

**TOWN OF ISLE LA MOTTE  
INVITATION TO BID: ROADSIDE TREE TRIMMING**

The Town of Isle La Motte will be accepting bids for a 1-year roadside tree trimming contract for 2024/2025 on all Town roads with the exception of Main Street.

**Please Provide Lump Sum Bid for following specifications.**

**Specification:** Trim all overhanging limbs that break the vertical plane of the town right of way to vertical height of 14' (fourteen feet) back 6' (six feet) from the shoulder of the road where possible on all Town roads with the exception of Main Street.

**See specifications and requirements at:**

<https://islelamotte.us/departments-2/roadways/>

**Other Requirements:**

1. Contractor must describe the method they plan to use to trim trees.
2. The Contractor shall be liable for any personal property damage which The Contractor causes.
3. The Contractor must file a certificate of insurance with the Town within ten (10) days of being awarded the contract.
4. Equipment breakdown experienced by The Contractor is the sole responsibility of The Contractor, and in no way shall reflect a cost overrun.
5. In the event this contract is not adhered to, The Town will have the option to terminate said contract with a thirty (30) day notice to The Contractor.
6. The Contractor will provide and use proper signage (e.g., two "Road Work Ahead" signs).
7. The Contractor shall be responsible for leaving the roads and roadsides in a neat and orderly condition at the end of each workday.
8. The Contractor shall submit a timeline indicating an estimate on commencement of and completion of work.

**Payment:**

Assuming timely and successful completion of work tasks as specified above, all payments will be made within thirty (30) days of submission of the applicable invoice.

**Bid Submission Details:**

Bids form and proof of insurance must be sealed and received at the Town Office located at School St. Ext, Isle La Motte, VT 05463 or mailed to P.O. Box 250 Isle La Motte, VT 05463 by October 15, 2024 at 4:00 pm. **Please write: “Attn: Tree Trimming Bids” on the front of the envelope.** A contract will be required for this work. Please provide your company’s standard document for review with the bid if available.

Bids will be opened at the Select Board Meeting on October 16, 2024 after 6:00 pm. A representative should be present at the bid opening meeting to address any questions or clarifications: failure to attend the bid opening session may result in consideration of disqualification. Any questions regarding this bid please contact the Town Office at 1-802-928-3434.

The Town of Isle La Motte reserves the right to accept or reject all bids.

**ROADSIDE TREE TRIMMING BID FORM**

**Name/Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Specification:** Trim all overhanging limbs that break the vertical plane of the town right of way to vertical height of 14' (fourteen feet) back 6' (six feet) from the shoulder of the road where possible on all Town roads with the exception of Main Street.

**Bid Price:** \_\_\_\_\_

**Commencement Date:** \_\_\_\_\_

**Completion Date:** \_\_\_\_\_

**Describe the equipment you propose to use for the contract:**

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**Please describe any deviations from the bid specifications that you will need to follow or would suggest to the Town:**

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**Signature of Bidder:** \_\_\_\_\_

**Date:** \_\_\_\_\_