos that were found.
    - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.

- This will be added to the agenda for 05/20/2026 for final approval.
- Signage Ordinance
  - There was some discussion about some additional verbiage as well as typos that were found.
  - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the ordinance and send it to the Selectboard for final review.
  - This will be added to the agenda for 05/20/2026 for final approval.
- Personnel Policy discussion/finalization
  - There was some discussion about some additional verbiage as well as typos that were found.
  - There were multiple items that needed to be reviewed – state rules will apply to some of these items.
  - Selectboard Assistant Donna Bohannon took notes on changes and alterations, will make the necessary changes to the policy and send it to the Selectboard for review.
  - This will be added to a future agenda date to be determined.
- Discuss NRPC suggested grants and projects for town hall improvement
  - The list of grants was previewed by the Selectboard, and they agreed that there were some beneficial grants on the list.
  - The Selectboard discussed a couple of grants that may be useful to other groups in the town, such as the library.
  - No decisions were made at this meeting and it will be a topic on a future agenda.

Other Business - No other business was discussed at this meeting.

Adjourn – At 8:08 PM Vice-Chair, Peter Brzozowy motioned to adjourn – seconded by Joe Deller – all in favor – motion carried – meeting adjourned.

Respectfully submitted by,

Donna L. Bohannon

Assistant to the Selectboard / Selectboard Clerk

Cary Sandvig - Chair \_\_\_\_\_

Peter Brzozowy – Vice-Chair \_\_\_\_\_

Joe Deller \_\_\_\_\_

MaryCatherine Graziano \_\_\_\_\_

Meredith Vincent \_\_\_\_\_