

1. Overview.

1.1. Purpose. This is the Local Emergency Management Plan (LEMP) for Isle LaMotte, located in Grand Isle County Vermont. It outlines how the municipal government will coordinate support from an Emergency Operations Center (EOC) and, if necessary, direct actions from an Incident Command Post (ICP). This is not a tactical plan for first response fire, emergency medical service, or law enforcement issues. This base document details general municipal Emergency Management activities, while the enclosures and (optional) annexes provide quick reference materials for specific tasks and incidents.

1.2. Planners. The following people are the Emergency Management (EM) stakeholders who wrote and/or maintain this plan.

- Carmine Centrella, Emergency Management Director
- Mary-Catherine Graziano, Selectboard Chair
- Bill Johnson, Fire Company representative
- Ray Allen, Sheriff, Grand Isle County
- Carey Sandvig, Selectboard member
- Joseph Deller, Selectboard member
- Shaun Coleman, Northwest Regional Planning Commission Emergency Planner

2. Normal Operations.

2.1. Information Sharing.

2.1.1. Town officials get information from many sources, including TV, radio, news websites, email, emergency dispatch, and personal interactions and observations. The Fire Chief, Road Commissioner, Emergency Management Director, and Select Board Chair are the primary information collectors and coordinate as required. Residents and transients may also call various offices with observations and reports about emergency situations; town staff and the Selectboard should forward those reports to the appropriate official.

2.1.2. Responding organizations will not normally alert others to incidents that do not exceed their capabilities. For example, the Fire Chief will not notify the town about every fire; the Road Commissioner will not alert the town for every snowstorm.

2.2. Incident Size up. As an incident develops, the EMD or Incident Commander must validate the accuracy of reports and the severity of the situation to assess the risk to the town and the need for broader coordination.

2.3. Early Notification. As an incident develops that might affect the whole town, reports should go to the EMD. The EMD, in turn, will keep the Selectboard Chair, the Road Commissioner, and the Fire Chief informed as appropriate.

3. Municipal Emergency Operations Center (EOC) Activation.

3.1. General. The EOC should activate when there is an incident that requires significant coordination between responders, municipal officials, and/or residents. This plan routinely uses the term EOC, but in some cases the municipal EOC may also serve as the municipal Incident Command Post (ICP). See Enclosure 2 for facility, organization, and staffing details and specific incident annexes for action plans and municipal command and coordination relationships.

3.2. Decision to Activate.

The EMD or EMC in conjunction with the Selectboard Chair or designee, makes the decision to activate the EOC. These are common reasons to open the EOC.

- Request from an Incident Commander
- Request from Road Commissioner
- Directive from Selectboard
- Weather forecast that may lead to widespread damage

3.3. Location.

The EMD in conjunction with the Selectboard Chair selects the EOC location on activation. The following are established EOC locations.

- Primary: Isle LaMotte Town Office, 42 School St. Ext.
- Alternate: Isle LaMotte Fire Company Station, 2241 Main St.

4. Emergency Operations. This plan provides the general operating framework for municipal Emergency Management for events that require some form of municipal Emergency Operations Center (EOC) or Incident Command Post (ICP), not for emergencies that the on-scene Incident Command structure can handle internally. For what to do during specific incidents, see any incident annexes.

4.1. Incident Command and the Emergency Operations Center (EOC). Each incident must have an Incident Commander (IC) in charge of the response. In some cases, the EOC will support the ICs, but in some cases the EOC may also be the municipal ICP.

4.2. Maintain Situational Awareness. The EOC tracks events and response actions for municipal leaders. The EOC relies on resources such as the VEM WebEOC browser-based incident management system to track and communicate directly with VT Emergency Management.

4.2.1. Operations Log - Word document (or Excel file, or paper log form, etc.), of all significant activities, decisions, and communications.

4.2.2. Map - tracks events graphically on the large situation map in the EOC (or on a projected PowerPoint slide map, etc.).

4.2.3. Information Request Tracker - list of information requests and their status/answers in an Excel file (or whiteboard, Word document, paper log, etc.).

4.2.4. Damage Report - list of public infrastructure damage (including roads, bridges, and culverts as well as historic structures, public libraries, etc.) to facilitate funding requests during recovery.

4.3. Coordinate Resource Requests. See Enclosure 3. As ICs identify resource needs, the EOC will record them, try to fulfill them locally, and if necessary, request them through the State EOC using the VEM WebEOC system or by contacting the VEM Duty Officer.

4.3.1. Purchasing. When the EOC is active, the EOC Director may authorize the purchase of supplies, equipment, and services as required in support of ongoing incidents, up to a total of \$500.00. Purchases between \$501.00 and \$1,000.00 require approval of the selectboard or, if the selectboard cannot reasonably meet because of the emergency, any available selectboard member (which action must be ratified by the whole board at the earliest convenience of holding a meeting).

4.3.2. Resource Request Tracker - list of resource requests and their status in an Excel file (or whiteboard, Word document, paper log, etc.).

4.3.3. Financial Expenses - documentation for expenses including materials, personnel, and equipment to facilitate funding requests during recovery.

4.4. Provide and Monitor Public Information. See Enclosure 4. Isle LaMotte has acquired a municipal VT Alert (Vermont Emergency Management) account which allows the Town to directly message Town residents and interested parties. Incident Commanders may have Isle LaMotte Town designees send out an alert notification through the VT Alert system. The Public Information Officer (PIO) in the EOC monitors news reports and social media for information and requests from the public. In coordination with ICs, he or she creates news updates and/or press releases to publish on the town web page and local social media and makes paper copies for distribution in areas that may not have normal communications.

4.5. Vulnerable Populations. See Enclosure 5. If necessary, the EOC may contact organizations and facilities that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk, the EOC will monitor their status and if required coordinate support for them until their situation stabilizes. Organization which may serve Isle LaMotte residents include, but may not be limited to:

- VT Department of Health – Medicare information regarding individuals reliant on electricity for durable medical goods.
- VT Electric Cooperative – Any database information for individuals reliant on electricity for durable medical goods.
- University of VT Health Network Home Health & Hospice

4.6. Sheltering and Care. See Enclosure 6. After a natural or manmade disaster, the American Red Cross (ARC) and Vermont Economic Services Division (ESD) can shelter small numbers of people in hotels/motels. If necessary, the EOC may direct the opening of a daytime warming or cooling shelter in the town offices or ask the local shelter manager (Red Cross contact) to open an overnight shelter, and during major emergencies residents may go to the regional shelter at the Grand Isle School on US Rte. 2 in Grand Isle. Additionally Isle LaMotte can shelter a small number of residents/visitors at the cited locations being the Town Offices located at the School Street extension.

4.7. Plan Future Operations. The EOC supports ICs in planning and coordinating future response and recovery operations. As soon as possible, responders should begin collecting supporting documentation that will facilitate reimbursement. At the municipal level, demobilization from response normally means a return to normal workdays with additional recovery tasks.

4.8. Update Briefings. Every day the EOC will conduct full update briefings for the staff, Selectboard, and other key leaders. Depending on the emergency this may occur several times a day to set goals for the day, synchronize activities, review the day's events, or as needed. The normal format is as follows.

- Overview (EOC Director)
- Current situation (Situational Awareness)
- Resource issues (Logistics Support)
- Incident / Operations updates and issues
- Priorities and general comments (Selectboard)

4.9. Night Shifts. The EOC Director will determine the need for staffing at night and the missions for those on duty.

5. Demobilization.

5.1. Decision to Demobilize. The EOC Director in conjunction with the EMD or Selectboard Chair will demobilize the EOC based on the situation and operational objectives. Typical conditions for demobilization include:

- All first responders are demobilized or returned to normal work schedules.
- All emergency issues for people within the town are resolved or completely transitioned to an appropriate service agency.
- There are less than 10 customers without power in the town, and none of them have unresolved support issues because of the outage.
- There are less than 5 homes that are inaccessible by road, and none of the occupants have unresolved support issues.

5.2. Demobilization Process.

- Notify selectboard, Fire Department, Road Commissioner, Northwest Regional Planning Commission, and State EOC that local EOC is shutting down
- Collect and file all EOC documentation for the incident.
- Clean and put away all EOC equipment and supplies.
- Identify any supply or equipment needs for the next EOC activation.
- Release EOC staff and secure facility

5.3. Transition to Recovery. If necessary, the Selectboard appoints a Recovery Officer as the Incident Commander for recovery. The EOC Director makes all incident-related documentation available to the Recovery Officer. The Recovery Officer

establishes a Recovery Committee as his/her staff and sets operational objectives and meetings and tasks as required to achieve the objectives.

Enclosures:

- 1 - Contact Information
- 2 - Emergency Operations Center (EOC)
- 3 - Resources
- 4 - Public Information and Warning
- 5 - Vulnerable Populations
- 6 - Sheltering and Care
- 7 – Critical/Key Facilities

Annexes:

- A – Severe Weather/Power Outages*
- B- Isle LaMotte Maps*
- C– Isle LaMotte NIMS Adoption*

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Enclosure 2 (Emergency Operations Center)
 Town/City of MUNICIPALITY Local Emergency Management Plan

May 1, 2024

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EM Director (EMD)	Carmine Centrella				
EM Coordinator (EMC)					
Public Information Officer (PIO)	Mary-Catherine Graziano				
EOC Volunteer					
EOC Volunteer					
EOC Volunteer					
Local Response Organization Contacts					
Fire Chief	Bill Johnson				
Assistant/Deputy Fire Chief	Dan Rainville				
EMS Chief / Alburgh Amb	Joseph Krone Capt.				
State Police or County Sheriff	Ray Allen, Sheriff				
Local Dispatch Center	Shelbourne Disp				
Homeland Security Customs & Border Protection	Rouses Point Alburg Station Alburgh Springs Rd Station				
Local Public Works Contacts					
Road Commissioner	Mary-Catherine Graziano				
Road Maintenance	John Yartz				
Drinking Water Utility					
Wastewater Utility					

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		Primary	Alternate	Alternate	
Municipal Government Contacts					
Selectboard Chair	Mary-Catherine Graziano				
Selectboard	Joseph Deller				
Selectboard	Cary Sandvig				
Town Clerk	Vicki Buswell				
Town Treasurer / Finance Officer	Mary Labrecque				
Town Health Officer	James Senesca Jr.				
Forest Fire Warden	Sean Peters				
Animal Control Officer					
Other					
Local Contacts					
Red Cross	Marsha Haines				
VT211					
Electrical Utility	Vermont Electric Co-Op				
Gas Utility	Cota's Propane S.B. Collins R.L. Vallee, Inc.				
Telecom Utility	Consolidated Communications				
Mobile Telecom Utility					
Utility - other					

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		Primary	Alternate	Alternate	
Primary Shelter Contact	Carmine Centrella				
Primary Shelter Alt Contact	Mary-Catherine Graziano				
Alt. Shelter Contact	Angela Robinson				
Senior Center Contact					
Health Center/Clinic					
Mental Health Services	NOTCH				
Home Health Services	UVM Health Network Home Health				
Nursing Home					
Nursing Home					
Childcare					
Mobile Home/Campground	Lakehurst Campground				
Mobile Home/Campground	Sunset Rock RV Park				
Mobile Home/Campground	Summer Place Lakeside Campground				
Isle LaMotte Community Organization	Sylvia Jensen				
ATV or Snowmobile Club					
24 Hour Fuel					
Predesignated Contractor	John Yartz – Road servcies				
Local Contractor	BP Concrete excavation				

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May 1, 2024

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		Primary	Alternate	Alternate	
Local Contractor	Complete Septic Services - excavation				
Local Contractor	East Shore Mechanical				
Local Contractor	Island Excavating Corp				
Local Building Supply	Swanton Lumber				
Equipment Rental Center	Franklin Rental Center				
Local Food Vendor or Prep	Vermont Bake House				
Local Food Vendor or Prep					
Emergency Public Information					
Local Press	The Islander				
Local TV	WPTZ				
Local TV	WCAX				
VT – Alert	Carmine Centrella				
VT – Alert	VEM Duty Officer				
Adjacent Municipalities					
Alburgh EMD	Jason Beaulac				
Grand Isle EMD	Bill Baron				
North Hero EMD	Brandy Latimer				
South Hero EMD	David Carter				

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
STATE/FEDERAL Partners					
State Emergency Operations Center (SEOC)	Duty Officer				
VTrans District Tech	Ernie Patnoe				
Vermont Dept of Health	Jacquie Kelley				
State HazMat					
VT DPS Fire Safety Office	Jeff Bryant				
Regional Planning Commission	Northwest Regional Planning Commission				
U.S. Coast Guard					
U.S. Forest Service					
Disaster Animal Rescue Team (DART)	VEM Duty Officer				

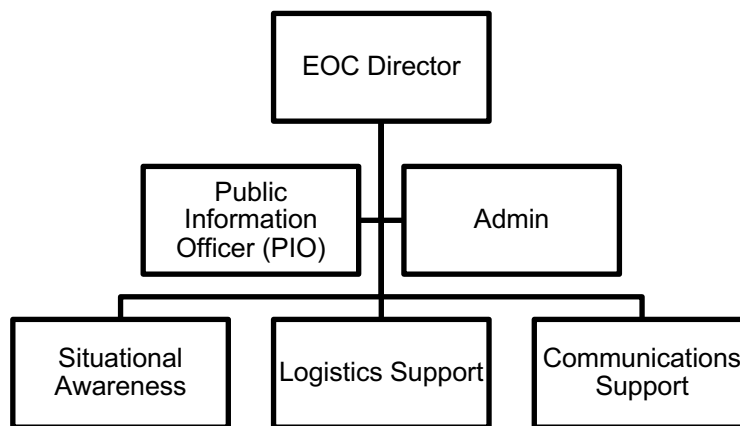
1. Concept. The Emergency Operations Center (EOC) is an organization that coordinates information, support, and response across the municipality for Incident Commanders and government officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

1.1. In some cases, the EOC coordinates support for one or more ICs (for example, during an ice storm the Road Commissioner may be working to clear roads while the Fire Chief is fighting a fire). In that case, the EOC may request information and provide or prioritize resources, but the EOC should never direct tactical operations.

1.2. In some cases, typically during recovery or long-running, low threat incidents like pandemics or extended power outages, the EOC Director may be the Incident Commander for town-wide efforts. In that case, the EOC acts as the municipal Incident Command Post (ICP) and may direct tactical operations.

2. EOC Organizational Structure.

2.1. This is the preferred operating structure for MUNICIPALITY.



2.2. These are the functions of the positions within the preferred operating structure above. Depending on the specific emergency and staff available, positions and functions may be combined or subdivided. The EOC Director in conjunction with the EMD, Fire Chief, or Selectboard Chair, will determine what EOC positions are a priority

need. For any vacant position in EOC operations, those position responsibilities shall fall to the EOC Director.

Position	Job Description
EOC Director	- Supervises and directs all EOC activities coordinating municipal support and response
Public Information Officer	- Coordinates all messaging with Incident Commander(s) - Produces and posts public information and press releases - Monitors public media for useful information and to correct inaccurate reports
Admin	- Maintains operations log - Supports incident commanders in documenting expenses for reimbursement
Situational Awareness	- Updates status board and map - Tracks and answers any Requests for Information (RFI) from Incident Commander(s) and town officials
Logistics Support	- Tracks and coordinates fulfillment of any Requests for Support (RFS) from Incident Commander(s) - Provides resources for the EOC itself (e.g. coffee, food, sleeping areas, batteries, fuel for generator, ...)
Communications Support	- Staffs phones and radio

3. Potential EOC Staff.

3.1. Town Officials.

- Carmine Centrella, EMD - any
- Vicki Bruswell, Town Clerk – Admin
- Mary Labreque, Town Treasurer - Logistics
- Mary-Catherine Graziano - Admin, Awareness, Logistics
- Andrea Carbone, Selectboard Assistant – Communications, Logistics
- Sandvig, Selectboard – PIO, Communications
- Joseph Deller - Awareness, PIO, Communications

3.2. Volunteer Staff.

Town officials will solicit Town residents for volunteers depending on the incident. No staff has been identified at this time.

4. Primary EOC Facility.

1. Title and E911 Address: Town Office, 42 School St Ext St, Isle LaMotte VT
2. Phone Number(s): 802-928-3434
3. Mobile service is available through numerous providers with adequate service.
4. EOC risk factors: Severe weather / wind / ice storms
5. Facility Contact: Vicki Bruswell or Carmine Centrella
6. Access: Town Clerk, Selectboard member or Selectboard Assistant
7. Internet: DSL Network and password posted on walls.
8. Available Equipment:
 - Copy Machine
9. Equipment needed (and where it is / who has it):
 - Laptop from town office
 - Personal Laptops
10. Layout: The primary room for the EOC is the All Purpose room with direct exterior access and alarm panel for facility entrance

For detailed EOC set-up and operations reference FEMA Emergency Operations How-to Quick Reference Guide: [FEMA EOC Quick-Reference-Guide Virtual Considerations](#)

5. Alternate EOC Facility.

1. Title and E911 Address: Isle LaMotte Fire Company Station, 2241 Main St. Isle LaMotte, VT
2. Phone Number(s):
3. Mobile service available
4. EOC risk factors: Severe weather / wind / ice storms
5. Facility Contact: Fire Chief (all firefighters have access)
6. Access: Access is gained through the Isle LaMotte Fire Chief or their designee.
7. Available Equipment:
 - Multifunction printer/scanner/copier
 - Base radio
8. Equipment needed (and where it is / who has it):
 - Laptop from town office
 - Personal laptops
9. Backup power / instructions: Any generated power for this facility is controlled through fire department personnel.
10. Layout:

1. Concept. The Emergency Operations Center (EOC) can coordinate resource support for Incident Commander(s). Isle LaMotte will use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available. The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

1.1. State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

1.2. State supports the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

1.3. The state may be able to provide resources at no expense, and in major disasters there may be state and federal funds available to help defray expenses, but **normally municipalities are responsible for paying for emergency response costs**. When requesting resources through the SEOC, the SEOC will ask if local resources have been exhausted; if so, the SEOC will help find sources from which the municipality can buy or contract for supplies or the SEOC may coordinate supplies and other resources for the municipality if the timing and cost is acceptable.

2. Emergency Purchasing.

2.1. Authority. Any purchase under \$500.00 does not require prior Selectboard approval provided those purchases are a line item in the budget and limited to the amount of the budget line item authorized by the Town.

2.2. Processes. Any emergency purchase shall be made in accordance with the Town of Isle LaMotte Purchasing Policy.

3. Businesses with Standing Municipal Contracts.

- Gas Station – The Isle LaMotte Volunteer Fire Department does not maintain a standing contract for fuel services but maintains fuel cards in apparatus.

4. Other Local Resources.

- See Enclosure 1 for resources and contact information

5. National Incident Management System (NIMS) Typed Resources*.

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)					3	Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)					1	Water Pump, Water Distribution					
Fire Boat				N/A	1	Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Woodchipper	N/A	N/A	N/A	N/A	
Generator	N/A	N/A	N/A	N/A	1	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A							

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.org>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

1. Concept. During any significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

2. Public Information Officer (PIO) Coordination.

2.1. The EOC Director normally appoints a municipal PIO, though he or she may keep those responsibilities. Incident Commanders normally appoint an incident PIO or act as the PIO for their incidents. The municipal PIO may provide PIO support for one or more Incident Commanders, as requested. The Selectboard representative at the EOC usually serves as the municipal PIO.

2.2. If there is more than one PIO, **each PIO must only release information within his or her area of responsibility**, that the appropriate Incident Commander has approved, and all PIOs must coordinate their messages to make sure they are not in conflict. Coordinating information is one of the most important functions of a municipal PIO and the EOC. For example, if there is an ice storm and major fire, there may be a municipal PIO and a fire PIO. The municipal PIO may release information about general town issues and road clearance statuses on behalf of the Road Commissioner (road clearance Incident Commander), but not the fire. The fire PIO may release information about the fire scene, but not general town issues or road statuses. Both PIOs should coordinate information releases and share any information they receive.

3. Releasing Public Information.

3.1. Emergency Notifications. The VT-Alert notification system can send phone messages to all landlines in an area, and phone calls, text messages, and emails to people who have registered for them. The Town of Isle LaMotte maintains a municipal account for VT-Alert whereby the Town can message Town residents and interested parties directly. The Town EMD and other designees can access the VT-Alert system for emergency notifications or they can contact the State Emergency Operations Center (800-347-0488) for messaging support.

3.2. Current Information. The PIO will post all official municipal emergency news to the town web site/Facebook page/email list as soon as possible. The main town web site/Facebook page should only contain current, accurate information - the PIO will remove or archive old or erroneous information.

3.3. Press Releases. The PIO will publish press releases as required. In addition to posting them to the town website, if there are power or connectivity issues, the PIO will make paper copies to post or distribute at key locations around town.

3.4. Media Inquiries and Interviews. The PIO will answer any media inquiries and coordinate, if not give, any media interviews.

3.5. Media Corrections. When possible, the PIO will correct inaccurate information in news and social media by ensuring the town web site has the correct information, and then as soon as possible notifying the inaccurate source (e.g. by posting a comment, calling, sending an e-mail, etc. along with a link to the town website).

Public Information and Warning

<p><i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i></p> <p><i>VEM launched VT-ALERT (https://vem.vermont.gov/vtalert) in 2013 as a means of reaching Vermonters directly with emergency information via their cell phones, email, or home phones. The system allows users to choose which alerts they receive, how they receive them, and for which specific geographic area. Municipalities may administer emergency messages for specific geographic areas. Contact VEM for more info.</i></p>	
<p>VT-Alert message - State: Other VT-Alert managers:</p>	<p>Contact Vermont Emergency Management: 800-347-0488</p> <p>None</p>
<p>Important Local Websites / Social Media channels:</p>	<p>Town: https://islamotte.us</p> <p>News: https://www.theislandernewspaper.com</p> <p>GICSO: http://grandislesheriffvt.org/</p> <p>News: https://www.facebook.com/lakechamplainislander/</p>
<p>Local Newspaper, Radio, TV:</p>	<p>The Islander: (802) 372-5600: islander@vermontislander.com</p> <p>WEZF 92.9 FM - Tel. (866) 865-7827</p> <p>95 Triple X 95.5 FM - Tel. (802) 655-9595</p> <p>WOKO 98.9 FM - Tel. (802) 958-1230</p> <p>VPR 107.9 FM - Tel. (802) 955-9451</p> <p>WVMT 620 AM - Tel. (802) 655-1620</p> <p>WRSR 1420 AM – (802) 863-1010</p>
<p>Public Notice locations:</p>	<p>Isle La Motte Town Office</p> <p>Isle La Motte Town Hall</p>

	Grand Isle Sheriff's Office Isle La Motte US Post Office Isle La Motte Fire Station
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information call Grand Isle Sheriff's Office Or 2-1-1	Dial 372-4482 Dial 211 or (802) 524-5993

4. Monitoring Public Information.

4.1. Public Media. The PIO will monitor regular news broadcasts from local TV and radio stations as well as review the daily print issue and website for the Burlington Free Press, The Islander, and Front Porch Forum.

4.2. Social Media. The PIO will monitor the VEM Facebook page for state emergency news, and will also monitor these locally active social media sites:

- Town of Isle LaMotte Town Facebook Page: [Facebook](#) or <https://www.facebook.com/profile.php?id=100069811452248>
- Town of Isle LaMotte Community Facebook page: [Town of Isle La Motte Community | Facebook](#) or <https://www.facebook.com/groups/1376959102776536>

5. Vermont 2-1-1. To coordinate for Vermont 2-1-1 to give out information during a local or regional emergency, call 2-1-1 directly and pass on the critical information. 2-1-1 will pass that information on to any residents who call.

5.1. United Ways of Vermont operates the Vermont 2-1-1 system. The system provides information and referral services to the people of Vermont in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.

5.2. In a major state emergency, the State Emergency Operations Center will coordinate with 2-1-1 to provide and collect general information and will also coordinate

directly with affected governments to pass along key local information, both to and from 2-1-1, depending on the emergency.

5.3. 2-1-1 is always available (24-7-365) to provide general information and referral services - it is not just for emergencies. Individuals contact 2-1-1 by dialing 211 from a phone within Vermont, calling 1-866-652-4636 (toll free within Vermont), or (802) 652-4636 (from outside of Vermont). While 211 is the preferred number, the other numbers are useful if there are emergency issues with phone exchanges or when using a mobile phone that is reaching a tower outside of Vermont.

1. Concept. During a long duration emergency, the Emergency Operations Center
2. (EOC) may need to monitor the needs of and coordinate support for vulnerable populations. The EOC will determine whether vulnerable populations may be at risk, identify individual needs, and monitor their status until normal services are restored. In many cases support for vulnerable populations may be reason to open or continue an EOC, even after initial response operations have ended.

2. Risk Determination. An Incident Commander determines whether vulnerable populations may be at risk based on the emergency and its potential impact on local residents. For example, closed and damaged roads may prevent people from getting food and medicines, and home medical equipment may not work during power outages, but even major flooding that only affects a limited area may not present any significant problems to vulnerable residents.

3. Identification.

3.1. The EOC will create an At-Risk List of people or locations who may have special issues based on the emergency. The EOC will contact the organizations listed below and request that they contact their clients and, if necessary, notify the EOC of any people who are having issues. Any residents the EOC staff or other responders personally know may need a welfare check (e.g. relatives and friends) should also go on the list.

3.2. Due to confidentiality restrictions, social service and medical organizations usually cannot provide towns with lists of people they serve. However, they can contact their clients and get permission to share information during an emergency, and they can request welfare checks if they cannot get in touch with a client.

At Risk Population Contacts:

- University of Vermont Health Network Home Health & Hospice Care 802-658-1900
- C.I.D.E.R. 802-372-6245
- Vermont Department of Health 800-464-4343

4. Contact and Monitoring.

4.1. The EOC will contact people on the At-Risk List to determine if they need help soon, if they will need help if the situation continues for a given period (e.g. 48-72 hours), or if they are unaffected.

4.1.1. Phone calls are the best means of contacting people.

4.1.2. The EOC may designate a person, team, or group (e.g. the Fire Company or spontaneous volunteers) to go to residences to check on people.

4.1.3. In a long-duration emergency, the EOC may need to contact people on the At-Risk List every day or two.

4.2. The EOC will coordinate support for anyone on the At-Risk List who needs help as required and as resources allow. The EOC should continue to monitor people on the At-Risk List until everyone on the list is in a stable situation with normal services again.

5. Organizations and Facilities that Serve Vulnerable Populations. The following organizations routinely work with people who may have short- or long-term special needs.

- CARE (Citizen Assistance Registration for Emergencies) - database of people who may need special help during an emergency, available through supporting (Hartford PD - St Albans PD - Shelburne PD - Lamoille CO SO - Williston VPS - Westminster VSP) Public Safety Answering Point (PSAP)
- Alburgh Fire and Rescue Ambulance and Grand Isle Rescue - serves and transports people with short- and long-term medical problems.
- University of Vermont Health Network Home Health & Hospice Care - provides home health and hospice services.
- CIDER – provides transportation for the elderly, or those needing transportation for medical appointments.

- Vermont Electric Co-Op - maintains a Critical Care Customers list.

1. Concept. During some emergencies, the Emergency Operations Center (EOC) will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

2. Spontaneous Sheltering. If there is no local shelter available:

- Determine the approximate number of people who need sheltering.
- Call the State EOC / Watch Officer at 800-347-0488 and request support.
 - Contact the Red Cross and request support.
- Track the status of residents who need shelter until their situation stabilizes.

2.1. Temporary Lodging. When small numbers of people are displaced by disasters, the American Red Cross (ARC) and Vermont Agency of Human Services, Economic Services Division (ESD) can provide temporary lodging in hotels or motels.

2.2. Regional Shelters. In major emergencies, the state will work with the American Red Cross to open regional overnight shelters for large numbers of displaced people. The nearest regional shelter is Grand Isle School, US Rte. 2, Grand Isle, VT. The Red Cross can be contacted for sheltering information for a specific incident.

3. Daytime Shelters. Facilities where people may be able to go during the day to get information, stay warm/cool, charge electronics, etc.

3.1. Town Office.

- Address: 42 School St. Ext
- Manager: Town Clerk, Vicki Bruswell
- Phone: 802-928-3434
- Staff Required: 2
- Capacity: 50
- Generator: No. Solar panels are present for daytime clear weather operations
- Pets: No
- Notes:

3.2. Isle LaMotte Fire Company Station

- Address: 2241 North Main St.
- Manager: Fire Chief, Bill Johnson
- Phone: 802-370-2796
- Staff Required: 2

- Capacity: 25
- Generator: yes
- Pets: no
- Notes:

4. Overnight Shelters. Facilities where people may be able to stay overnight and get services such as meals and showers.

4.1. Grand Isle School

- Address: US Rte. 2, Grand Isle, VT
- Facility Contact: GISU Superintendent
- Phone: 802-372-6921
- Additional Contact: Sheriff Ray Allen
- Phone: 802-372-4482
- Activation: requires school board chair approval
- Shelter Manager: Angela Robinson
- Phone: 802-309-7960
- Staff Required: 7 for 24 hours.
- Capacity: 150
- Generator: yes
- Pets: yes
- Services: food preparation, showers
- Agreement Summary: Any restrictions allowed access.
- Notes:

4.2. Isle LaMotte Town Office.

- Address: 42 School St. Ext
- Manager: Town Clerk, Vicki Bruswell
Phone: 802-928-3434
EMD Carmine Centrella
Phone: 860-982-9326
- Staff Required: 4
- Capacity: 38
- Generator: No. Solar panels are present for daytime clear weather operations
- Pets: No
- Notes: No showers available. Meal services are coordinated through the Red Cross

1. Critical Facilities/Hazardous Sites

Critical Facilities: A facility that provides services and functions essential to a community, especially during and after a disaster.

Hazardous Sites: Facilities required to report to federal, state, and local governments under the Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986 for chemical emergencies. Sites listed are those that store, and/or use hazardous substances.

EMERGENCY SERVICES	Isle La Motte Fire Station 2241 North Main St
GOVERNMENT SITE	Isle La Motte Town Offices 42 School St. Ext. (802) 928-3434
GOVERNMENT SITE	US Postal Service 46 School St. (802) 275-8777
RELIGIOUS SITE	St. Anne's Shrine 92 St. Anne's Road (802) 928-3362
RELIGIOUS SITE	Saint Joseph's Church 60 Cemetery Road
RELIGIOUS SITE	United Methodist Church Church St. (802) 372-6638
TIER II Hazmat Storage Site UST: 1,500 Gallons Gasoline 275 Gallons Kerosene	Isle LaMotte Country Store 68 School St 802-928-3033

1. Severe Winter Storms

Winter storms can range from moderate snow falling over several hours to a blizzard with blinding, wind-driven snow and ice that lasts for several days. Many winter storms are accompanied by dangerously low temperatures, strong winds, icing, sleet, and freezing rain, and may result in winter flooding.

Severe winter storms have the potential to wreak havoc in Grand Isle County causing injuries, fatalities, and significant property damage.

The Isle LaMotte Emergency Management Director will monitor weather conditions and advise Town leaders of potential severe weather. In conjunction with the Town leader's advisements, Isle LaMotte residents will receive sufficient warning whenever possible to assist residents in making preparations for potential storms.

The Town of Isle LaMotte will send out VT Alert notifications as well using social media to keep all Town residents advised of potential severe weather, and any preparatory actions residents should take.

Winter Storm conditions include the following levels of notification:

- A **Winter Storm OUTLOOK** means winter storm conditions are possible in the next two to five days.
- A **Winter Storm WATCH** means winter storm conditions are possible within the next 36 to 48 hours.
- A **Winter Storm WARNING** means life-threatening, severe winter conditions have begun or will begin within 24 hours.
- A **BLIZZARD WARNING** means sustained winds or frequent gusts of 35 miles (56 kilometers) per hour or greater, and considerable falling or blowing snow that reduces visibility to less than a quarter mile (0.4 kilometers) is expected to prevail for three hours or longer.
- A **Winter Weather ADVISORY** means winter weather conditions are expected to cause significant inconveniences and may be hazardous.

2. Heat Waves

A heat wave is a prolonged period of excessive heat, often combined with excessive humidity. In recent years, heat waves have caused more deaths than all other weather events, including floods. Everyone in Isle LaMotte is at risk from heat waves, although the elderly, children, people who are sick, people who are overweight, and people with certain medical conditions, such as heart disease, are at greater risk.

In humans, extreme heat can lead to [heat cramps, heat exhaustion, and heatstroke](#).

The Isle LaMotte Emergency Management Director will monitor weather conditions and advise Town leaders of potential heat wave conditions. In conjunction with the Town leader's advisements, Isle LaMotte residents will receive sufficient warning whenever possible to assist residents in making preparations for potential heat waves.

The Town of Isle LaMotte will send out VT Alert notifications as well using social media to keep all Town residents advised of potential heat waves, and any preparatory actions residents should take.

Heat Wave conditions include the following levels of notification:

- An **Excessive Heat WATCH** means conditions are favorable for an event to meet or exceed local excessive heat warning criteria in the next 12 to 48 hours.
- An **Excessive Heat WARNING** means that heat values are forecast to meet or exceed locally defined warning criteria for at least two days.
- An **Excessive Heat ADVISORY** means hazardous heat conditions have begun or will begin within 36 hours and, if caution is not exercised, could become life threatening.

3. Power Outages

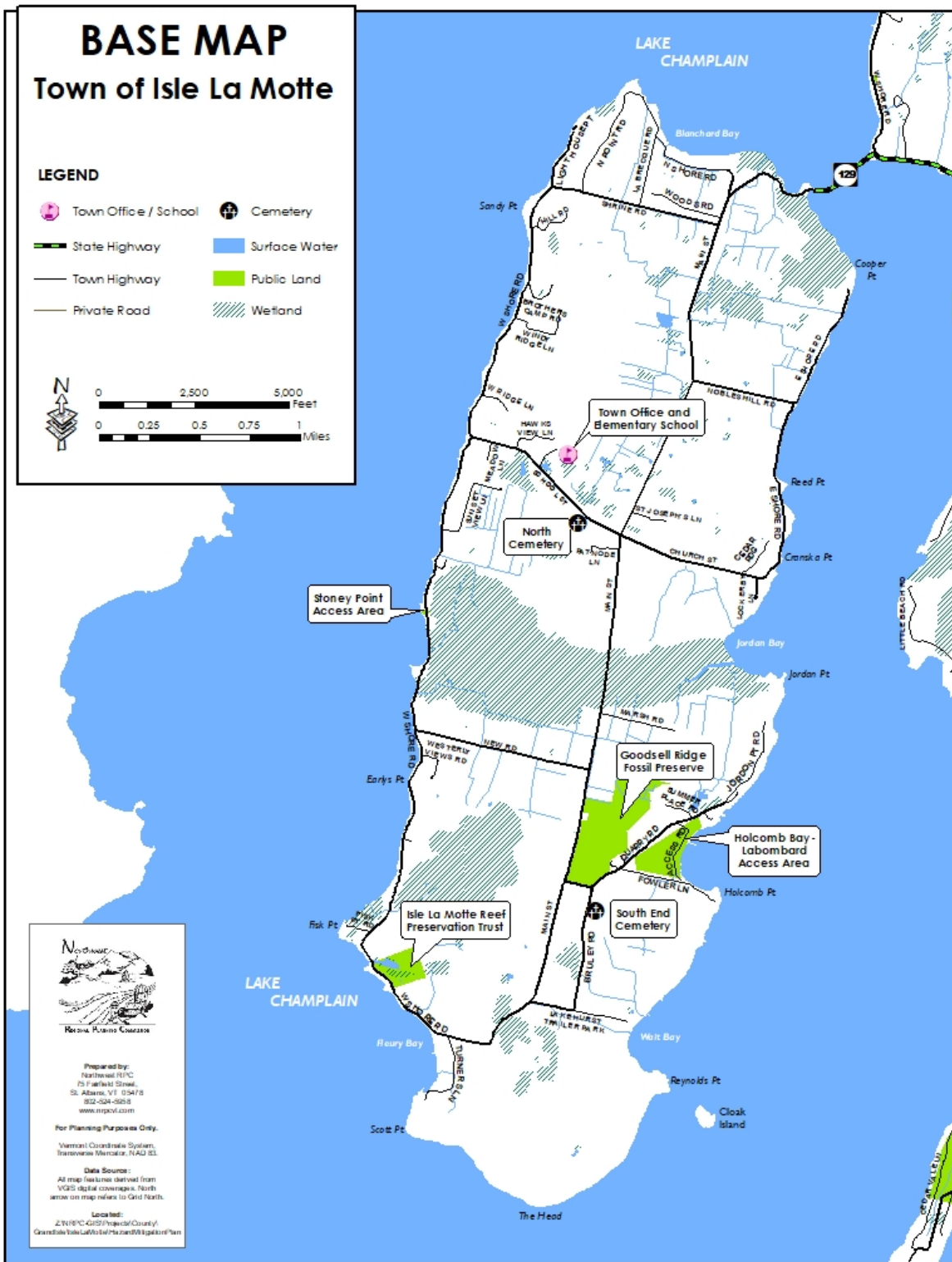
A power outage can be a local or regional loss of power caused by a hazard event or due to a problem in power generation and/or transmission. Power failures can result in a loss of heating or air conditioning, food preservation and preparation equipment, hot water, lighting, communication, Internet access, and home security.

The primary concern with power outages is vulnerable populations such as the elderly, children, people who are sick and those who are dependent on electricity for survival and durable medical goods.

The severity of power outages or brown outs are made more dangerous if associated with extreme cold, or hot weather, especially if prolonged.

Once aware of a power outage Town leaders will determine extent of the outage and timeframes for power restoration when available. Depending on the potential length of a power outage during a severe weather event, or extreme heat, Town leaders will follow plans for either opening the Town shelter or directing Town residents to the Red Cross regional shelter in Grand Isle.

Town leaders will work with Vermont Electric Coop in identifying any vulnerable individuals dependent on electricity for priority power restoration.



MUNICIPAL RESOLUTION
DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE
BASIS FOR ALL INCIDENT MANAGEMENT IN THE MUNICIPALITY OF:

Isle La Motte, VERMONT

WHEREAS, In Homeland Security Directive (HSPD)-5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, Local and Tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all Federal, State, Local and Tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary that all Federal, State, Local, and Tribal emergency management agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, Local, and Tribal organizations utilize standardized terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

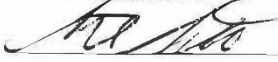
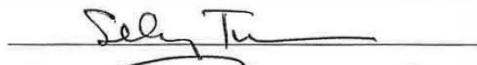

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the State's ability to utilize Federal funding to enhance Local and State agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission of Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW THEREFORE, WE THE SELECTBOARD of Isle La Motte, VERMONT, by the virtue of the authority vested in us by the Constitution and Laws of the State of Vermont, do hereby establish the National Incident Management System (NIMS) as the State standard for incident management.

BY THE SELECTBOARD

	<u>7/2/2014</u>
	<u>7/2/14</u>
	Date <u>7/2/14</u>