

## **TOWN OF ISLE LA MOTTE**

### **Selectboard Regular Meeting Minutes**

June 4, 2025

6:00 PM at Isle La Motte Town Office and via Zoom

**ATTENDANCE:** Peter Brzozowy chair, Mary Catherine Graziano, Joe Deller, Pat Treckman, Robin Gutierrez, Sylvia Jensen, Barbara Callahan, Frank Ember, Donna Bohannon, Marie D'Angelo, Michele Murray, Dale Mallett, Debra Langlois. Via Zoom – Cary Sandvig, Andrew Whipple, Carmine Centrella, Vickie Buswell, and others who did not provide a full name for the record.

### **CALLED TO ORDER:**

- Meeting called to order by chair Peter Brzozowy at 6:03 pm.

### **ADDITIONS TO AGENDA:**

- Sylvia Jensen wants to discuss a flag banner that was purchased by Michele Jarvis for the Town's 100 yrs Celebration.
- Mary Catherine wants to discuss a cooler for the front of the building for the food shelf.
- Debra Langlois would like to discuss the personnel policy before it is signed into order. Personal discussion and perhaps needing an executive meeting.

### **ADMINISTRATION:**

- There was a change to the minutes from 5/28 and will not be ready for signature until the next meeting.
- **WARRANTS:** Motion made to ratify the signature of Pat Treckman for Accounts Payable dated 5/7/2025 in the amount of \$109.00 by Mary Catherine Graziano seconded by Joe Deller, all in favor, yes.  
Motion made by Peter Brzozowy and seconded by MaryCatherine for Accounts Payable dated 6/3/2025 in the amount of \$66.00 all in favor, yes.  
Motion made by Peter Brzozowy and seconded by Joe Deller for Accounts Payable in the amount of \$2,714.38 all in favor, yes.  
Motion made by Peter Brzozowy and seconded by Pat Treckman for Accounts Payable dated 6/4/2025 in the amount of \$1,224.53 all in favor, yes.  
Motion made Peter Brzozowy seconded by Pat Treckman for Payroll dated 6/4/2025 in the amount of \$4,905.25all in favor, yes.
- Town Water Damage – insurance update, designated lead, next steps.

Climate Solutions for the Town Office. Evaporation coil to cool, the water in the building is not being used as often from when the building was being used as a school, and the pipes were working more often.

- Bridge Loan – discuss status of temporary loan.  
Frustration in timing of monies. The treasure is looking into perhaps setting up a line of credit. Discussion on CD money. They talked about perhaps splitting in two instead of one disbursement of money from the CD. Four disbursements were also mentioned. The Trustees will be getting back to our Treasurer after their meeting.
- Grand Isle Sheriff Contract – review/approve for FY26.  
Mary Catherine will be reaching out to the Sheriff's Department. She will request a monthly report. Negotiate hours for being in Isle La Motte. Item was tabled until further information.

## **TOWN BUSINESS:**

- Purchasing Policy – review final version for comments /approve.  
Peter Brzozowy made the motion to accept the purchasing Policy as of today seconded by Mary Catherine Graziano, all in favor yes.
- Invitations to bid – review proposals/possible award.
- (Turner – Dale Corner. There was only one bidder. After discussion the questions asked and answered the Selectboard were satisfied, the bid was awarded to Ember's Garden LLC. Motion made to accept Embers's Garden LLC bid in the amount of \$5,550.00 for his work for the **TOTAL** for all specs on the Turner- Dale project by Peter Brzozowy seconded by Pat Treckman. All in favor, yes. There will be some costs to the Town and Pat Treckman will be checking the gas prices. Embers Garden LLC will be giving the Selectboard a detailed budget. The State requires a budgeted spread sheet. The Closure of the Road while work is being done will be published for the residents and USPS.
- (New Road West Shore Road) There was only one bidder. There was discussion about the project. The selectboard was pleased during the question and answers discussion. The project was awarded to Ember's Garden LLC. Motion made by Peter Brzozowy and seconded by Mary Catherine to accept the bid for \$4,200.00. All in favor, yes. Ember's Garden LLC will be giving a detailed budget. The State requires a budgeted spread sheet for the projects. Asphalt repair will be a cost for the Town. The holes will be filled and packed down with stone.
- Selectboard Assistant Interviews:  
There were four Candidates for this position. The selectboard had time to review their resumes before meeting with the candidates. Each candidate was given the floor to speak about the reasons for applying. Each was asked to think of one thing that they took the initiative on, a project or spearheaded a project that they were

proud of. They were asked if trained would they keep the Town Website up to date. They all said yes to the website.

### **EXECUTIVE SESSION**

- The executive session started at 7:46 pm  
Motion to close executive meeting at 8:02 pm made by Pat Treckman seconded by Mary Catherine Graziano all in favor, yes. The Selectboard returned and no candidate was chosen at this time. The selectboard asked for then to send in references non-work related. Update to come.

### **TOWN BUSINESS CONTINUED:**

- Selectboard Assistant was not announced at this time.
- Roadside Debris Cleaning – discuss bid.  
Both candidates were asked to set up a bid and send an email as soon as possible. For next week's agenda, please.
- Roadside mowing. Continued discussion for next week's agenda.
- Personnel Policy – review final version for comments/ approval. Tabled for the next agenda.
- Rural Solutions – recurring charge continued discussion. Cary Sandvig will be calling Andrea for clarification.
- Old Town Hall – discuss ILMCO improvements/ access to building. Further discussion is needed.

### **OTHER BUSINESS:**

- Discussion on the purchase of a Banner Flag in Celebration for 100 yrs old Town of Isle La Motte. There are to be some brackets upstairs in the Old Town Hall that are needed for the Banner Flag to be installed. This is being tabled until there is further info on what is needed and where this flag is to be hung.
- Mary Catherine wanted to speak about the cooler for the front of the building for food shelf use. More discussion is needed.
- Motion made by Peter Brzozowy to retire to executive session for Personnel Policy brought up by Debra Langlois at 8:43 pm seconded by Joe Deller, all in favor, yes.
- Motion was made to adjourn Executive session at 9:55 pm by Pat Treckman seconded by Joe Deller all in favor, yes

### **ADJOURN:**

- Motion to adjourn the meeting at 9:57 pm by Peter Brzozowy seconded by Joe Deller, all in favor, yes.

Respectively submitted by,  
Debra Langlois, Selectboard Clerk

Peter Brzozowy\_\_\_\_\_

Mary Cathrine Graziano\_\_\_\_\_

Joe Deller\_\_\_\_\_

Pat Treckman\_\_\_\_\_

Cary Sandvig\_\_\_\_\_