

Regular Selectboard Meeting  
8 January 2025  
6:00 PM  
Town Office at Isle La Motte and via Zoom

In Attendance: Peter Brzozowy, Mary-Catherine Graziano, Cary Sandvig, Pat Treckman, Joe Deller, Julie Andrus, Karen Brunner and by Zoom Vickie Buswell, Sylvia Jensen and Michele Murray

1. **Call to Order:** Meeting was called to order at 6:00PM by Selectboard Chair Peter Brzozowy.
2. **Additions to Agenda:** Additions to the agenda included the following requests, all of which were approved for discussion.
  - Peter Brzozowy requested time to discuss:
    - Standard Certificate for Highway mileage.
    - Driveway culvert request approval.
    - Trustees of Public Funds Loan.
  - Julie Andrus requested time to discuss questions about previous Selectboard Meeting Minutes.
3. **Administration:**

*Approve Selectboard Meeting Minutes from previous meetings:*

  - 16 December 2024 - A motion to approve the minutes was made by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor.
  - 18 December 2024 - Julie Andrus asked if their statement from the last meeting was to be included as an addendum. Peter Brzozowy answered that it would be included in synopsis form as every other discussion during a Selectboard Meeting. Peter Brzozowy made a motion to approve the minutes, seconded by Pat Treckman, all in favor.  
Julie Andrus asked what the process and timeline for the Selectboard to respond to their complaints of 12/6 and 12/14. Peter Brzozowy stated the Selectboards position is that the items were handled, and nothing was done warranting any further action. And so, the items are closed.

*Warrants for payroll and payables:*

  - 23 December 2024 - Payables in the amount of \$662,455.38. A motion to ratify Pat Treckman's signature made by Peter Brzozowy, seconded by Cary Sandvig, all in favor. Further discussion concerning Rural Solutions billing was had and it was decided that Cary Sandvig would talk to them about this.
  - 1 January 2025 - Payroll transfer to IRS and VT Dept of Taxes in the amount of \$611.39. Motion to approve made by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor.
  - 1 January 2025 - Payroll in the amount of \$2934.43. Motion to approve made by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor.
  - 2 January 2025 - Payables in the amount of \$30,485.61. Motion made by Peter Brzozowy to ratify Pat Treckman's signature, seconded by Joe Deller, all in favor.

*DEC progress on West Shore Road tree removal.*

Two emails were sent to DEC by Mary-Catherine Graziano but no reply from the DEC.

*Trustees of Public Funds.*

Motion made by Peter Brzozowy to sign the Promissory Note and Agreement in the amount of \$9,726.11 to be paid in 2025, seconded by Mary-Catherine Graziano, all in favor. Notification was given that Cathy Tudhope has resigned as a Trustee of Public Funds.

**4. Contracts/Grants/Bids**

*Town Office Sidewalk Snow Removal.*

Keith Bonneville agreed to sign a memorandum of understanding to continue at the current rate to remove the snow on the sidewalks around the Town Office. Pat Treckman made a motion to sign this Memorandum of Understanding with Keith Bonneville, Peter Brzozowy seconded, all in favor.

*Computer for Meeting Room.*

Cary Sandvig will talk again with Rural Solutions to get a quote for a computer for the meeting room. He will also contact the listers about a laptop. The power battery back-up will be replaced.

A special Thank you to the anonymous donor of the current new laptop being used in the meeting room for Zoom meetings. It is to be used in the Community Room for public use.

**5. Roadways**

*Culvert complaint.*

Rusty Spaulding has looked at the culvert and will patch it.

*New culvert application.*

Daniel Marcotte put in an application for a culvert on New Rd

Peter Brzozowy will talk with and inform Daniel Marcotte that an 18" culvert is required and 24-hour notice to the Town Clerk is required before work begins.

*Road Commissioner Report*

The 2025 budget should include money for the removal of dead trees in the town right of way.

*Road Commission*

Joe Deller discussed having a Road Commissioner vs a Road Commission. A job description of the 3-member commission will be written by Joe Deller for further discussion.

Robin Martin has expressed interest in the Road Commissioner position. Interested parties should send a letter of interest and/or a resume.

The Town Mileage Report was approved and signed by the Selectboard.

**6. Town Business**

*.GOV - transition progress update.*

Cary Sandvig reported that progress continues on this transition.

Cary Sandvig reported that storage of our Zoom files has exceeded our allotment, and action is needed to correct this, so charges will not continue to accumulate.

*Town Office tree trimming and exterior lighting.*

Peter Brzozowy reported that nothing has been done during the holiday.

**7. Budget**

*Budget Requests - review new appropriations requests.*

Nothing new has come for review.

*Articles.*

Discussion of creating a Highway Capital Fund correctly.

*Audit Status.*

Mary has been in discussion with the Auditors.

*Important Dates/Deadlines.*

- January 17 - all departments need to submit reports for the Town Report.
- January 27 - Articles for vote must be ready to submit. The Schoolboard Budget must be ready to submit.
- February 2 - Last day to post Town Meeting Warning in public and website.

**8. Other Business**

*Budget Meeting - January 15, 2025*

Meeting for budget only.

9. **Adjourn:** The meeting was adjourned at 8:10 PM, motioned by Cary Sandvig, seconded by Pat Treckman, all in favor.

Respectfully submitted on 12 January 2025 -  
Karen Brunner

Peter Brzozowy, *Chair*

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Mary-Catherine Graziano

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Cary Sandvig

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Joe Deller

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Pat Treckman

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