

## **TOWN of ISLE LA MOTTE**

Selectboard Board Regular Meeting Minutes

June 18, 2025

6:00 pm at Isle La Motte Town Office and via Zoom

### **ATTENDANCE:**

- Peter Brzozowy, Mary Catherine Graziano, Joe Deller, Robin Gutierrez, Barbara Callahan, Donna Bohannon, Mary LaBrecque, Debbie Langlois and via Zoom: Cary Sandvig, Andrew Whipple, Michele Murray, Michael Simanskas.

### **CALL TO ORDER:**

- The meeting was called to order my chair Peter Brzozowy at 6:00 pm

### **ADDITIONS TO AGENDA:**

- Pat Treckman has identified East Shore Rd in a wooded area with an entrance to land. The people have crossed to Towns ROW and built a driveway up to where they have created a stone pad. Perhaps for a camper?
- Cary Sandvig has Rural Solutions info.
- Peter Brzozowy wants to talk about ILMCO and the Historical Society.
- MaryCatherine wants to discuss a sight hazard at the corner of Main and Church St.
- Joe Deller will speak to the stump dump gates.
- Peter spoke of ILMCO wanting to use the copier to print 150 copies for the town wide garage sale and the board agreed. Peter wanted to announce that on July 12,2025 from 12-4pm the Historical Society will be having an open house for the 100th Anniversary Celebration.

### **EXECUTIVE SESSION:**

- Motion made by Peter Brzozowy to go into executive session to discuss the Selectboard Assistant final candidate choice at 6:04 pm seconded by Mary Catherine Graziano, all in favor, yes. Motion made to adjourn executive meeting at 6:43pm by Peter Brzozowy, seconded by Pat Treckman, all in favor, yes.
- Motion made by Peter Brzozowy to resume regular selectboard the meeting at 6:44 pm seconded by Pat Treckman, all in favor, yes.

### **ADMINISTRATION:**

- In reference to the Executive Session, the vote was 4 to 1 with Cary Sandvig on Zoom to hire Donna Bohannon as the Selectboard Assistant. Welcome Donna

Bohannon and thank you to all the candidates. Discussion proceeded on the amount of pay for Donna the new Assistant Selectboard Clerk. The motion was made by Joe Deller to pay Donna Bohannon at the hourly rate of \$25.00, seconded by Pat Treckman, all in favor, yes.

- Approve selectboard minutes: from 5/28/2025. Motion made by Peter Brzozowy to accept minutes seconded by Pat Treckman, all in favor, yes.  
Approve selectboard minutes: from 6/4/2025. Motion made by Peter Brzozowy to accept minutes seconded by Joe Deller, all in favor, yes.
- WARRANTS: Motion made to accept Accounts Payable by Peter Brzozowy dated 6/18/25 in the amount of \$21,023.96 seconded by Pat Treckman, all in favor, yes.  
WARRANTS: Motion made to accept Accounts Payable by Peter Brzozowy dated 6/18/25 in the amount of \$1,198 seconded by Pat Treckman, all in favor, yes.  
WARRANTS: Motion made to accept Payroll by Peter Brzozowy dated 6/18/25 in the amount of \$4,371.07 seconded by Pat Treckman, all in favor, yes.  
WARRANTS: Motion made to accept Accounts Payable by Peter Brzozowy dated 6/16/25 in the amount of \$19,093.75 seconded by Mary Catherine Graziano, all in favor, yes.
- Town Office Water Damage – insurance update, next steps. The report was 35 plus pages and the selectboard members Peter and Mary Catherine are the leads on the Town Office damage. They will be meeting at the Town Office on Wed. 6/25/25 at 1:00pm to discuss plans. The damage could be upwards from \$87,000.00 - \$102,000.00. ServePro's bill is \$20,900.00. Electricity was higher at \$700.00 with all the de-humidifiers and fans running to dry the building out. The Selectboard will look over the insurance policy to see if the policy is depreciation value or full coverage.
- Discussion about Bridge Loan – Line of Credit – Trustees.  
The selectboard decided to go with both the Line of credit and the Trustees. A Motion was made by Peter Brzozowy to allow the treasurer to open a Line of Credit with the Community Bank in the amount of \$180,000,00, seconded by Joe Deller, all in favor, yes. This Line of Credit needs to be applied for by July 25, 2025. The Line of Credit runs from July through December 2025. Each year the Town needs to re-apply if there is a need for funds.  
The Motion was made by Mary Catherine to approve money from the Trustees in the amount of \$85,000.00. Seconded by Pat Treckman, all in favor, yes.
- Grand Isle Sheriff Contract – Motion was made by Peter Brzozowy to accept the contract for 1 year in the amount of \$48,266.40, seconded by Mary Catherine, all in favor, yes

## ROADWAYS:

- **419 West Shore Rd. - f/u to 5/28/25 SB meeting** - Joe spoke and said Robin and he will work on a detailed response to Mr. Brown instructing him on what needs to be done with respect to his application. State standards will also apply.
- **Work in the Right of Way Application –review/approve driveway and culvert on New Road** – Item tabled to future Road's meeting
- **Road Commissioner Report**
- **Roadside Debris Removal** – Peter indicated the other party did not wish to submit his interest in this job. Discussion ensued. Robin indicated Cody Martin will do the work for \$45 (inclusive of removing all debris). Motion made to engage in his services at this rate. Motion was made to accept Cody Martin at \$45 by Peter Brzozowy, seconded by Mary Catherine, approved by all. Cody Martin to connect with ILM treasurer to sign paperwork to work as a temporary town employee (for insurance coverage) and complete the work ASAP. Likely to be one of the next Saturdays.
- **Seawall (poplar) tree removal** – Cody Martin is also willing to complete this job. The board emphasized that this job is secondary to roadside debris removal. Motion to engage in his services made by Peter Brzozowy seconded by Mary Catherine Motion approved by all.
- **Grading** – Robin stated that we should wait to do grading on the dirt roads based on advice from VTRANS Better Roads administrator Dan Judkins. We may be able to include partial grading costs of E. Shore Road under a 2026 grant. Discussion also ensued around Lighthouse Point Road. Pat Treckman asked if repairs or some kind of work would take place soon on this road. The road is classified as Class 3 road for approx. 1/3 mile. Robin indicated she thought it was Class 4. Robin proposed asking property owners on the road to possibly pay for loads of stone to repair. Not all were in favor of this. Conclusion was that since we have maintained this road historically, town will continue to maintain road in all seasons as can be accommodated. Research into road being Class 4 or possibly Class 3 will be done.
- **Visit by VTRANS administrator** – Robin indicated that Dan Judkins would be coming out in July to look at town roadways with Robin (Joe indicated interest to join them) including when grant projects begin and including a section of the W. Shore between School Street heading south to look at some road damage and offer advice. Possible 2026 or 2027 grant project.

- **Stump Dump Gates** – Joe presented a proposal from Middlebury Fence Co. to purchase and install gates at the stump dump and to gate off the salt shed open structure. Discussion ensued. Motion made to accept the proposal from Middlebury Fence by Peter Brzozowy, seconded by Mary Catherine. Motion approved.
- **Roadside Tree Removal** – Discussion Robin cataloging the top 10 dangerous trees that are roadside. Marking them with spray paint. Board to look at this at future meetings and gather information to put out bids for the budgeted tree cutting.
- **Signage** – Joe indicated Keith Bonneville will install the road sign for his road and that Stacey Boyle would be willing to install other missing road signs already purchased, received but not yet installed. Robin was contacted by N Shore Rd. Resident about the sign at the end of the town owned portion. Discussion ensued. It concluded that if they want a replacement sign there, residents on the private part of the road can pay to buy and install it. This item was not approved nor was it budgeted for 2025.
- **Road Sign Grant from the past** – Robin asked MC the status on the outstanding state grant that seemed to have come to a standstill by the state. MC indicated she may reach out to Commissioner Joe Flynn about this.
- **Road Grant Projects** – Next steps. Robin indicated that work will likely begin in July. Dan Judkins will be onsite for cross road culvert openings to advise on any changes needed in scope of work. Robin to notify the board of firm date in advance so that the emergency management director, fire chief, rescue and postal service will all be notified. Projects will involve one day road closures.
- **Road related classes in July and August** – Robin discussed wanting to attend two roads related classes sponsored by VLR. July 7 in Springfield, VT and a half day class at the Burlington Public Works Dept. One would be a full day. Mary Catherine expressed that we should compensate Robin for her time spent on these two for trainings and that there was money budgeted. Motion made to compensate Robin at \$350 for the full day training and \$175. For the half day training, plus mileage for both days by Peter Brzozowy, seconded by Pat Treckman, motion approved by all.

#### **OTHER BUSINESS:**

- Cary Sandvig spoke about Rural Solutions. The Zoom computer was included in the Rural Solutions bundle, and Cary felt that covering Zoom as before would lower the billing cost for Rural Solutions. Motions made by MaryCatherine to remove the Zoom Computer from Rural Solutions bundle, seconded by Peter Brozowy, all in favor, yes.


- Mary Catherine wanted to bring attention to the corner of Church St. and Main St. There is a very big lilac tree that is in the way of safely making turns. The tree will need to be trimmed back.
- Pat Treckman spoke of the knowledge that she has of identifying on the East Shore Rd. There is a driveway that has been built that has crossed the ROW in doing so. They created a stone pad perhaps to be used for a camper? Robin and Pat will be looking into this land build.

**ADJOURN:**

- Motion was made by Chair Peter Brzozowy to end the meeting at 9:21 pm.  
Seconded by Mary Catherine, all in favor, yes

Respectively submitted by,  
Debra Langlois  
Selectboard Clerk

Peter Brzozowy 

Mary Catherine Graziano 

Joe Deller 

Cary Sandvig 

Pat Treckman 