

Town Of Isle La Motte

Selectboard Meeting Minutes for

September 17, 2025

6:00 PM at the Isle La Motte Town Office and via Zoom

CALLED TO ORDER: The meeting was called to order by Chair Peter Brzozowy at 6:00 PM.

ATTENDANCE: Peter Brzozowy, Pat Treckman, Cary Sandvig, Mary-Catherine Graziano (via Zoom), Donna Bohannon, Karen Brunner, Robin Gutierrez, Mary LaBrecque, Carmine Centrella, Sylvia Jensen, Bruce Noble, Kyle Grenier from NRPC (via Zoom)

ADDITIONS TO AGENDA: Carmine Centrella was present to speak about the Town Planning Commission – this will be added in after Kyle Grenier.

Sylvia Jensen was present to speak about payment to the trustees – this was added after roadways

ADMINISTRATION:

- Motion was made by Peter Brzozowy and seconded by Pat Treckman to accept the minutes for 9/3/25 – Cary Sandvig abstained as he was not present at that meeting, remainder of Board in favor, yes.
- Warrant: Ratification of signature of Pat Treckman in accounts payable dated 09/04/25 in the amount of \$10,295. Motion made by Peter Brzozowy seconded by Cary Sandvig to accept this warrant, all in favor, yes.
- Warrant: Payroll dated 09/06/25 in the amount of \$3474.50. Motion made by Peter Brzozowy to accept this warrant seconded by Pat Treckman, all in favor, yes.
- Warrant: Accounts Payable dated 09/10/25 in the amount of \$846.14. Motion made by Peter Brzozowy to accept this warrant seconded by Cary Sandvig, all in favor, yes.
- Warrant: Accounts Payable dated 09/15/25 in the amount of \$785,988. Motion made by Peter Brzozowy to accept this warrant seconded by Cary Sandvig, all in favor, yes.
- Warrant: Ratification of signature of Peter Brzozowy in Accounts Payable dated 09/08/25 in the amount of \$11,895.14. Motion made to accept this warrant by Pat Treckman seconded by Cary Sandvig, all in favor, yes.
- Town Water Damage:
 - The sensor for water shut off is being installed tomorrow, 09/18/25 by C.S.I. One sensor for the time being with the availability of other sensors being added at a later date if deemed necessary.
 - Peter spoke with Kelly from VLCT about the amount of coverage and was informed that the town has complete replacement coverage which is better than originally quoted.
 - Kelly also recommended that the town consider using a service like Servpro rather than piecing the work out.
 - The policy includes full replacement cost with 80% being paid initially and the remaining 20% at the end to allow for coverage of unforeseen problems.
 - Peter will be receiving a new document that reflects this change.
 - Mary-Catherine Graziano suggested passing the new quote by the town attorney before signing.
 - A motion was made by Mary-Catherine Graziano and seconded by Pat Treckman to allow Peter Brzozowy to forward the new quote to the town attorney once received.
 - A representative from Liquid Stone is working up a quote for the floor work. He stated that the work can be done in sections or all at once. He also informed

Karen that the company is civic minded and may have the ability to gift some of the labor to the town as a tax write off for the company.

- Karen Brunner informed those present that a quote was received from Clear Water Filtration for the work in the pump room. The amount of the quote was \$4,995, they will use the existing equipment and they do not require a water test prior to them doing the work.
- Culligan also gave a rough estimate of a considerably higher amount, they would want to replace all of the existing equipment with their own and would require a water test prior to doing the work.
- The sub-committee that is overseeing this will bring more information to the Selectboard on 10/01/25.
- Auditors visit to offer input / training – update MCG
 - Mary-Catherine Graziano will contact the auditors to assess what dates they will be available to talk to the Selectboard.
 - A special meeting can be warned if needed.
- 250th Anniversary Celebration
 - This item will remain on the agenda until further notice.
 - Andrew Whipple is the liaison with the state and was not present.
 - Robin Gutierrez stated that her family will donate a couple of hogs for any event that the town holds for this celebration.

4 Roadways - priority business

- Road Erosion Inventory 2025 Overview and Q&A with Kyle Grenier
 - Kyle Grenier was present via Zoom to answer questions and talk about the R.E.I.
 - He informed those present that the R.E.I was completed in summer of 2025.
 - Isle LaMotte has 206 hydraulically connected roads and of them, 134 fully meet the state standards for erosion control, 60 partially meet state standards and 12 are not in compliance.
 - The importance of this is the availability of grants depends on the town being in compliance.
 - The roads not in compliance will be assessed to decide which ones will be the next ones to upgrade with grant funds.
 - Pat Treckman and Robin Gutierrez will be looking at one of the segments that Kyle deemed the need for work as very high due to sediment that was traveling to the lake.
 - New maps will be coming into the town for updated information.
 - Pat and Robin will be comparing older maps to the newer ones to assess what segments appear to be degrading more rapidly.
 - The assessed that not all of the issues are due to culverts as some of the issues relate to ditching needs as well as land owners filling in the ditches and culverts.
- (Addition to the agenda) Carmine Centrella was present to speak about the Town Planning Commission.
 - Carmine Centrella informed those present that the Town Planning Commission has offered to assist with writing ordinances that may need to be drafted.
 - Currently road ordinances are in need of review and revamping.
 - Motion was made by Peter Brzozowy and seconded by Cary Sandvig allow the Planning Commission to move forward with reviewing and rewriting ordinances pertaining to roads, shoreline protection and driveways all in favor, yes.
- Completion update on FY 2025 grant culvert projects
 - Robin requested that delineators be purchased for curve near Turner/Dale as well as one near New Road.
 - Donna Bohannon to order 12 delineators.

- Location of and scope of work for FY 27 Better Roads grant application due December 2025
 - The date for this grant application has been moved to October 31st
 - Robin Gutierrez and Joe Deller will collaborate on the location for this grant and work with an engineer.
 - Robin will contact NRPC and VTRANS to ask what kind of assistance they can offer.
- Preconstruction Summary Form completion for FY 2026 grant GA1045 (already awarded \$11,500 with 20 percent town participation)(Grant Agreement received 9/3/25 requests a site visit)
 - This is ready for signature of selectboard chair, Peter Brzozowy.
 - Motion was made by Pat Treckman and seconded by Cary Sandvig to allow Peter Brzozowy to sign the grant titled GA1045 all in favor, yes.
 - The 2026 Better Roads Grant – BR1339, in the amount of \$15,900 with a town match of \$3,975 is also ready for Chairman signature.
 - Motion was made by Pat Treckman and seconded by Mary-Catherine Graziano to allow Peter Brzozowy to sign the grant titled BR1339 all in favor, yes.
- Roadside Debris Removal – Status
 - Robin Gutierrez suggests waiting until spring, so debris is better able to be seen.
- Seawall Tree Removal – Status
 - Robin Gutierrez will continue to reach out to prospective contractors. She would like to combine it with other tree removal that is needed but the trees at the seawall take priority.
 - Robin has marked trees to be slated for removal. She also stated that roots and stumps would need to be left for support on the roadsides.
 - Bruce Noble spoke and asked that trees removed in the areas that a plow might hit, be stumped low enough to avoid damage to his plow.
 - Robin spoke with D.J's Tree Service about cutting marked trees. This can be done the end of October if approved.
 - Bruce Noble requested that he be allowed to cut any “hangers” that might pose a problem for him while plowing.
 - Robin requested that she accompany him when he starts to do it and that the town be given a few days lead time so it can be advertised to the public ahead of the work.
 - A new line item will be added to the budget for “tree trimming”.
- Tree Removal in the ROW - rotted and dangerous trees
 - This was part of the previous discussion.
- Steel Plates – purchase update
 - The plates were delivered on 9/16 to Ember's Garden as they had the necessary equipment to offload the plated.
- Culvert Jetting - Status
 - Robin Gutierrez is using maps and physically viewing the culverts to assess which ones need to be jetted.
- Grading of Unpaved Roads – status
 - Roads have been graded.
 - Peter Brzozowy gave kudos for the job but asked about the berm that is left on the edges.
 - Ember's Garden is going to do the work to eliminate the trouble spots.
- Signage – status of installation of replacement road signage (Joe)
 - Joe Deller was not present – topic tabled.
- Traffic Ordinance – changes in Speed limit, Road Name changes, compliance with 911 Map; Update Google, et
 - There was discussion about reverting back to a 45 MPH speed limit by the Historical Society to Lakehurst.

- Motion was made by Peter Brzozowy and seconded by Cary Sandvig to amend the existing ordinance and revert back to the 45 MPH speed limit between the Historical Society and Lakehurst all in favor, yes.
- The pole remain where it is and the sign will be changed from 25MPH to 45 MPH.
- Robin Gutierrez introduced a new issue on East Shore Rd that involves a large crack that is about 40 feet long forming in the road.
 - Robin has been monitoring the crack and reports that it has gone from about a half inch wide to about 4 inches wide in two months' time.
 - Robin had several ideas of how the work can be performed to repair the road and discussed what would be needed for equipment, materials and labor. She estimates the work needed will cost about \$6,000.
 - Robin will contact Dan Judkins to ask his opinion of the road condition and ideas on how the work would best be completed.
- (Addition to the agenda) – Sylvia Jensen was present to speak about payment to the trustees.
 - Sylvia Jensen requested that the Trustees and Selectboard have a meeting to discuss town funds and financial needs of the town.
 - It was acknowledged that there are two options for the town to borrow money: a line of credit with the bank and the funds that the trustees hold for the town.
 - Discussion will continue between the Selectboard and the Trustees.

5 Town Business

- Errors and Omissions – Treasurer
 - Mary Labrecque stated that there are five new campers to be added to the Grand List.
 - Camper #1 is owned by Jean Depot, parcel ID is 11497 and the assessed value is \$58,900.
 - Camper #2 is owned by Lyle Poirier, parcel ID is 11519 and the assessed value is \$43,400.
 - Camper #3 is owned by Trish Lanphear, parcel ID is 11349 and the assessed value is \$40,900.
 - Camper #4 is owned by Robert Dukette, parcel ID is 11324 and the assessed value is \$22,100.
 - Camper #5 is owned by Tina Reed, parcel ID is 11520 and the assessed value is \$61,700.
 - The total value that will be added to the Grand List is \$227,000.
 - Motion made by Pat Treckman to accept the Errors and Omissions as described seconded by Peter Brzozowy, all in favor, yes.
- NRPC – lights and heat pump update – MCG
 - Mary-Catherine Graziano met with Marlana Valenta.
 - A scope of work will follow.
 - Shaw Electric will be following up on the emergency exit lights and will be asked to quote out the work for a total lighting upgrade.
- Kitchen Fire Suppressant system – Update
 - Peter Brzozowy informed all present that the original price that was quoted in February remains the same at \$3,890 to replace the hood above the kitchen stove.
 - Motion made by Peter Brzozowy to allow the chair Peter Brzozowy to sign the agreement for work – seconded by Cary Sandvig, all in favor, yes.
- Emergency exit signs need
 - This was discussed in conjunction with the lights and heat pump update.

- Electrical work quote
 - This was discussed in conjunction with the lights and heat pump update.
- Dog Ordinance – Effective date 10/19/2025
 - No public input at this meeting.
 - Donna Bohannon will be post the signed ordinance to the website.
 - This will remain on the agenda for at least two more meetings.
- Additional request from Mary-Catherine Graziano –
 - The sign purchase that was approved at the previous meeting is about \$25 more than originally thought – all board members agreed that the previous decision to approve the purchase still stands.

6 Budget for 2026

- Spreadsheet update (Board input)
 - No input

7 Other Business

- No other business

8 Adjourn

- A motion made by Pat Treckman to adjourn the meeting at 9:18 PM, seconded by Cary Sandvig, all in favor, yes. Meeting adjourned.

Respectfully submitted by,
 Donna L. Bohannon
 Selectboard Assistant

Peter Brzozowy Chair 

Mary-Catherine Graziano 

Cary Sandvig 

Pat Treckman 