

**Town of Isle La Motte**  
**Selectboard Regular Meeting Minutes (General)**  
**January 7, 2026**

**PRESENT:** Chair, Peter Brzozowy, Vice-Chair, Pat Treckman, Joe Deller, Mary-Catherine Graziano, Cary Sandvig, Board Clerk, Donna Bohannon, **VIA ZOOM:** Michael & Kathy Simanskas, Vickie Buswell, Erin Gilligan, Cathy Tudhope

**Call to Order** – Meeting was called to order at 6:00PM by chair, Peter Brzozowy

**Additions to Agenda** – 5 additions were requested as follows:

- Addition #1 – Pat Treckman requested that the RFP for the Better Roads grant be approved for submission
- Addition #2 – Mary-Catherine requested that the NRPC be removed from this agenda as the representative is unable to attend.
- Addition #3 – Cary Sandvig reported that he has an update about Iron Mountain Storage for the possible temporary storage of some of the town records.
- Addition #4 - Question about fiber optics was posed by Clerk of the Board, Donna Bohannon on behalf of Anne Jopin Picard.
- Addition #5 – (addressed here) Photo submissions for the cover and dedication page for the town report – review or extend to the next meeting? – Pat Treckman suggested sending the photos to the Selectboard members to preview at home and choose at the next meeting. Board Clerk, Donna Bohannon suggested that one photo from each submitter be inserted in empty spaces throughout the book. (They will be in black and white.) – The only submission for dedication page was for Betty Lockerby. The Board agrees with that suggestion.

**Administration**

Approve Selectboard minutes from – Peter Brzozowy motioned to approve the minutes from the 12/03 (Regular) meeting as written – seconded by Pat Treckman – all in favor.

Peter Brzozowy motioned to approve the minutes from the 12/09 (Budget) meeting as written – seconded by Pat Treckman – all in favor.

Peter Brzozowy motioned to approve the minutes from the 12/17 (Roads) meeting as written – seconded by Pat Treckman – all in favor.

Warrants for payroll & payables – review/approve - Peter Brzozowy read the itemized warrants to the board – four warrants were approved as follows:

- Warrant dated 12/31/2025 in the amount of \$4,077.84 - Peter Brzozowy motioned to approve - seconded by Cary Sandvig – all in favor - motion carried.
- Warrant dated 12/31/2025 in the amount of \$1,118.43 – Peter Brzozowy motioned to approve – seconded Pat Treckman – all in favor - motion carried.
- Warrant dated 11/23/2025 in the amount of \$11,614.02 – Peter Brzozowy motioned to approve – seconded by Cary Sandvig – all in favor - motion carried. This was a ratification of Pat Treckman's signature.
- Warrant dated 12/31/2025 in the amount of \$996.38 – Pat Treckman motioned to approve – seconded by Cary Sandvig – all in favor - motion carried. This was a ratification of Peter Brzozowy's signature.

Town Office Water Damage – update the plumbing and flooring

- Peter Brzozowy reported to all present that the flooring and plumbing has been started in the town meeting room (former gym). The work is moving along well and both contractors are doing excellent work.
- Peter also informed all that the second bid for the plumbing came in at almost double what Bernie Gage quoted. The amount of the other plumbing bid that came in from Elite Construction was for \$79,300. He also reported that they did not alter their original bid as requested by the town. It still included work other than the plumbing.
- Peter also informed all present that the 3 bay sink in the kitchen needs to be replaced. Bernie Gage offered a slightly used sink that he removed from a restaurant at a very low cost of \$200.
- The sink in the kitchenette is also going to need to be replaced. Bernie Gage will standardize all of the sinks and faucets throughout the building and will provide a few extra cartridges for them.
- NRPC – Town Hall lighting & Heat Pump grant / funding updates – (MCG)
- This was Addition #2 – this will be addressed at a future meeting.
- 250th Anniversary Celebration – Peter Brzozowy reported that the next meeting of this group will be on 01-08-26. They have talked about several ideas and will continue to work on this.

Addition #3 addressed here – Cary Sandvig reported that he has an update about Iron Mountain Storage for the possible temporary storage of some of the town records.

- There was discussion at a previous meeting about storing maps and other vital records at a storage facility called Iron Mountain.
- Cary Sandvig informed all present that the cost to store records at that facility would be \$175 per month with a one-year contract.
- He explained that the books would be placed in banker boxes and the maps would be placed in special boxes they have for the safe storage of maps.

## Town Business

- *Errors and Omissions – Treasurer* – Treasurer was not present – no Errors/Omissions. This will be removed from the agenda.
- Town Audit Schedule Update – Treasurer – Treasurer was not present – Peter Brzozowy informed all present that the audit is scheduled for 01/08/2026.
- Joe Deller stated that he would like to have some follow up with the auditors about the previous meeting that they attended. He stated that he would like to have the numbers explained and how they compare to previous years.
- Kitchen grease traps and exhaust ducts clean out – next step.
- Peter Brzozowy explained to all present that the grease traps in the kitchen and the exhaust vents in the kitchen both need to be cleaned and maintained.
- Selectboard Assistant, Donna Bohannon will reach out to Complete Septic about cleaning out the grease trap. She will also reach out to the person at the Supervisory Union responsible for building maintenance and get the name of the contractor they use to clean the exhaust vents. She will then contact that contractor and schedule a visit.
- Town Report submission deadline – update – Peter Brzozowy informed all present that the deadline for the town report to go to the printer is February 3<sup>rd</sup>, 2026. The printer will return the proof by February 10<sup>th</sup>, 2026 – final town approval back to the printer by February 11<sup>th</sup>, 2026. Reports will be delivered to the town by February 18<sup>th</sup>, 2026 and the final report will be emailed to the town by February 25<sup>th</sup>, 2026.
- Veterans Park Pavilion Grant Award – Plans & Timeline Update; (Quotes, Drawings, Siting, Finish)
- Michael Simanskas, via Zoom, informed all that Sylvia Jensen was not available to answer questions but that in her absence, he would answer any questions about the pavilion.
- Peter Brzozowy informed all present that the grant in the amount of \$13,500 has been received and the project is ready to move forward.
- He also stated that the Selectboard would like to see the plans for the pavilion, i.e.: where it is to be placed, pictures of what it will look like and quotes for the work.
- The Board would like to have this information presented to them before work begins.
- Cary Sandvig asked if there is an architect working on this project and he was informed that not there is not.

Addition #1 was addressed as this point in the meeting – Pat Treckman requested that the RFP for the Better Roads grant be approved for submission.

- Pat Treckman explained that the RFP for the East Shore project was almost ready to be put out for bidders. She also suggested that the other two projects that will require RFP be staggered to save confusion.
- The goal is to get the RFP to publication in the Islander and on the website by the week of 01/12/2026.
- Selectboard Assistant, Donna Bohannon will continue to work with Pat Treckman on the RFP for the East Shore culvert and paving project.

Addition #4 was addressed at this point in the meeting - Question about fiber optics was posed by Clerk of the Board, Donna Bohannon on behalf of Anne Jopin Picard.

- Selectboard Assistant, Donna Bohannon informed all present that Anne Jopin-Picard would like to know the status of fiber-optic being available to the public.
- Cary Sandvig informed all present that the project is on schedule and that because they are working through a grant, the work needs to be completed by the end of 2026.
- Cary also informed all that there should be mailings going out soon, offering the service to the public.

## **Budget for 2026**

- Budget spreadsheets – **Continuing Work** (*1 hour limit due to 12-09 cancellation*)
- Pat Treckman presented to the Selectboard a breakdown of the costs she estimated for the two grant projects as well as the one non-grant road project.
- There was some discussion about including \$2,100 for the temporary storage of documents at Iron Mountain.
- There was discussion about costs to fill the cisterns at the Brother's. Donna Bohannon was asked to talk to Complete Septic about looking at the job and providing an estimate.
- There was discussion about the mowing and lawn care contracts and what would be included in the future.
- Mary-Catherine asked Kathy Tudhope if she and the other Cemetery Commissioners could attend the next budget meeting to talk about including mowing of the cemeteries to the budget.
- No final amounts were set at this meeting, but the discussions will continue until the final budget has been set.
- Set a date for the next budget meeting – The next budget meeting was scheduled for 01/14/2026 to begin at 6PM.

**Other Business** – No other business at this meeting

**Adjourn** – At 7:52 PM, Peter Brzozowy motioned to adjourn – seconded by Pat Treckman – all in favor – motion carried – meeting adjourned.