

Town Of Isle La Motte
Selectboard Regular Meeting
March 5, 2025
6:00 pm at the Town Of Office

ATTENDANCE:

Vickie Buswell, Peter Brzozowy, Mary Catherine Graziano, Cary Sandvig, Joe Deller, Pat Treckman, Debra Langlois, Robin Martin, Sylvia Jensen. Via Zoom: Andrew Whipple, Carmine Centrella.

CALL TO ORDER:

The Town Clerk called the meeting to order at 6:04 PM.

ADDITIONS TO THE AGENDA:

Vickie Buswell to talk about the Rabies Clinic.

Sylvie Jensen has a handout, and would like to speak about financial questions.

ADMINISTRATION:

Reorganize Selectboard - Town Clerk to call for Chair nominations, motion to select Chair. Joe Deller made the motion for Peter Brzozowy to be Chair of the Selectboard, seconded by Pat Treckman, all in favor yes. Chair Peter Brozozwy discussed the idea of having a vice chair. Peter Brozozwy made the motion for Pat Treckman for the Vice Chair to the Selectboard, seconded by Joe Deller, all in favor yes.

Selectboard Administration - review /possibly approve the Model Rules Of Procedures for new term - There was a discussion about the placement of the posting agenda information. The snow makes it hard to get to the Old Town Hall that is one place, the Post Office is the second, the third is the The Town Office door. This matter has been tabled for now. Pat Treckman will be calling VLCT for more clarification. There was a motion to approve the remaining wording of Model Rules Of Procedures by Peter Brozozowy, seconded by MaryCatherine Graziano, all in favor, yes.

As it was the beginning of a new term, Pat Treckman spoke towards a goal of wanting to look forward on the coming year as a clean slate from which to begin, and to improve communication between Selectboard members by honoring deadlines on projects and asking for help, if needed.

Election Review - All Articles passed with 127 voters out of 495 registered voters placing their votes.

Elected Position Vacancies - review possible appointments

- Charles Gurney voted in for Town Moderator.
- Vickie Buswell was voted in for Town Clerk.
- Mary Catherine Graziano voted in for Selectboard Member.

- Mary LaBrecque was voted in for Town Treasurer, Lister, and Delinquent Tax Collector.
- Barbara Callahan was voted in as Trustee of the Public Fund.
- Sylvia Jensen voted in for CIUUSD School Board.

Appointed Position Vacancies:

- Social Service Officer - to be determined
- Northwest Solid Waste District Representative - to be determined

Appointed Positions - review appointments.

- Robin Martin - Road Commissioner
- Richard Hill - Tree Warden
- Forest Fire Warden - Sean Peters, reappointment to be discussed
- Health Officer - James Senesac Jr., reappointment to be discussed
- Vermont Green - Up Chair Alex Montagne - ILMCO
- Animal Control Officer - Jim Benson
- Recreation Department Chairs - Ruth Casey and Anne Jobin-Picard
- Assistant Town Clerk - Karen Brunner
- Assistant Town Treasurer - TBA
- Northwest Regional Planning Commission - Sylvia Jensen and Mary Catherine Graziano, reappointment to be discussed
- Northwest Communications Union District - Cary Sandvig and Mary Catherine Graziano
- Emergency Management Director - Carmine Centrella
- Selectboard Clerk - Debra Langlois
- State Ethics Commission - Cary Sandvig

Approve Liquor Control Board minutes from 2/19

- Motion made to accept Liquor Board minutes from 2/19 by Peter Brzozowy, seconded by Cary Sandvig, all in favor, yes.

Approve Selectboard minutes from 2/19 - 2/27

- Motion made to approve the minutes from 2/19 and 2/27 by Peter Brzozowy, seconded by Cary Sandvig, all in favor, yes.

Warrants for payroll & payables - review/approve

- Motion made to accept payable dated 2/26/ 25 for IRS and VT Dept of Taxes and IRS in the amount of \$635.57 by Peter Brzozowy seconded by Cary Sandvig, all in favor, yes.
- Motion made to accept ratification signature of Pat Treckman on 2/26/25 for payables in the amount of \$28,010.00 by Cary Sandvig seconded by Joe Deller, all in favor, yes.
- Motion made to accept payroll dated 2/26/25 in the amount of \$2,466.06 by Peter Brzozowy seconded by Cary Sandvig, all in favor, yes.
- Motion made to accept payable dated 2/26/25 in the amount of \$10,597.69 by Peter Brzozowy, seconded by Pat Treckman, all in favor, yes.

ROADWAYS:

Road Commissioner - update

- Road commissioner (RC) Robin Gutierrez presented board with a number of documents to be filled out (Town Road & Bridges Standards, town contact information, 2025 Town Highways Annual Financial Plan, etc.) Robin will verify if we have submitted prior Town Road & Bridges Standards previously and will complete this year's form to be sent to the state.
- Discussed in further detail her in person meeting with Steven Stanley and John Wilkins at VTRANS, specifically the Better Roads grant funded culvert project at almost the southern end of West Shore Road between the Turner/Dale and Spaulding properties. Will do further investigations with the state (VTRANS to come in person) to possibly modify the Scope of Work of the project to accommodate on the ground conditions. Also discussed the Grants in Aid culvert project at the intersection of New and West Shore Roads. VTRANS suggested adding a cement header or shot rock. Robin will finalize the scopes of work for both projects as soon as weather conditions allow.
- Robin also recommended adopting bid standards. Pat Treckman will reach out to Betheny Remmers at NRPC for resources on this. Pat also working on updated RFP's for select board review in advance of the next SB meeting.
- Robin also advised Selectboard that she is building out a reference file with contractors to indicate pricing for various jobs.
- Robin recommended that we ask Bruce Noble to push back snow in places where culverts were to allow drainage from the roads. She will contact him.
- Robin also asked the state and they agreed to come out when grass/weed/growth becomes necessary to trim back over the causeway.
- Robin will be posting the roads for weights for trucks.
- RC will be viewing roads at risk for flooding from frozen culverts.
- Requested a green light from the Selectboard on readying the Stump Dump and installing a locked gate that was included in the 2025 approved town highway budget.
- In conjunction with developing a 5 year road plan, it was recommended that we consider having our roads and roadsides surveyed professionally to develop our project priorities. Robin to look into inquiring on appropriate companies and getting estimates of cost.
- Robin recommended investing in an inexpensive digital camera and cord so that when photos are required for grant projects, they will easily be downloaded and provided to the town. Robin also requested looking into Google Earth Pro to use the tool that allows road elevations to be easily determined. VTRANS uses this tool.

Road Commission - Discussion among the Selectboard regarding meeting any potential commission members. Decided that potential candidates would be asked to come to a Selectboard meeting. Mary Catherine Graziano will reach out to a potential candidate with an invite to come to the Selectboard meeting.

TOWN BUSINESS:

Community Room Kitchen - discuss project manager for upgrades to be completed. Dan Rainville to meet with Pat and Peter at town offices to discuss the improvements to the kitchen for events and for emergency shelter purposes, if needed.

OTHER BUSINESS:

- Vickie Buswell asked the Selectboard for permission to have another Rabies Clinic. Motion made for permission to hold a Rabies Clinic by Peter Brzozowy, seconded by Pat Treckman, all in favor, yes.
- Sylvia Jensen had a budget hand out. There were some discrepancies of numbers and line items she is questioning and would like to have her questions answered.

ADJOURN: Motion was made to adjourn the meeting at 8:32 PM by Cary Sandvig, seconded by Peter Brzozowy, all in favor, yes.

Respectively Submitted by,
Debra Langlois
Selectboard Clerk

Peter Brozowy, *Chair*

Pat Treckman

Mary Catherine Graziano

Cary Sandvig

Joe Deller
