

Town of Isle La Motte
Selectboard Regular Meeting Minutes (Roads)
January 21, 2026

PRESENT – Chair, Peter Brzozowy, Vice-Chair, Pat Treckman, Joe Deller, Mary-Catherine Graziano, Cary Sandvig, Town Clerk, Vickie Buswell, Road Commissioner, Robin Gutierrez, Cathy Tudhope, Karen Brunner, Jeremy Martell, John Yartz, Patti Creller, Board Clerk, Donna Bohannon VIA ZOOM – Erin Gilligan, Barbara Callahan, Michelle Murray, Gail White, Samantha Martell, Michael and Kathy Simanskas

Call to Order – Meeting was called to order at 6PM by Chair, Peter Brzozowy

Additions to Agenda – Three additions were made to the agenda as follows:

- Addition #1 – Peter Brzozowy informed all present that the agreement with DJ's Tree Service was ready to be signed if all were in agreement. This was addressed later in the meeting.
- Addition #2 - Peter Brzozowy informed all present that as Selectboard Chair, he received a letter from the tax department about the equalization results and how the CLA (Common Level of Appraisal) effects tax rates. This was addressed later in the meeting.
- Addition #3 – Cary Sandvig requested to update the board about the progress of the CUD (Communications Union Districts) This was addressed later in the meeting.

Administration

Approve Selectboard minutes from 01/07/2026 (Regular meeting) – Peter Brzozowy motioned to approve the minutes from the 01/07/2026 regular Selectboard meeting as written – seconded by Pat Treckman – all in favor – motion carried.

Warrants for payroll + payables – review/approve - Peter Brzozowy read the itemized warrants to the board – four warrants were approved as follows:

- Warrant dated 01/14/2026 in the amount of \$4,355.23 - Peter Brzozowy motioned to approve - seconded by Joe Deller – all in favor - motion carried.
- Warrant dated 01/14/2026 in the amount of \$1,003.46 – Peter Brzozowy motioned to approve – seconded Pat Treckman – all in favor - motion carried.
- Warrant dated 01/21/2026 in the amount of \$16,465.13– Peter Brzozowy motioned to approve – seconded by Joe Deller – all in favor - motion carried.
- Warrant dated 01/13/2026 in the amount of \$35,400.61 – Cary Sandvig motioned to approve – seconded by Pat Treckman – all in favor - motion carried. This was a ratification of Peter Brzozowy's signature.

Town Office Water Damage – update – Peter Brzozowy informed all present that the floor in the community room is complete and the plumbing is done as far as possible. The sheetrock in the bathrooms must be done before the plumbers can install the sinks and toilets.

Peter informed all that he spoke with a local contractor about installing the sheetrock in the bathrooms so the plumbers could complete the work before town meeting. The contractor agreed to meet Peter at the town offices on Thursday, January 22nd to look at the work needed to assess if they are willing to complete it before town meeting so the plumbers can finish installing the sinks, and other bathroom plumbing fixtures.

Peter Brzozowy also informed all present that the sink offered to the town by the plumbing contractor to replace the one in the kitchen would not work as the one he offered is an L-shaped sink. The contractor will continue to look for a reasonably priced sink to replace the existing kitchen sink.

Peter also informed all that the budget amounts for the work and/or replacement needed for the boiler are still being discussed. C.S.I, the company contracted to service the heating system has assessed that the boiler, due to age, will eventually need to be replaced. It was recommended that the town consider changing over to propane, which will be more efficient and cost effective than oil. The Board will consider adding this cost to the 2026 budget.

Mary-Catherine Graziano suggested that the Board explore other options and that there may be grants or rebates available,

Karen Brunner informed all present that C.S.I has already applied rebates to their costs and that they have been contracted by the town to service the existing heating system. She also stated that they have been servicing the system since the building was constructed.

250th Anniversary Celebration – update - A. Whipple – Andrew Whipple was not present at this meeting. Peter Brzozowy informed all present that the group is exploring grants for the celebration.

Permission to hold a rabies clinic for Isle La Motte – Vickie Buswell asked the Selectboard if she could arrange for a rabies clinic to be held at the town office. There was some discussion about the cost associated with this. It was determined that the library pays for cats and that the clinic is a valuable event. Pat Treckman motioned to approve the continuation of the rabies clinic in Isle La Motte – seconded by Cary Sandvig – all in favor – motion carried.

Addition #2 was addressed here. – Peter Brzozowy informed all present that he received a letter explaining the equalization results for the town of Isle La Motte and how that report effects tax rates. He asked that a copy be given to the Treasurer, Mary LaBrecque. Selectboard Assistant, Donna Bohannon will give Mary a copy of the letter.

Addition #3 was addressed here. – Cary Sandvig informed all present the CUD (Communications Union Districts) would like to attend a Selectboard meeting and Town meeting to inform residents about the progress of getting fiber optic internet on the island. This will be added to the February 4th agenda and a representative will be at meeting to answer questions.

Roadways - priority business

Tree Removal in the ROW - rotted and dangerous trees (Update) – Peter Brzozowy informed all present that the trees have been marked and DJ's Tree Service is prepared to do the work.

Addition #1 was addressed here - Peter Brzozowy stated that he has the proposal and needs the board to give approval for him to sign it. Cary Sandvig motioned to approve Peter Brzozowy signing the proposal from DJ's Tree Service in the amount of \$9,999 to remove several trees in the town right of way – seconded by Pat Treckman – all in favor – motion carried – Peter signed

the proposal. Selectboard Assistant, Donna Bohannon will scan and return the proposal to DJ's Tree Service.

Signage – status of ordering / cataloguing replacement road signs – (Shed relocation efforts) – No action had been taken on this project. Local contractors will continue to look for replacement doors for the building. Once the building has been moved, signage can be catalogued and placed in the building for easier access and accountability.

Preparation of RFPs for two 2026 grant projects; PLUS, Post Office culvert project – (Update) – Pat Treckman informed all present that the RFP for the Better Roads Grant for work on East Shore has been finalized and advertised. There has been one bid packet given out already.

Cary Sandvig reported that he still needs to meet with Robin Gutierrez, Road Commissioner to establish details for the ditch work near the Post Office.

Joe Deller reported that he also has to meet with Robin to establish the work for the Grants in Aid Grant work that will be going out for bid.

Both Cary and Joe were asked if they would have the information available so RFPs could be advertised in February and they both confirmed that they would be ready for the RFPs to be posted in February.

Review last year's road work, and current / future road work planning – John Yartz – John Yartz was present to express his concerns about the amount of money being spent on maintaining the town roads and expressed his interest in being able to bid on future projects. Peter Brzozowy acknowledged his concerns and encouraged him to bid on projects.

John Yartz also expressed his concern over the condition of the winter roads and the perceived lack of plowing that they are receiving. He explained that in his opinion, the contractor isn't plowing when and how the roads need to be plowed. He explained his concerns in detail and asked that the contractor to "do better". The Selectboard acknowledged his concerns and will contact the contractor to discuss the issue.

Town Planning Commission ordinance updates – schedule review post Town Meeting – This topic will reappear on the agenda after town meeting to allow for the adequate time to discuss it in detail and make an informed decision.

Highway classification status discussion: Lighthouse Point Road & Lockerby Lane – Peter Brzozowy explained to all present that both of these roads are class 3 roads and as such certain requirements are necessary but currently not being met. There was some discussion about reclassification to make these roads a class 4 road or widening them to bring them up to class 3 standards. This is something that will need to be established at a future meeting and was tabled until spring when it can be explored in depth. It was suggested that a special meeting be held to discuss this issue and that it be "piggie-backed" with the old town hall discussion.

Stabilize East Shore prior to grant work – Robin Gutierrez explained to all present that the scheduled work on the east shore should be preceded by stabilization of the bank and digging a test hole to determine if the road condition is similar to what it was further north when they did the work in the summer of 2025. Robin explained what needed to be done to make sure the road work, when completed, didn't result in road failure due to an unstable foundation.

Start discussion about D.J.'s to clean up stump dump – Robin Gutierrez suggested that the Board ask DJ's Tree Service to look at the Stump Dump to give and estimate for removing as much of the brush and stumps as possible.

John Yaratz would also like to submit a quote for cleaning up the Stump Dump of brush and stumps. He was encouraged to submit a quote.

There was mention of a tree in the powerline that needs to come down. Robin Gutierrez will send a list to Donna Bohannon so she can send it to the power company about getting the trees removed.

Town Business

Review of Town Report Build Progress - Selectboard Assistant, Donna Bohannon reported that the Town Report is progressing well and will be finished once all the reports have been received. It will be completed on schedule.

Budget for 2026

Quick overview of progress – There will be a final budget meeting on Thursday, January 22nd to begin at 6PM.

Other Business – Peter Brzozowy received a message from Sylvia Jensen about a replacement sign for the entry to the Island. There was some discussion about how this factored into the 2026 budget and the details of the installation. It was determined that the cost of the sign and installation is \$5,150 minus a \$3,000 donation from the Masons plus \$425 for the planter that the sign will sit on. It was not determined at this meeting where in the budget this would be allocated if the Board decides to include it.

Adjourn – At 8:26PM Peter Brzozowy motioned to adjourn – seconded by Cary Sandvig – all in favor – motion carried – meeting adjourned.

Respectfully submitted by,

Donna L. Bohannon

Assistant to the Selectboard / temporary Selectboard Clerk

Peter Brzozowy Chair

MaryCatherine Graziano

Joe Deller

Pat Treckman

Cary Sandvig

