

Town of Isle La Motte  
Regular Selectboard Meeting Minutes  
July 17, 2024  
6:00 PM at the Isle La Motte Town Office and via Zoom

ATTENDANCE: Peter Brzozowy - Chair, Mary-Catherine Graziano, Cary Sandvig, Joe Deller, Pat Treckman, John Yartz, Sylvia Jensen, Debbie Spaulding, Rusty Spaulding, Mary LaBrecque and Debbie Langlois.

CALL TO ORDER: Meeting called to order by Chair Peter Brzozowy at 6:00pm.

ADDITIONS TO THE AGENDA: The Recreation Park Sign will be discussed in OTHER BUSINESS.

ADMINISTRATION:

- 2024 Tax Rate - set rate and approve, if rate has been set by the state: There is no tax rate to set at this time, as the State has not yet provided the figures. There will be a Special Meeting after the Town receives the tax rate.
- Board of Listers - review Error & Omissions: In reviewing the latest report, the Listers advised that a camper from Sun Rock had been missed during the preparation of the Grand List. Motion to accept the modification was made by Cary Sandvig, seconded by Pat Treckman all in favor, yes.
- Approved the minutes of 7/3/2024: It was requested by Mary-Catherine Graziano to amend the minutes to include a note that Rusty Spaulding agrees to establish a five-year roadways project plan as the interim Road Commissioner. Motion to approve the minutes as amended was made by Cary Sandvig, seconded by Joe Deller, all in favor, yes.
- Warrants for payroll and payables - review/approve
  - Payroll dated 7/17/2024 for a total of \$2,632.11. Motion to accept payroll was made by Mary-Catherine Graziano, seconded by Pat Treckman, all in favor, yes.
  - Payables dated 7/17/2024 for a total of \$7,059.45. Motion to accept payables made by Cary Sandvig, seconded by Pat Treckman, all in favor, yes.
  - Payable to IRS and Vermont Department of Taxes dated 7/17/2024 for \$604.70. Motion to accept payable made by Cary Sandvig, seconded by Pat Treckman, all in favor, yes.
- Justice Of The Peace - recruitment status for the interim positions: Sylvia Jenson agreed to apply for the position of Interim Justice of the Peace. Motion was made to accept Sylvia Jensen as interim Justice of the Peace made by Peter Brzozowy, seconded by Mary-Catherine Graziano, all in favor, yes.
- Selectboard Oversight - discuss oversight roles for the Town business: The Selectboard is working on an additional area to the web page where the residents can refer to when they have specific concerns and questions. This information area will help speed up answering resident concerns more quickly, as their request will be directed to someone empowered to make a decision. For example: A resident has a concern about road

work; the person will look up the contact information for the Road Commissioner and make direct contact. The Selectboard members are all onboard with this idea and additional discussion will follow.

#### CONTRACTS / GRANTS / BID:

- Tree Trimming - review RFP for ongoing work: The Selectboard will be getting in touch with the tree trimming company, Bruyettes Tree Service, to address additional trimming to be completed on Main Street, including overhead hanging trees and cutting further back on the road sides. There will be concentration on dead trees.
- Records Digitization - discuss Cott Systems contract and identify project team: A motion was made to enter into contract with Cott Systems by Cary Sandvig, seconded by Joe Deller all in favor, yes
- Snow Removal - discuss revised language on RFP: The same payment schedule and same time frame will be included in the next proposal. The Selectboard is asking for detailed liability insurance through the State of Vermont. It was noted that there are several road signs to be purchased that have been taken over and over again, and that icy roads signs will be included in the order. The Selectboard will revisit the document again with additional input on language for the eventual contract.
- IT Managed Services - discuss/approve Rural Solutions quote: Motion was made to approve the request for proposal for managed services by Peter Brzozowy, seconded by Pat Treckman, all in favor, yes.
- Animal Control - identify member(s) to review ILM ordinance with the new Vermont regulations: The Board is reviewing the new state regulations with the Vermont League of City and Towns and discussing with them what other members have in their language and for their Dog Ordinances. Animal Control Officer Jim Benson will also be involved with the review process.

#### ROADWAYS:

- Rusty spoke about more road trimming to be done, as previously discussed. He also advised that signs are being stolen over the whole island, replacements will be ordered. Rusty also requested a set of keys to the salt shed.

#### TOWN BUSINESS:

- ARPA Funding - status review: The ARPA money needs to be committed by the end of the year so the town does not lose the grant money. There is a proposal in place to place the funds in a restricted account in order to protect the grant funds and ensure they are used for only approved expenses. More discussion will be taking place at upcoming meetings.

#### OTHER BUSINESS:

- Sylvia Jensen requested permission to fix and paint the Veterans Park sign because it belongs to the Town. The Selectboard agreed to go to the Recreation Committee for painting and suggestions.

- There might be a person interested in looking at the kitchen at the Town Office. This person is involved with the Community Kitchen Program. There were a lot of questions brought up about this request. After further discussion the Selectboard agreed that this might be a way to have some of the repairs completed that are needed in the kitchen. There will be more communication with this person from Community Kitchen, at this point this is only an exploratory discussion.

ADJOURN: Meeting was called to adjourn by Chair Peter Brzozowy at 8:00 PM. Motion to adjourn made by Joe Deller, seconded by Pat Treckman, all in favor, yes.

Respectively,  
Debra Langlois

Peter Brzozowy \_\_\_\_\_

Cary Sandvig \_\_\_\_\_

Mary-Catherine Graziano \_\_\_\_\_

Joe Deller \_\_\_\_\_

Pat Treckman \_\_\_\_\_