

## **Town Of Isle La Motte**

### **Selectboard Regular Meeting Minutes**

March 19, 2025

6:00 PM at the Isle La Motte Town Office and via Zoom

**ATTENDANCE:** Peter Brzozowy, Mary Catherine Graziano, Joe Deller, Cary Sandvig, Robin Martin, Terrance Tuck, Dave Andrus, Anne Jobin-Picard, Vickie Buswell, Debra Langlois. Via Zoom - Michael Simanskas, Richard Middleton, Andrea Carbone, Andrew Whipple, Ruth Casey.

### **CALL TO ORDER:**

- The meeting was called to order at 6:01 PM by Chair Peter Brzozowy

### **ADDITIONS TO THE AGENDA:**

- Additions to the agenda included Mr. Brown's Letter, PACIF Grant, and the evaluations for the kitchen.

### **ADMINISTRATION:**

- Approve Selectboard minutes from 3/5/2025  
Motion to approve the minutes from 3/5/2025 by Joe Deller seconded by Peter Brzozowy all in favor yes.
- Warrants for payroll and payables
  - Motion made to accept the payroll dated 3/08/ 2025 in the amount of \$3,422.05 by Mary Catherine Graziano, seconded by Cary Sandvig, all in favor yes.
  - Motion made to accept payable dated 3/12/2025 in the mount of \$898.04 by Mary Catherine Graziano, seconded by Cary Sandvig, all in favor yes.
  - Motion made to accept payable dated 3/19/2025 in the amount of \$10,411.01 by Mary Catherine Graziano, seconded by Cary Sandvig, all in favor yes.
  - Motion to accept the ratification of Peter Brzozowy's signature in the amount of \$9,491.28 was made by Mary Catherine Graziano, seconded by Cary Sandvig, all in favor yes.
- ILM 250<sup>th</sup> Anniversary of the American Revolution Resolution – Andrew Whipple.  
Motion for the Town to sign a Resolution for the event was made by Peter Brzozowy, seconded by Cary Sandvig, all in favor yes.
- Recreation Department - Playground Swings Refurbishment/PACIF Grant Deadline.  
The deadline is the end of April. The Grant was in the amount of up to \$375.00. The Town decided to work on completing the Town Office playground first. The motion was made to pay approximately \$600.00 for playground chips (mulch) for the Town Office playground, which will be installed under the swings, the cost of which will be offset by reimbursement of what we receive from the PACIF grant award by Peter Brzozowy, seconded by Joe Deller, all in favor yes. The next purchase will be the mats that go on top of the mulch under the swings for safety. This is working on the compliance report from the inspection the Town had on the playgrounds in April 2024. The Town will possibly be putting out a bid for the job at the Veterans Park, as the project is a much larger scale of work.
- Elected + Appointed Town Officials – review vacancies.  
There were a few vacancies that were not up to date. Some people were going to be called to see if they would care to take on positions again? This paperwork will be updated, and some will have to be sworn in.

- Department/Public Meeting Recordings – retention policy discussion.  
Requires the Town to keep Zoom meetings for 30 days after approval and posted to the website. Recordings are becoming plentiful with all the departments. To help the cost from exceeding the recording allowance on Zoom, the Selectboard will establish a rolling one (1) year policy and older recordings will be stored somewhere else. Cary Sandvig will be coming back to the Selectboard with a detailed policy.
- Rural Solutions – recurring charge  
Licenses per group that the Town has were reviewed, and each user will be assessed to determine what software is needed to perform their duties to bring the cost down. Going forward, each department will be charged for their systems related expenditures in their departmental budgets with the Selectboard monitoring all charges. Cary Sandvig will be coming back to the Selectboard with the most cost-effective plan.

## ROADWAYS

- Road Commissioner report and Road Commission – continued discussion  
Commissioner Robin Martin was very explicit in her concerns for the shape of the Town's Roads. Once again discussion on the five-year plan. The roads will take quite a while to get through, due to all the troubled areas. Robin pointed out three (3) most urgent needs to be completed: (1) Areas affected by flooding. A home whose basement was flooded in need of ditching. (2) Two Town Contractors helped with a culvert not working and tried to blow it out. The culvert was full of debris and a hole was made for a small amount of drainage. Another ditching and culvert problem. (3) Church Street asphalt quick (fix) with huge holes. Residents were having to drive on lawns to avoid the holes. This fix was done on Friday.

The Road Commissioner and Selectboard discussed the Right of Way Ordinances. Addressing the culverts, ditches, vegetation, and property owners' modifications. The Road Commissioner asked for some purchase of cones for the roads and left pamphlets for the Selectboard to look through with the pricing.

An in-depth discussion with the Road Commissioner to proceed further with the exploration of Grant opportunities was conducted.

- Standardized Documents – review draft outlines for small bid contracts, bid receipt/operating.  
There was a Selectboard member not at the meeting, so this agenda item was tabled until a time when full Selectboard is present.

## TOWN BUSINESS

- Community Room Kitchen/emergency shelter - update  
The Town was told that the stove was non-compliant by the fire extinguishing contractor. The Selectboard is questioning what is non-compliant. Is it grandfathered? Would it still be compliant if the Town Office building was still being used as a school? Dan Rainville is going to have his service company come in to check it out. Thank you to Dan Rainville. Hopefully we will get some concrete answers soon.
- Rabies Clinic – The clinic will be held on Saturday, 3/22/2025.

## OTHER BUSINESS

- An agenda box was purchased and is ready to be installed at the Old Town Hall. This box will keep the agenda out of inclement weather.
- Evaluation of the Old Town Hall will be discussed when the full selectboard is present.

## ADJOURN

- The meeting was called to adjourn at 8:41 PM by Chair Peter Brzozowy. Motion to adjourn by Cary Sandvig, seconded by Joe Deller, all in favor yes.

Respectively submitted by,  
Debra Langlois  
Selectboard Clerk

Chair Peter Brzozowy \_\_\_\_\_

Mary Catherine Graziano \_\_\_\_\_

Cary Sandvig \_\_\_\_\_

Joe Deller \_\_\_\_\_