

Town Of Isle La Motte

Selectboard Regular Meeting Minutes

May 7, 2025

6:00 PM at the Isle La Motte Town Office and via Zoom

Attendance: Peter Brzozowy Chair, Mary Catherine Graziano, Joe Deller, Pat Treckman, Mary LaBrecque, Allen McCarthy, Debbie Langlois, via Zoom:: Michele Murray, Andrew Whipple.

Call to Order: The meeting was called to order by Chair Peter Brzozowy at 6:01 PM.

Administration:

- Approve Minutes from Prior Meetings
 - Motion was made by Peter Brzozowy to accept the minutes from 4/16/25, seconded by Pat Treckman, all in favor, yes.
 - Motion was made by Peter Brzozowy to accept the minutes from 4/30/25, seconded by Mary Catherine Graziano, all in favor, yes.
- Warrants for Payroll & Expenses
 - Warrants for Accounts Payable dated 4/23/25 in the amount of \$961.43. Motion was made by Peter Brzozowy to accept this warrant, seconded by Pat Treckman, all in favor, yes.
 - Warrants for Payroll Account dated 4/23/25 in the amount of \$3,153.09. Motion was made by Peter Brzozowy to accept this warrant, seconded by Mary Catherine Graziano, all in the favor, yes.
 - Warrants for Payable Account dated 5/7/25 in the amount of \$844.75. Motion was made by Peter Brzozowy to accept this warrant, seconded by Mary Catherine Graziano, all in favor, yes
 - Warrants for Payroll Account dated 5/5/25 in the amount of \$2,815.94. Motion was made by Peter Brzozowy to accept this warrant, seconded by Pat Treckman, all in favor, yes.
- Town Treasurer
 - Discuss funding source, Tax Payment: The amount of \$502,000.00 is due to the State of Vermont for education taxes on 6/1/25. In anticipation of taxes the town treasurer discussed with the selectboard about getting a loan for \$100,000.00 from the bank. Sylvia talked about that the town has money in a CD which matures 6/23/25. The plan is that when the CD matures the town will then pay off the loan to the bank. Motion was made to borrow funds of \$100,000.00 in

anticipation of taxes by Peter Brzozowy, seconded by Pat Treckman, all in favor, yes.

- Cott Systems: The town has an invoice for indexing in the amount of \$22,000.00. The treasurer and selectboard discussed using funds from the original digitization budget first and then using from the reserve fund to make this payment. Motion was made by Peter Brzozowy to use from both funds to make this payment, seconded by Joe Deller, all in favor, yes.

Town Business:

- The Town Rental Lot - The bid was looked at and discussed by the selectboard. Motion was made by Peter Brzozowy to accept David and Ruth Casey's bid for \$800.00 for the Town Rental Lot, seconded by Pat Treckman, all in favor yes. The Town will be notifying the Casey's of the bid and making arrangement of payment and proof of insurance.
- DEC/West Shore Road tree removal - Will be discussed at Road Commissioner Meeting.
- Work in the Right of Way Application - More discussion is needed. All paperwork, info, and placement of Right of Way needs to be further looked at making sure all paperwork is correctly completed.
- Standardized Contract Documents – Documents are final and will be used for the two state grant culvert and ditching projects.
- Purchasing Policy – Wording is being worked on to be ready for signature.
- Personnel Policy – Wording is being worked on to be ready for signature.
- Selectboard Office Assistant – Posting will be made for 6/4/25. The posting will be on the Town's Website, *The Islander* and Facebook.
- Library Request for Port-a-potty at the Main Street building - Peter Brzozowy will be getting back to the library about this request.
- Community Room Kitchen/Emergency Shelter – Peter Brzozowy is reviewing two quotes for the fire extinguisher system. More info to come.
- Exterior Lightning update – Shaw's Electric is waiting for some hardware to complete some of the lightning needed. The main thing was to light up walkways for safety, which was completed. The flagpoles is lit up as well. Efficiency Vermont has ended their rebate program for commercial buildings but there are more programs out there to enquire about.
- Rural Solutions - recurring charge continued discussion. Cary is handling this program and was not able to be at this meeting. More follow-up coming.

- Town Hall – discuss ILMCO to weed, mulch, and purchase flowers to beautify the front of The Town Hall Office building. To be continued.

OTHER BUSINESS:

- Now that the North Hero Elementary School will be closing there was a shelf that went to the North Hero School after the Isle La Motte Elementary School closed. North Hero would like to return this hand-made shelf by Art back to the ILM Town Hall Office. The Town thanks the North Hero School.
- There will be a gate installed at the Stump Dump. The area needs to be kept in order for extra material to be stored for jobs on Town Roads. Ease for trucks to enter and exit. The stump dumping will need to be clear from this area. Sign will be posted instructing NO DUMPING.
- Please remember if there are any Road concerns come into the office or check out the website and fill out the report slip. This way it is dated and put in the correct folders, for follow through.
- New Meeting Schedule – The meetings are the 1st and 3rd Wednesday of the month. The 1st Wednesday will be for town business. The 3rd Wednesday will be mainly for the Roads and Road Commissioner Report. The meetings will still start at 6:00 PM. The Town business and the Road business are equally of importance and hopefully with this change the meetings will adjourn at a reasonable hour everyone.

ADJOURN:

- Motion was made by Chair Peter Brzozowy to adjourn the meeting at 7:11 PM, seconded by Mary Catherine Graziano, all in favor, yes.

Respectfully submitted by
Debra Langlois
Selectboard Clerk

Chair Peter Brzozowy _____

Mary Catherine Graziano _____

Joe Deller _____

Pat Treckman _____

