

The Town of Isle La Motte

Selectboard Regular Minutes

May 28, 2025

6:00 pm at the Town Office and via Zoom

Attendance: Chair Peter Brzozowy, Pat Treckman, Mary Catherine Graziano, Joe Deller, Robin Guitierrez, Sylvia Jensen, Bruce Noble, Andrew Whipple, Eric Brown, Mike Donoghue and Debra Langlois. Via Zoom: Michele Murray, Andrea Carbone, Cary Sandvig, Barbara Callahan, Michael Simanskas and Kathy Simanskas.

Call To Order: The meeting was called to order by chair Peter Brzozowy at 6:00 pm.

Administration:

- **Approve Minutes:**

Motion made to approve the Minutes for 5/7/2025 by Peter Brzozowy, seconded by Joe Deller, all in favor, yes. Motion made to approve the Minutes for 5/15/2025 by Peter Brzozowy seconded by Pat Treckman, all in favor, yes.

- **Approve Warrants:**

Motion made to ratify signature of Peter Brzozowy for Warrant for Payable Accounts dated 5/14,2025 in the amount of \$510,971.18 by Pat Treckman seconded by Joe Deller, all in favor, yes. Motion made to accept Warrant for Payable Accounts dated 5/21/2025 in the amount of \$985.55 by Peter Brzozowy second by Pat Treckman, all in favor, yes. Motion made to accept Warrant for Payroll dated 5/21/2025 in the amount of \$3,193.03 by Peter Brzozowy seconded by Pat Treckman, all in favor, yes. Motion made to accept Payable Account dated 5/28/2025 in the amount of \$755.71 by Peter Brzozowy seconded by Joe Deller, all in favor, yes.

- **Town Office Water Damage:**

At approximately 8:59 am on May 20th, water damage was noticed upon entering the Town Office. The Town Clerk made a call to Chair Selectboard member Peter Brzozowy to tell him there was a water leak in the building and to Toby Peacock to come and turn off the water. With assessment of the damage the Insurance Company was called. A call was made to Serve Pro. Serve Pro ran a Moisture Meter Check, sweeping up of water, drying out procedures started with about 50 or so dryers brought in and photos were taken. Peter Murray came and found out where the leak started and ordered the parts for the blown out pipe. The adjustors came and inspected the area. No report has been received at this time. Further information to come and the repair of the building and the opening of the Office. The Town Clerk and assistant Town Clerk are there to assist you by phone and online. There was a discussion on the non communication to all the selectboard's members. Mary Catherine Graziano expressed concern about Chair Peter Brzozowy not following open meeting laws and keeping the board members informed by

calling an emergency meeting. Peter Brzozowy's reply was that he took the immediate actions needed at the time. The selectboard discussed the need for better communication protocols and the importance of collective decision making, especially in emergency situations.

- ***Building Event Venue Alternatives:***

For all upcoming events, alternatives should be looked into until the Town Office is opened.

ROADWAYS:

419 West Shore Road – review ROW Construction

- The ROW application at the address of 419 West Shore Rd was discussed. The landowner asked for guidance regarding driveway access and potential construction on the right of way. The landowner was told previously that no work could be done in the Town ROW without a permit, even if it's just involving the existing grass. The discussion went to needing to discuss the neighboring properties for the concerns of water drainage. Landowner indicated he may or may not pave the second contemplated driveway on the north side of his property. There will be a need for the road commissioner and Joe Deller to revisit the property when the landowner offers more concrete plans on what will cross the town's ROW. There was also discussion on whether or not the driveway needs a culvert.

Road Commissioner Report

- Potholes – Weather permitting Robin discussed the use of a grader. Robin will be getting back to the selectboard for the cost.
- Robin spoke about using a sweeper for the sides of the road. The rain has washed a large amount of sand off the roads, but there still is an unsafe amount left. Motion was made by Peter Brzozowy seconded by Joe Deller to allow Robin \$500.00 for the use of a sweeper, all in favor, yes.
- Robin spoke about the wood left in the ROW. This wood needs to be removed before mowing along the sides of the roads begins in June. There are two individuals interested in this job. The parties are going to be contacted about the particulars of the job needed. Further update.
- Robin spoke about contacting contractors to inquire about installing new road signs.
- Invitations to bid – there has been interest, and the RFPs are out for bid.
- Mr. Judkins from VTRANS is coming to Isle La Motte and is meeting with Robin and Pat. The town was awarded grant money for the work to be done. The three will be looking at culverts that are to be opened. Mr. Judkins has also offered to further assist in the writing of future grants. There was a motion made by Pat Treckman seconded by Mary Catherine Graziano to compensate Robin Gutierrez in the amount

of \$350.00 for the day spent with Mr. Judkins due to the fact that she will be missing a day of work at her regular job. All in favor, yes.

- Robin will be speaking to the Postal Service for culverts. Discussion if the Town or Postal Service pays for this work.
- There is a need for road blockage when roads are being worked on. Robin had put out feelers for the tech programs in the High Schools. BFA St. Albans replied to Robin with great interest. Robin wants to have 20 sawhorses with flashing for reflection made in the tech shop. This project will start in September of the New School Year, needing it to be completed by December 31st. These sawhorses will be collapsible for easier management. There will be a printout made for the look of the sawhorses. The cost? BFA stated that the cost is for materials plus 10% in labor. The payment is due upon completion. Sylvia Jensen said that the Town has 10 students that go the BFA St. Albans. Robin spoke of the fact that it would be nice for the students to be there to present the sawhorses when delivered along with The Islander. The students would look back on the fact that they took part in the building of these sawhorses for their Town. The selectboard was excited about the idea. Pat Treckman spoke about the fact that this could be added to next year's budget. There was a motion made by Peter Brzozowy seconded by Pat Treckman to allow Robin to enter into an agreement with BFA. All in favor, yes.

OTHER BUSINESS:

- The Selectboard discussed Bridge Loans, Line of Credit, Perhaps the Trustees adjusting their CD May time frame. Joe is going to speak with Mary LaBrecque on a few of these items.
- Discussion was had about the cutting of the Town Office Property trees up about 20-30 feet to be able to manage the mowing and clean up. Removal of all small growing trees. Clear and clean up around the shed. Motion to engage with PM Maintenance (Martin Jensen) for \$1500.00 to complete work discussed by Peter Brzozowy seconded by Joe Deller, all in favor, yes.

ADJOURN:

- Motion made to adjourn meeting at 9:09 by Peter Brzozowy seconded by Joe Deller. All in favor, yes.

Respectably submitted by,
Debra Langlois
Selectboard Clerk

Peter Brzozowy Chair_____

Mary Catherine Graziano_____

Joe Deller_____

Pat Treckman_____

Cary Sandvig_____