

Regular Selectboard Meeting
13 November 2024
6:00 PM
Town Office at Isle La Motte School and via Zoom

In Attendance: Peter Brzozowy, Mary-Catherine Graziano, Cary Sandvig (via Zoom), Pat Treckman, Joe Deller, Barbara Callahan

1. **Call to Order:** Meeting was called to order at 6:04 PM by Selectboard Chair Peter Brzozowy.
2. **Additions to Agenda:** Mary-Catherine Graziano requested time to discuss hosting a weatherization seminar.
3. **Administration**
 - *Approve Selectboard Meeting Minutes from 11/6* - A motion to approve the Regular Meeting meetings was made by Peter Brzozowy, seconded by Mary-Catherine Graziano, all in favor.
 - *Board of Listers - Errors & Omissions* - There were no updates for this meeting.
 - *Warrants for payroll & payables* -
 - 13 November 2024 - Payables in the amount of \$527,668.46. A motion to approve was made by Peter Brzozowy, seconded by Joe Deller, all in favor. It was noted that the company providing alarm monitoring for the building has not been charging the Town for the monitoring of the keypad entry; an additional charge for the service will begin in the following billing cycle. The Selectboard will review the need for the service in the coming weeks. Barbara Callahan made a request to expand the mowing on School Street near the sign for the building which will be discussed to add to the scope of work in 2025.
 - *Tree Warden - public interview of candidate for position* - Peter Brzozowy announced that a resident has expressed interest in the Tree Warden position, but is also interested in providing a bid for future roadside tree trimming. The Board will review the possible conflict with the Vermont League of Cities & Towns (VLCT), but assumes there is no conflict, because the Board takes responsibility for the award and oversight of roadside tree trimming. Additional review is pending and will be reviewed at the next meeting.
 - *Trustees of Public Funds - continued discussion of outstanding loan balance due* - Barbara Callahan advised that additional support was pending and would be issued to the Selectboard and Treasurer the week of November 18 for review at the December 4 Selectboard meeting.
4. **Contracts/Grants/Bids**
 - *Salt Shed Security Camera - progress update, possible quote review* - Cary Sandvig met with the vendor and reviewed the site. Two powered cameras can be installed to overlap the area that will digitally record and can be downloaded in the event there is an event to review for a cost of \$1,497. A motion to accept the bid was made by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor. Cary Sandvig will communicate the award to the vendor. The stump dump area still needs to be addressed, cameras and gated entry were discussed; this will be considered in the future, as the stump dump needs to be cleaned prior to any additional work; this will be considered for the 2025 budget.
5. **Roadways**
 - *Road Commissioner Report* - Chair Brzozowy announced that the Rusty Spaulding had filled a few more potholes on the East Shore and has also completed reviewing the debris at the storage shed. Mr. Spaulding will provide a quote for disposing of the unusable materials.
 - *Salt/Sand box for resident use - update* - A motion was made by Mary-Catherine Graziano to purchase a box with a liftable lid for sand placement at the Town Office with a maximum expense not to exceed \$600, seconded by Peter Brzozowy, all in favor. The Selectboard will ensure the purchase of the box is made.
 - *Roadside Tree Trimming - review progress* - The work has been completed on Nobles Hill Road, East Shore Road, and half of Church Street. Bruce Noble has advised Pat Treckman that he is satisfied with the results and that he is confident his snow removal equipment will maneuver through the roads without damage. There are several high priority areas on West Shore Road and New Road that need to be addressed; it will be determined if there are some funds from other budget line items that can pay for an additional two days of work this year. Wood left by the trimmers has been left for property owners to use or share.
6. **Town Business**
 - *.GOV - transition progress update* - It is expected that the Town Clerk, Treasurer, and Listers will be online the week of November 18.

- *Town Office - update on tree trimming around office, exterior lights* - An update on the tree trimming will be provided at the next meeting. The exterior lights are solar powered and continue to be vetted.
- *Town Office Alarm* - Cary Sandvig responded to an alarm earlier in the week and met the police; there was no evidence of entry and the system will be monitored to ensure there is not an issue in the system; it may have been wind related. A review of the registration of the alarm needs to be made to determine if it is on file. Updates to the police passwords and the chain of alerts will be made in the coming weeks.
- *Weatherization Presentation* - Mary-Catherine Graziano will schedule a weatherization seminar to introduce residents to financial incentives available for upgrades to their homes.

7. 2025 Budget:

- *Budget Requests - updates on departmental budget submissions, meeting with key service providers to discuss requests* - Alburgh Rescue has still not issued an invoice for 2024, and the \$50,000 payment for 2024 has yet to be issued. According to the Alburgh Selectboard meeting minutes, Alburgh Rescue will be asking Isle La Motte for \$50,000 in 2025. AgeWell has issued their request for the next year.
- *Annual Budget Projects* - The Selectboard reviewed priority projects for the upcoming year.
 - *Town Plan* - Mary-Catherine Graziano has reviewed the Town Plan for projects to be considered for budgeting, of note:
 - *Town Office Food Shelf* - Mary-Catherine Graziano discussed Steve Mank's idea to have a refrigeration/freezer and shelves for the weekly food shelf to improve the weekly self-service offerings, which could be expanded to include overflow from resident gardens. The Board agreed that the improvement would be welcome, and Mary-Catherine will develop a plan and budget, which may be pursued with the assistance of groups and organizations in the community.
 - *Main Street Designation* - Pat Treckman to inquire who to contact with the state about Route 129.
 - *Additional Topics* - There is interest in addressing speeding and cyclist/pedestrian safety on Main Street, supporting C.I.D.E.R. with transportation, and ensuring an appropriation is provided to C.I.D.E.R., if requested.
 - Barbara Callahan would like a copy of the latest financial statement to review the current surplus prior to the impact of the ARPA funds.
 - *Five-Year Plans* - A multi-year road plan was again discussed, and VTrans may be asked their thoughts on what should be included. It was noted that considerations for upfront costs versus long-term maintenance should be discussed for issues such as converting dirt roads to paved roads. A wish list of projects not being considered for the current budget year should be maintained for future budgeted.
 - *Town Office Records Security* - A consideration on how to provide additional security for records was discussed, whether a room for the vaults be identified, a records room be created, or increased staffing be provided to ensure the vaults are monitored.

8. **Other Business:** There was no other business to discuss at this meeting.

9. **Adjourn:** The meeting was adjourned at 7:50 PM, motioned by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor.

Respectfully submitted on 16 November 2024 -
Andrea Carbone

Peter Brzozowy, *Chair*

Mary-Catherine Graziano

Cary Sandvig

Joe Deller

Pat Treckman
