

Town Of Isle La Motte

Selectboard Meeting Minutes for

September 3, 2025

6:00 PM at the Isle La Motte Town Office and via Zoom

CALLED TO ORDER: The meeting was called to order by Chair Peter Brzozowy at 6:00 PM.

ATTENDENCE: Peter Brzozowy, MaryCatherine Graziano, Joe Deller, Pat Treckman, Robin Gutierrez, Vickie Buswell, Donna Bohannon, Andre Whipple, Debra Langlois and via Zoom Marlena Valenta.

ADDITIONS TO AGENDA: Vickie Buswell brought a license permit to the Selectboard for signature for the Isle La Motte Country Store for Liquor and Tabacco License. Motion to approve license by MaryCatherine seconded by Pat Treckman, all in favor, yes. Peter Brzozowy received an email about the Emergency Management E-Mail to be discussed.

ADMINISTRATION:

- Motion was made by Peter Brzozowy and seconded by Joe Deller to accept the minutes for 8/6 25, all in favor, yes.
- Motion was made by Peter Brzozowy and seconded by Joe Deller to accept the minutes for 8/29/25, all in favor, yes.
- Warrant: Accounts Payable dated 8/27/25 in the amount of \$1,166.55. Motion made by Peter Brzozowy seconded by Pat Treckman to accept this warrant, all in favor, yes.
- Warrant: Payroll dated 8/27/25 in the amount of \$4,343.29. Motion made by Peter Brzozowy to accept this warrant seconded by Pat Treckman, all in favor, yes.
- Warrant: Ratification of signature of Peter Brzozowy in Accounts Payable dated 8/27/25 in the amount of \$11,607.28. Motion made to accept this warrant by MaryCatherine Graziano seconded by Pat Treckman, all in favor, yes.
- Town Water Damage: There are three companies to install shut off valves when there might be leaking water and/or water running too long like in a bathroom is detected. The companies are CSI, Elite and Chevalier. The companies are close in amounts. The need for the shut offs to be done is urgent for the selectboard. The three companies are going to be notified as to a 14-day time frame for the job. After a discussion within the board MaryCatherine made the motion to give Peter

Brzozowy permission to enter into contract with the best time framed company to complete the job, seconded by Pat Treckman, all in favor, yes.

- NRPC – technical assistance for heat pumps and lighting. Marlena Valenta to speak via zoom. It was a very knowledgeable and interesting report on the many things the town can be helped with like heat pumps, battery back-ups for emergency shelter, lighting (needing to know the number of lights, wattage, size and LED preferable). Toby will be notified of that info needed. Finding resources for the funding of these projects. MaryCatherine will be the liaison with Marlena. The projects need to be completed by the end of December 2025 for this funding resource.
- 250th Anniversary Celebration – Andrew Whipple was present at the meeting, and he is the state liaison for the 250th Anniversary. He talked about outdoor event being May 15 through Oct 15th. Discussion about this being a Signature Celebration! If there is any group or individual with interest, please contact the Town Office with a written that you are interested in doing. Andrew Whipple said that you could also (informally) contact him with ideas or questions.
- E-mails: Discussion on the e-mail for the Emergency Management for Carmine that Andrea is going to update. More discussion on E-mails in general. The Selectboard wants to look at the list of people having emails being payed for by the town and update this list as well.

ROADWAYS:

- Road Grading: Robin contacted (5) contractors and heard back for (1) Frank Boyle. His bid was for \$3,500.00 this grading is no sod removal. Just grading the roads. Fixing what we can for now. Motion made by Peter Brzozowy seconded by MaryCatherine Graziano, to accept the bid from Frank Boyle, all in favor, yes.
- Tree Cutting: Sea Wall for the Fall. Robin marked 14 trees with orange squares for cutting. Some are to be done asap. Vt. Electric is going to be contacted to see if they can help us in respect to electricity poles and wires.
- Paving will be done on the New Road/West Shore.
- Steel Plates: Motion made by Peter Brzozowy to purchase steel plates in the amount of \$2025.00 including delivery seconded by Pat Treckman, all in favor, yes. The Town will be using these plates in many other projects on our roads.
- Robin noticed 7 culverts for jetting. Four being on the main road. John Littlefield will be looking at these four culverts with Robin and will be coming up with a plan.
- The Discussion of Work Phones: Joe Deller feels that anyone that is a regular employee with the town should not have to use their personal phone. Discussion of town business being on personal phones is not safe. Rural Solutions will be

contacted about the phones and costs. Mary Catherine Grziano made a motion for RC Robin Gutierrez to have a new track phone now, seconded by Peter Brzozowy, all in favor, yes.

- Discussion about delineators to purchase for our road work safety.

TOWN BUSINESS:

- Errors and omissions – treasurer. Mary Labrecque was not available.
- Dog Ordinance – update. The ordinance is in The Islander.
- Personnel Policy – The selectboard has received more info and more updates to come.
- Traffic Ordinance – plan to change speed limits and update street signs. More info to come.
- Town Office Purchases – Food shelf sign and a new power strip for floor safety in the meeting room. Vickie will be looking into these.
- Kitchen Fire Suppression System. Move forward discussion. \$7,500.00 is the figure that's been given for the kitchen. More info coming

BUDGET FOR 2026:

- The selectboard was given their first pass of the spreadsheet from using NEMRC. The selectboard looked through the program and had a discussion. More discussion to follow on working the budget for 2026.
- Approximately \$9,000.00 is owed to the Trustees – discussion on the payment and will follow through at the next meeting.
- Discuss Auditor input / training for the selectboard – The selectboard has decided to set up a training time to meet the selectboard's schedule.

OTHER BUSINESS: Everything was covered previously. No other business.

ADJOURN:

- A motion made by Chair Peter Brzozowy to adjourn the meeting at 9:02 PM, seconded by Joe Deller, all in favor, yes.

Respectfully submitted by,
Debra Langlois
Selectboard Clerk

Peter Brzozowy Chair Peter Brzozowy

MaryCatherine Graziano MaryCatherine Graziano

Joe Deller

Pat Treckman Patricia Treckman