

**Town of Isle La Motte**  
**Selectboard Special Meeting Minutes**  
**April 15<sup>th</sup>, 2026**

**PRESENT:** Chair, Cary Sandvig, Vice-Chair, Peter Brzozowy, Mary-Catherine Graziano, Joe Deller, Cemetery Commissioner, Cathy Tudhope, Sylvia Jensen, Selectboard Clerk, Donna Bohannon

**VIA ZOOM:** Andrea Carbone, Michelle Murray, Erin Gilligan, Allison Nowak

Call to Order – Meeting was called to order at 6:00 PM by Chair, Cary Sandvig

Additions/Adjustments to Agenda – Board Clerk, Donna Bohannon brought two items to the attention of all present

- Adjustment #1 – The mowing bids will be opened at the very end of the meeting after “postage allowance” is addressed.
- Adjustment #2 – The two sets of minutes listed were approved at a previous meeting. The minutes from the 04/06/2026 meeting need to be approved.
- No objections from the Board about these adjustments.

Administration

- Peter Brzozowy motioned to approve the minutes from the 04/06/2026 Regular Selectboard meeting – seconded by Joe Deller all in favor – motion carried.
- Warrants for payroll + payables – review/approve – two warrants were reviewed and approved as follows:
  - Warrant dated 04/15/2026 in the amount of \$40,237.53 – Peter Brzozowy motioned to approve the warrant as presented -seconded by Joe Deller – all in favor – motion carried.
  - Warrant dated 04/08/2026 in the amount of \$1,607.38 - Peter Brzozowy motioned to approve the warrant as presented -seconded by Joe Deller – all in favor – motion carried.

Town Business

- 250<sup>th</sup> – Update on Humanities grant -
  - Chair, Cary Sandvig explained to all present that the 250<sup>th</sup> celebration group was awarded a humanities grant in the amount of \$5,000 to be used for equipment and supplies, advertising, printing and reproduction, entertainment and transportation related to the 250<sup>th</sup> celebration.
  - There was some discussion about the logistics of the grant and Andrea Carbone explained that the group would handle the logistics and keep the Selectboard up to date on all aspects of the grant.
  - Peter Brzozowy motioned to approve and authorize the Chair, Cary Sandvig to sign the grant agreement – seconded by Joe Deller – all in favor – motion carried.
  - Cary Sandvig signed the paper copy.
  - Andrea Carbone informed all present that the grant required an electronic signature.
  - Mary-Catherine Graziano motioned to empower Andrea Carbone to e-sign the agreement and return it to the granting agency – seconded by Joe Deller – all in favor – motion carried.
- Adjustment #1 was addressed here - Postage Allowance - would the Town be able to support providing stamps for correspondence related to fundraising?
  - Andrea Carbone explained to all present that the volunteers for the 250<sup>th</sup> celebration would like the town to authorize postage expenses for minimal mailings to residents, either requesting donations, or thank you notes for donations.
  - There was some discussion about what area of the budget the expenses would be posted against, and it was ultimately agreed that it would be at the discretion of the Treasurer.
  - Mary-Catherine Graziano motioned to approve the expense of postage for the 250<sup>th</sup> celebration group – seconded by Joe Deller – all in favor – motion carried.
- Open lawn mowing bids (Executive session if needed)
  - Chair, Cary Sandvig explained to all present that there were four bids received and read the names of the contractors as such –
    - The Wright Cut LLC.

- Total Property Maintenance LLC
  - Boutah's Property Maintenance LLC
  - Joe' Lawn Care
- Cary Sandvig explained to all present that premature general public knowledge could place any one of the bidders at a disadvantage, the Board should enter into executive session per 1 VSA §313 for contract discussions, therefor the Board should enter into executive session.
- At 6:11 PM, Peter Brzozowy motioned to enter into executive session for the purpose of contract discussions, per 1 VSA §313 – seconded by Joe Deller – all in favor – motion carried.
- Cathy Tudhope and Allen Hall (via phone) were invited to join the Board in executive session.
- At 7:16 PM Peter Brzozowy motioned to leave executive session – seconded by Joe Deller – all in favor – motion carried – Board out of executive session.
- Chair, Cary Sandvig explained that the four bids were competitive and that with the input from the Cemetery Commissioners, Allen Hall and Cathy Tudhope, a decision had been made.
- Peter Brzozowy motioned to hire Boutah's Property Maintenance for the three-year mowing contract for both the Town properties and the two cemeteries – seconded by Mary-Catherine Graziano – all in favor – motion carried.
- The amount of the bid for Boutah's Property Maintenance was \$15,900 with a 1.75 % increase per year.
- Selectboard Assistant Donna Bohannon will contact each of the contractors to inform them of the Selectboard's decision.
- The amounts of all four bids will be presented for public knowledge when the contract has been signed by both the contractor (Boutah's Property Maintenance) and the Selectboard.

Other Business – No other business was addressed.

Adjourn – At 7:19 PM, Peter Brzozowy motioned to adjourn, seconded by Joe Deller – all in favor – motion carried – meeting adjourned.