

Town of Isle La Motte
Selectboard Minutes for April 3, 2024
6:00 PM Isle La Motte Town Office and via Zoom

ATTENDANCE: Mary-Catherine Grazona (chairperson), Cary Sandvig, Joe Deller, Andrea Carbone, Debra Langlois, Monica Stanley, Barbara Callahan (via Zoom), Anne Jobin-Picard (via Zoom), Erin Gilligan (via Zoom), Steven Reeve (via Zoom), Sylvia Jensen (via Zoom), Pat Treckman (via Zoom), and others via Zoom that did not provide their full names

Call to order at 6:00 pm by Chairperson Mary-Catherine Graziano.

ADDITIONS TO MINUTES:
No Additions

PURCHASING POLICY:
Cary Sandvig moved to accept policy, Joe Deller seconded, all in favor.

TOWN CLERK UPDATE:
No update

SELECTBOARD EXPANSION/CIUUSD SCHOOL BUDGET:
Confirmed for April 30, 2024 for voting on the school budget. Voting on additional selectboard members:
Deadline April 15, 2024 for applications, voting for new selectboard members will be set for May 21, 2024.
Motion to move forward with Special Election dates made by Cary Sandvig, seconded by Joe Deller, all in favor.

POSITIONS APPOINTMENTS:
Appointments will be reviewed at the next meeting after list of write in candidates is provided by the Town Clerk.

SELECTBOARD CLERK:
Ads have been placed for a new selectboard clerk. Reviewed tasks for Town Clerk, Assistant Clerk that have been recently done by Selectboard clerk. Further discussion to take place.

ARPA COMMITTEE:
There have been no additional letters of interest submitted. A more prominent advertisement will be placed in the next issue of *The Islander*.

APPROVE SELECTBOARD MINUTES:
- 3/20/2024 Regular Selectboard Meeting Minutes: Cary Sandvig moved to accept the minutes, Joe Deller seconded, all in favor.
- 3/20/2024 Liquor Control Board Meeting Minutes: Cary Sandvig moved to accept the minutes, Joe Deller seconded, all in favor.

WARRANTS FOR PAYROLL & PAYABLES - approve and review:
- 04/03/24 Accounts Payable - \$55,629.48: Cary Sandvig made the motion to approve, Joe Deller seconded, all in favor.
- 3/27/24 Payroll - \$2,799.98: Cary Sandvig made the motion to approve, Joe Deller seconded, all in favor.
- 3/27/24 Payroll Tax - \$625.62: Cary Sandvig made the motion to approve, Joe Deller seconded, all in favor.
- 03/26/24 Accounts Payable - \$1,286.83: Cary Sandvig made the motion to ratify Mary-Catherine Graziano's signature, Joe Deller seconded, all in favor.

PERSONNEL POLICY:

The policy will be reviewed for final comments at the next meeting.

TOWN BUSINESS:

Town Office Signage: It was discussed to remove the letters stating Elementary School and leave only the Town Hall lettering. Selectboard will look into another sign at a later date.

VT ALERT:

The full Selectboard will be added to the list for alerts and access to the online system.

GREEN-UP DAY:

Alex Montagne is the designated contact person. Discussion about changes for this year to look into the sorting problem that occurred last year, perhaps having multiple trailers pre-sorted prior to arrival at transfer station.

ANIMAL CONTROL:

- Dog Ordinance: The ordinance currently in place will be revised and issued to the public for comments.
- New Road: dog owners will be bringing in vaccine paperwork to license the dogs. Veterinary paperwork has been provided to the Selectboard.
- Rabies Clinic is being set up for unvaccinated dogs. The Selectboard would like it to be 4/20 or 5/4, 2024. The charge will be a flat \$9.00 per dog. Debra Langlois will be finalizing this with the veterinarian.
- Animal Control Officer: Jim Benson has accepted the position

CONTRACTS/GRANTS/BIDS:

- The ongoing Fire Alarm issues are due to a telephone line disconnected by the school. The Town Office also requires an additional telephone line. Options for increasing the number of phone lines will be reviewed in the coming weeks.
- Records Digitization: Cary Sandvig spoke to this matter discussing the number of books and pages to be scanned and advised that ultimately the town will need to have more bandwidth for ongoing scanning. A review of bandwidth improvements will be made with GlobalNet. Bids will be advertised for the digitization work to be completed, with bids due 4/29 for review at 5/1 meeting.
- The work to assess the two town buildings is moving forward with the Northwest Regional Planning Commission (NRPC). The Selectboard will review the assessment paperwork and each provide comments directly to NRPC.
- The Owl AV system will be reviewed in person prior to further discussion.

ROADWAYS:

- Discussion of buying road signs to increase the inventory for the town and replace the stolen Fire Department signs.
- The Selectboard was brought to attention of concerns of West Shore Rd. wash outs, notably at the corner on the south end by Turners, one side of the road is slanting off making the area hazardous. Joe Deller will install caution signage at this corner for the safety of all cars and bikers.
- Mary-Catherine Graziano talked with Alburgh Road Maintenance about the use of their Towns grader and the reply was not favorable.
- FY25-Grants in Aid: The letter of intent for the grant will be completed and submitted by Mary-Catherine Graziano.
- Overweight Permits: reviewed/approved/and signed by the Selectboard.

OTHER BUSINESS:

Michelle Jarvis called the Town Office about a basket the Historical Society wants to do for proceeds going to the Historical Society. The Selectboard thought it was a great idea, but there is concern about being asked to be a fiscal agent due to the money being collected. There will be further discussion with treasurer Mary LaBrecque.

ADJOURN:

Cary Sandvig made the motion to adjourn the meeting, seconded by Joe Deller, all in favor. Meeting adjourned at 7.34 PM.

Respectfully submitted on April 6, 2024 -
Debra Langlois

Mary-Catherine Graziano

Cary Sandvig

Joe Deller