

Town of Isle La Motte
Regular Selectboard Meeting Minutes
August 7th, 2024
6:00 pm at the Isle La Motte Town Office and via Zoom

ATTENDANCE: Chair Peter Brzozowy, Cary Sandvig, Joe Deller, Pat Treckman, Rusty Spaulding, Debbie Spaulding, Mary LaBrecque, Richard Middleton, Barbara Callahan, John Yartz, Anne Jobin-Picard, Ruth Casey, Sylvia Jensen, Allen Hall, Cathy Tudhope, Debra Langlois

CALL TO ORDER: The meeting was called to order by Chair Peter Brzozowy at 6:03 pm.

ADDITIONS: No additions

ADMINISTRATION:

APPROVE SELECTBOARD MINUTES

- Approve minutes for meeting dated 7/17/2024. Motion to accept minutes by Cary Sandvig, seconded by Pat Treckman, all in favor, yes.
- Approve minutes for meeting dated 7/19/2024. Motion to accept minutes by Pat Treckman, seconded by Cary Sandvig, all in favor, yes

BOARD OF LISTERS-ERRORS & OMISSIONS

- Mary LaBrecque stated that three (3) campers moved out and one parcel was combined. Motion was made to accept Errors and Omissions by Cary Sandvig, seconded by Pat Treckman, all in favor, yes.

WARRANTS for payroll & payables - review/approve:

- Amount for payroll \$3,101.17 dated 7/31/2024. Motion made to accept payroll made by Cary Sandvig, seconded by Pat Treckman, all in favor, yes
- Amount for payables \$14,475.14 dated 8/7/2024. Motion made to accept payables by Joe Deller, seconded by Pat Treckman, all in favor, yes.
- Payables for Internal Revenue Service and Ver. Motion to accept pont Dept. of Taxes \$666.10 dated 7/31/2024. Motion to accept payables made by Cary Sandvig, seconded by Pat Treckman, all in favor yes.

ADDITIONAL DISCUSSIONS

- .GOV STATUS - approved November 2023, review next steps - The Selectboard decided to wait to sign until the IT contract regulations, security. This is to transfer all emails over to .gov addresses.
- Model Rules of Procedure - sign revised document. Motion was made to in act procedures by Pat Treckman, seconded by Joe Deller, all the favor, yes.
- FY23 Audit - sign closeout documents provided by RHR Smith. This audit preceded the two additions to the Selectboard, Peter Brzozowy, and Pat Treckman. The FY23 Audit

document will be held over for MaryCatherine Graziano, who was absent from this meeting.

CONTRACTS/GRANTS/BIDS:

- Tree Trimming - review RFP for ongoing work: Bruyette's Tree Service needs to complete their work. Rusty Spaulding agreed to work with them on the town's troubled areas.
- Records Digitization - identify project team: There needs to be more communication on what are the expectations of the project team. The Selectboard is in agreement that the office personnel should all be on the team and Cary Sandvig agreed to also be on the project team.
- Snow Removal _ discuss revised language in FRP: Pat Treckman drew up a complete revised contract. There was a good amount of discussion from the Selectboard and the Townspeople. Omissions and deletions were added to the language. Further discussion when a revised contract is written up.
- Animal Control - identify member(s) to review ILM ordinance vs. Vermont regulations: This is still pending.
- IT Managed Services - RFP status: RFP status is out for bid and waiting to hear from providers for services.

ROADWAYS:

- Road Commissioner Report: Contacting and working with Bruyette's Tree Service. Cutting back more along the roads. Removing dead trees. Peter Brzozowy is going to give Bryette's a call and get them back to finish the contract. Rusty agreed to work with them on the parameters of what the town needs completed. Rusty spoke to the Solicitation of a Grant for 2027. Rusty went to Peter to get this grant started. The motion was made to accept the ratified signature of Peter Brzozowy by Cary Sandvig, seconded by Joe Deller, all in favor, yes.

TOWN BUSINESS:

- ARPA Funding - review status, discuss and commit to resolve by 8/21/2024 meeting: To place ARPA money in a reserved fund the Town needs to vote on that. Discussion on what to do to benefit the town. Mini splits for cooling and heating the town office. With the service of the solar all keeping the use of the boiler till needed. Possible grant matches. Sylvia Jensen agreed to look into the Grant she brought up in the meeting.
- Town Office - building use policy status: Discussion at the next meeting.
- Selectboard Oversight - discuss oversight roles for Town Business: The Town needs to make a list of names and numbers for info for our residents. Using this list assistance will come in a timely manner. There will be further discussion.

DEPARTMENT/COMMITTEES - Reports To Town/Open Item:

- Recreation Department - quarterly financial report: Discussion on combining the two playgrounds equipment (town office and park) making more equipment in one safe area.

The Recreation Department was asked to give a quarterly report of funds and funding and plans going forward at future quarterly meetings.

- Recreation Department - Playground Maintenance - April 20224 insurance report action items to be addressed by the Recreation Department:
 - The Department was asked to remove broken or dangerous items as noted in the report.
 - Consider location before any repairs are made: The Recreation Department representatives agreed that combining the Playground equipment in one area such as the Recreation Park was a good idea.
- Cemetery Commission - quarterly financial report: Richard Middleton discussed the financial report of the cemetery commission. Checking Account balance is \$12,896.33. Vanguard account is \$19,217.99. All public info is at the Town Office. The mowing total to date was \$4,800.00, Richard stated that the cost of the plots has gone up like everything else. There are times that some families give a little extra money and it is put in the perpetual fund.

OTHER BUSINESS:

- Sunday 8/11/2024 the Sons Of The American Revolution will be honoring Captain Remember Baker with a Plaque. The event will be at the ILM end of the bridge. Parking is very limited. Come early and bring a chair. There will be refreshments after at the Isle La Motte Vineyard.
- A motion was made to reserve a box on the ballot for the November voting by residents in the event a proposal is brought to the Selectboard, by Joe Deller, seconded by Cary Sandvig, all in favor, yes.

ADJOURN:

- The meeting was adjourned by Chair Peter Brzozowy at 8:20 pm. Motion to adjourn made by Pat Treckman, seconded by Joe Deller, all in favor yes.

Respectfully submitted by
Debra Langlois
Selectboard Clerk

Peter Brzozowy _____
Cary Sandvig _____
Joe Deller _____
Pat Treckman _____