

Isle La Motte Trustees of Public Funds
Special Meeting – March 26, 2025 – 9:30 AM
Draft Minutes

Attendees: Bill Henne, Sylvia Jensen, & Barbara Callahan (arrived at 9:45 AM)

1. Call meeting to order by Town Clerk. *The meeting was called to order by Town Clerk Vicky Buswell at 9:35 AM.*
2. Election of officers – Chair, Vice Chair, & Secretary. *Motion to nominate Sylvia Jensen as Chair by Bill, seconded by Sylvia. Unanimously approval. The Town Clerk then delegated the Chair to continue with the meeting. Motion nominating Barbara as Vice Chair by Sylvia, seconded by Bill. Unanimously approval. Motion nominating Sylvia as Secretary by Barbara Callahan, seconded by Bill. Unanimously approved.*
3. Adjustment of agenda. *No action.*
4. Approval of January 9, 2025 meeting minutes. *Motion to approve the minutes as presented by Barbara, seconded by Sylvia. Motion carried with an abstention from Bill (he was not on the Board yet).*
5. Meeting format: a) Adoption of Robert’s Rules of Order, (b) meeting schedule, (c) select newspaper of record for legal notices, and (d) posting locations.
Motion by Barbara to adopt Robert’s Rules of Order when conducting the meetings, seconded by Bill. Unanimously approved.
Motion by Bill to select The Islander as our newspaper of record, seconded by Barbara. Unanimously approved.
Motion by Bill selecting the Town Office, ILM Post Office, and Main St. Town Hall as the three required posting locations, seconded by Barbara. Unanimously approved.
The Board discussed 2025 meeting schedule and decided to meet on an ‘as needed basis.’
6. Trustees email account, ilmtrusteesofpublicfunds@gmail.com (free) or trusteesofpublicfunds@islelamotte.gov (town is charged for account)? *The Board will delay decision once the Town responds about extra cost of a islelamotte.gov email account.*
7. Open meeting law discussion – possible future trainings. *Training opportunities were discussed including information via the Northwest Regional Planning Commission and VT League of Cities and Towns.*

8. Review statutes describing and guiding the responsibilities of Trustees of Public Funds. *V.S.A. 24 §2431 thru §2434 statutes were distributed to Bill for future reference.*
9. Working Session – review documentation retained in Town vault (ex. bank statements, loan agreements, certificate of deposit, etc.). *Board members Barbara and Sylvia explained the contents of the two white book binders (stored in the Town Office Safe) that contain Trustees' bank statements and documents.*
10. Other business. *Sylvia reviewed maps of the two remaining Glebe Land lots located on the West Shore Road. Discussion about contacting Selectboard to place 'discussion of potential need for a line of credit or bridge loan' on the June 4th agenda.*
11. Adjournment. *Motion to adjourn by Bill, seconded by Barbara. Unanimously approved.*

Zoom Meeting Link:

<https://us02web.zoom.us/j/87646860219?pwd+aXVxaGJvSENKZ2JFc2QsMm-RTMW4rZZ09>

Meeting ID: 876 4686 0219

Passcode: 882802

Phone: +1 646931 3860 or find your local number at <https://us02web.zoom.us/j/kzFIMT7LS>