

Regular Selectboard Meeting
 6 March 2024
 6:00 PM
 Town Office at Isle La Motte School and via Zoom

In Attendance: Mary-Catherine Graziano, Cary Sandvig, Joe Deller, Vickie Buswell, Cathy Tudhope, Anne-Jobin Picard, Michael Frett (*The Islander*), Debra Langlois, Pat Treckman (via Zoom), Charles Gurney (via Zoom), Barbara Callahan (via Zoom), Erin Gilligan (via Zoom), Andrea Carbone, and others via Zoom who did not provide full names or sign the attendee list

1. **Call to Order:** Meeting was called to order at 6:00 PM by Town Clerk Vickie Buswell.
2. **Additions to Agenda:** The Selectboard noted that the availability of grant money and a review of the office telephone lines would also be discussed during appropriate times in the agenda.
3. **Administration**
 - *Reorganize Selectboard* - Town Clerk Vickie Buswell swore in new Selectboard Member Joseph Deller who was elected to a three-year term in office. Ms. Buswell then moved for the nomination of a Selectboard Chair and Cary Sandvig nominated Mary-Catherine Graziano. No other nominations were made, and Member Sandvig motioned for the appointment, seconded by Joe Deller, all in favor. The prior year’s Model Rules of Procedure were reviewed; the term “meeting” will be defined for the 2024 model rules, which will be the only modification to the current document. In order to enact the model rules as quickly as possible, a motion was made by Cary Sandvig to approve the rules for signature and later amendment, seconded by Joe Deller, all in favor. The Board will execute the 2024 rules via electronic signature in the week ahead. **A copy of the rules will be attached as an exhibit to the minutes.**
 - *Town Clerk - monthly update* - The Clerk quickly reviewed the success of the administration’s first election, a positive outlook for the busy election year ahead which will feature at least three additional sessions.
 - *Town Meeting Articles Discussion - review article voting results and next steps* - Ms. Buswell reviewed the results of the election:

ARTICLE	CANDIDATE	POSITION	VOTES	YES	NO
1	Allen Hall	Cemetery Commissioner - 2 years	161	–	–
1	Lyle Andrews	Constable - 1 year	158	–	–
1	Mary LaBrecque	Delinquent Tax Collector - 1 year	151	–	–
1	Selby Turner	Lister - 3 years	128	–	–
1	Joseph Deller	Selectboard Member - 3 years	138	–	–
1	Vickie Buswell	Town Clerk - 1 year	152	–	–
1	Mary LaBrecque	Town Treasurer - 1 year	147	–	–
1	Sylvia Jensen	Trustee of Public Funds - 3 years	110	–	–
2	–	General Fund Budget Approval	–	98	94
3	–	Highway Budget Approval	–	105	88
4	–	Selectboard Expansion Approval	–	109	84

Write-in candidates for all positions failed to earn the minimum required votes with the exception of Moderator. Charles Gurney was present via Zoom and accepted the role as Moderator for the 2024 term.

The Selectboard reviewed the next steps with regards to filling what are now considered two vacant Selectboard positions. Petitions for the vacancies must be submitted six Mondays before the Special Election day, so the Board will immediately move to solicit interest from possible candidates including those who received write-in nominations for the role. Additionally, write-in candidates for other vacant positions will be contacted for possible appointment roles. In an effort to minimize voter fatigue, it is hoped that the School Board budget revote can be held in conjunction with the Special Election, but that has yet to be determined.

- *Fiscal Year - discuss possibility of modifying and timing* - As the transition to a fiscal year will be a significant change impacting all residents, this topic will be put on hold for the immediate future. The Selectboard will consider the timing and communication that will be required to onboard residents with this measure in the months ahead and determine the appropriate time to begin discussions. All members agree that the transition will, in the long run, be a positive benefit to the financial operations of the town.
- *ARPA Committee - continuing discussion of second phase of initiative* - Changes made to the duties of the committee as discussed at the prior meeting were reviewed and modified, and the document was approved for release by motion of Cary Sandvig, seconded by Joe Deller, all in favor. Mary-Catherine Graziano will make the final modifications to the responsibilities as discussed and issue a call for volunteers for a second ARPA Committee, with thanks to the first ARPA Committee.
- *Trustees of Public Funds - discuss loan repayment* - Chair Graziano reviewed her discussion with the bookkeeper, indicating that the cash flow situation for the town would be stretched if it were to repay the Trustees of Public Funds (TOPF) loan at this time. In light of this situation and to avoid triggering the need for a bridge loan until tax payments begin to funnel in, the Trustees have agreed to delay repayment until August at an interest rate lower than that of a bridge loan. Mary-Catherine Graziano reviewed the paperwork for the loan extension as prepared by the Trustees of Public Funds, which will be attached as an exhibit to the minutes. Cary Sandvig motioned to accept the extension, seconded by Joe Deller, all in favor.
- *January Financial Review* - The Selectboard reviewed the January financial statement and balance sheets, which Chair Graziano had reviewed with the bookkeeper the prior week. After the payment of the Vermont education taxes in May, the cash balance will be approximately \$200,000; as noted, the \$75,000 repayment of the TOPF loan will be delayed, allowing the town to operate on this balance until tax revenue begins to arrive in July. January expenses are in line with expectations, though it was noted that the NEMRC bill from December was coded to January and that unexpected expenses for the repair and maintenance of Town Office boiler and heating system had been realized.
- *Treasurer/Assistant Treasurer Staffing and Payroll* - In light of the election of a Treasurer, a review of staffing and payroll was conducted. The approved budget carries 14 hours at \$25.00/hour per week of payroll to cover the accounting/finance department, a total of \$18,200 for the year; a bookkeeper and nominal Treasurer had been assumed in the projections. The Selectboard discussed that the Treasurer may determine the appropriate use of the payroll between her role and her assistant's role, but that the payroll would be a stipend, not an hourly wage. A motion was made by Cary Sandvig to approve the \$18,200 total payroll to be divided between the Treasurer and Assistant Treasurer as determined by the Treasurer, seconded by Joe Deller, all in favor. A second motion to require this payroll to be apportioned as a stipend was made by Cary Sandvig, seconded by Joe Deller, all in favor.
- *Bookkeeper to Treasurer Transition* - Member Deller indicated that a clear timeline for the transition from the NEMRC bookkeeper to the new Treasurer needs to be established. Chair Graziano stated that the bookkeeper has strongly suggested that NEMRC continues to reconcile the financial statements going forward, which would be an expense and a topic for discussion with the new Treasurer, Mary LaBrecque. It was decided that a Special Meeting will be held, possibly in the coming week, to discuss this topic and the approach moving forward to ensure expectations are met regarding records and reporting; Ms. Graziano will initiate the conversation with Ms. LaBrecque. It was noted that Ms. LaBrecque has already been discussing the transition with the NEMRC bookkeeper, so the bookkeeper's presence at the special meeting will not be necessary. The login for the Gmail account created for the Treasurer has already been provided to the new Treasurer.
- *Approve Selectboard Meeting Minutes from last meeting*
 - 21 February 2024 - A motion to approve the Regular Meeting meetings was made by Cary Sandvig, seconded by Joe Deller, all in favor.
- *Warrants for payroll & payables* - A copy of the warrants will be included as an exhibit to the minutes.
 - 28 February 2024 - Payroll Transfer for the Internal Revenue Service and Vermont Department of Taxes in the amount of \$410.46; motion to approve was made by Cary Sandvig, seconded by Joe Deller, all in favor.

- 28 February 2024 - Payroll in the amount of \$2,215.05; motion to approve was made by Cary Sandvig, seconded by Joe Deller, all in favor.
- A payable warrant was executed by Mary-Catherine Graziano on February 28 but appears to have been filed. It will be ratified at the Special Meeting to be held with the Treasurer.
- At this time, a discussion of the pest control contract was held and it was reviewed that Pest Pro is being paid \$100.00 per month for service; the initial treatment was \$150.00. Mouse droppings have been found in the area of the Town Office used as a canteen and Pest Pro's effectiveness has been questioned. The firm will be contacted to address this issue immediately and monitored by the Selectboard for an improvement in conditions.
- *Purchasing Policy - progress discussion* - A discussion was had regarding the need to include the onboarding of new contractors/vendors and the need for pre-authorization of prepayment or payment at time of service requests. This will be added to the policy prior to finalization of the document. All vendors will be required to complete a W-9 before being paid and will not be paid at time of service or in advance unless it has been negotiated in advance. Progress on the document may be found through the website at <https://islelamotte.us/documents-for-public-review/>.
- *Personnel Policy - begin discussion* - The Selectboard reviewed the draft policy through Section 13 and will continue the mark-up during the next regular meeting. Significant discussion surrounded the ability of an employee to take up Outside Employment, referred to in Section 7 of the draft policy. A further review of this section will be considered for future full-time employees. Progress on the document may be found through the website at <https://islelamotte.us/documents-for-public-review/>.

4. Town Business

- *Community Healing Project* - Mary-Catherine Graziano announced that she had sourced a professional to conduct the project; a proposal will be requested and reviewed by the other Selectboard Members. It is likely that a grant will be sought to offset the expense of this initiative, a possibility being solicited from T Mobile or from the Vermont Community Foundation. The latter is likely the best fit for this initiative which prioritizes applicants with operating budgets of \$500,000 or less. The T Mobile grant has branding expectations and may be a better fit for an alternate initiative.
- *AARP Articles Topics Discussion - review of Property Tax Reduction Suggestions* - Anne Jobin-Picard provided a number of articles for review surrounding possible property tax reductions. The Selectboard will review the reduction proposals with the Board of Listers who can advise what may be permissible in Vermont. As well, Chair Graziano will reach out to the Vermont AARP liaison for advice pertaining to our state.
- *Causeway Parking* - discuss creation of an ordinance - This item will be reviewed at the next regular meeting.

5. Recreation Department

- *AARP Grant Opportunity - review application status and next steps* - The grant has been submitted and a response is expected by mid-May.
- *Spring & Summer Activities Update* - Co-Chair Anne Jobin-Picard reviewed upcoming activities including a partnership with the Goodsell Ridge Preserve, a town Easter Egg Hunt, an Island Arts collaboration, and drop in picnic Fridays at the Park. Ms. Jobin-Picard also announced that an activity and photo release was being reviewed and would be forwarded to the Selectboard for review at an upcoming meeting.

6. Contracts/Grants/Bids

- *Listers - review/approve Vermont Department of Taxes form PVR-4155* - A motion to sign the annual statement stating there were no appeals or suits pending was made by Cary Sandvig, seconded by Joe Deller, all in favor. **A copy of the form will be attached as an exhibit to the minutes.**
- *Town Office Maintenance/Supplies*
 - Property Manager interviews, if necessary - No letters of interest were forwarded for the role, so Toby Peacock will be retained as a part-time Property Manager beginning immediately. A motion to approve the additional staff member was made by Cary Sandvig, seconded by Joe Deller, all in favor. The payroll expense will be covered from the Repairs & Maintenance line of the budget, projected for \$300.00 per month. It was noted at this time that a reconciliation of the \$19,000 earmarked in 2023 for building improvements was pending, and that there may be expenses in 2024 that could be booked to the remaining balance.

- Building Access discussion and Rekeying cost review - It was decided to provide the Listers, Treasurer, and Assistant Treasurer with master keys in order to allow them regular access to their offices. Pending a revision of the rekeying quotation to account for the change in master keys, the Selectboard approved the purchase of the high-security cylinder system due to an anticipated increase in longevity of the installation. A motion to move forward with the purchase as long as the quote remained under \$5,000.00 was made by Cary Sandvig, seconded by Joe Deller, all in favor. It is possible that the cost will be expensed to ARPA funds earmarked for building improvements.
- Review Alarm System and options for monitoring - The discussion continued with a review of the arming of the security system on the building, which continues to be inconsistent. Cary Sandvig will investigate the printing of a log on a monthly basis to determine when the system is armed and disarmed, and a full training of all staff and expectations for securing the building will be coordinated once the rekeying is complete.
- Building Use Protocol - review status of developing new policy - A policy is still pending, but the need for one was reiterated especially as it pertains to the use of the community space. At this time, it was noted that the Isle La Motte Community Organization will be asked to vacate their items from the Old Town Hall as soon as possible; alternate locations for their work will be investigated including space that may be available in North Hero.
- Audio Visual + Owl AV systems - review needs and next steps - In advance of the next Town Meeting, the Selectboard would like to purchase a more formal microphone system that can be circulated around the audience to improve communication. Additionally, the Board approved the purchase of the Owl system for the regular meeting room by motion of Cary Sandvig, seconded by Joe Deller, all in favor.
- Records Digitization - A request was made to add the continued discussion of this item to the next regular meeting agenda.

7. Roadways

- *Current Status Report + Road Issues Requests update* - Mary-Catherine Graziano announced that Bobby Dean has offered to provide additional road work repairs on a volunteer basis. Significant work will need to be completed on the unpaved portions of East and West Shore Roads, work which will be discussed with the Town of Alburgh and will likely need to be expensed over the period of several years. Mary-Catherine Graziano advised Cary Sandvig that delineators that are missing and/or damaged have been cataloged, but their effectiveness needs to be reviewed prior to replacing.
- *Road Commissioner* - The Selectboard reviewed the open position and considered possibly calling for multiple volunteers to conduct this work. The roads will continue to deteriorate until the position is filled. Ms. Graziano will modify the current job description and take up a new appeal for volunteers.
- *Town Highway Structure and Class 2 Grants* - Chair Graziano will review the viability of pursuing this grant.
- *VTrans Grant Assessment - review paperwork and complete for March 15 deadline* - Mary-Catherine Graziano will review this deliverable and complete the annual assessment paperwork as required of the Road Commissioner.

8. Other Business - There was no additional business to review at this meeting.

9. Adjourn: The meeting was adjourned at 9:09 PM, motioned by Cary Sandvig, seconded by Joe Deller, all in favor.

Respectfully submitted on 10 March 2024 -
Andrea Carbone

Mary-Catherine Graziano

Cary Sandvig

Joe Deller

TOWN OF ISLE LA MOTTE
SELECT BOARD MODEL RULES OF PROCEDURE
2024 - 2025

A. PURPOSE.

The Select Board of the Town of Isle La Motte, is required by law to conduct its meetings in accordance with the Vermont Open Meeting Law. 1 V.S.A.310-314. Meetings of the Select Board of the Town of Isle La Motte must be open to the public at all times, except as provided in 1 V.S.A. 313.

B. APPLICATION.

This policy setting forth rules of procedure shall apply to the Select Board of the Town of Isle La Motte, which is referred to below as "the body". These rules shall apply to all regular, special, and emergency meetings of the body.

C. ORGANIZATION.

1. The body shall annually elect a chair and a vice-chair. The chair of the body or, in the chair's absence, the vice-chair shall preside over all meetings.
2. The Board Chair has the following responsibilities and duties:
 - a. The Board Chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure. (see item #7 under Section F "Public Participation")
 - b. The Board Chair is responsible for creating and determining the content of the agenda.
 - c. The Board Chair is delegated to be the contact person for the town attorney.
 - i. Town Attorney Communication Process:
 1. The Board, as a whole, decides to contact the town attorney on a topic or question.
 2. The Board Chair brings the item to the town attorney for the town attorney to respond in writing.
 3. The Board chair reports back to the board as a whole, in a timely manner, with the town attorney's written response.
3. A majority of the members (eg: two out of three) of the body shall constitute a quorum. If a quorum of the members of the body is not present at the meeting, no meeting shall take place.
4. If a meeting date must be changed, or a special or emergency meeting must be held, then the new date and time must be a time that all members of the body are able to attend, unless a member voluntarily waives their right to participate in that meeting, and quorum is still able to be reached.
5. No single member of the body shall have authority to represent or act on behalf of the body unless, by majority vote, the body has delegated such authority for a specific matter at a duly noticed meeting and such delegation is recorded in the meeting minutes.

6. Motions made by members of the body do require a second. The Board Chair of the body may make motions and may vote on all questions before the body. A motion will only pass if it receives the votes of a simple majority of the total membership of the body.
7. There is no limit to the number of times a member of the body may speak to a question. A member may speak or make a motion without being recognized by the Board Chair. Motions to close or limit debate will be entertained.
8. Any member of the body may request a roll call vote. Pursuant to 1 V.S.A 312(a)(2), when one or more members attend a meeting electronically, a roll call vote is required for votes that are not unanimous.
9. Meetings may be recessed to a time and place certain.
10. These rules may be amended by a unanimous vote of the body, and must be readopted annually.

D. AGENDAS.

1. Each regular and special meeting of the body shall have an agenda, with time allotted for each item of business to be considered by the body. Those who wish to be added to the meeting agenda shall contact the Chair to request inclusion on the agenda. The chair shall determine the final content of the agenda.
 - a. The Chair will bring the agenda to the rest of the body no later than **noon the Friday** before scheduled meetings for review and any adjustments.
 - b. All requests of additions to agenda shall be in to the Chair no later than **noon the Monday** before scheduled meetings.
 - c. The Chair shall allow reasonable additions to the agenda by other Select Board members.
2. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted in or near the municipal office and at the following designated public places in the municipality. Isle La Motte Post Office, Old Town Office, and Town Website (<https://islelamotte.us>), and posted on the ILM website calendar. The agenda must also be available to any person who requests such agenda prior to the meeting. 1 V.S.A. § 312(d).
3. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to or deletion from the noticed agenda must be made as the first act of business at the meeting. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by a unanimous vote of the body.

E. MEETINGS.

1. Regular meetings shall take place on the first and third Wednesday of the month at 6:00 p.m. at the Town Office.
2. Special meetings shall be publicly announced at least 24 hours in advance by giving notice to all members of the body unless previously waived: to an editor, publisher or news director, or radio station serving the area: and to any person who has requested notice of such meetings. In addition, notices shall be posted in the municipal clerk's office and at the following designated places in the municipality: Isle La Motte Post Office, Old Town Office and Town Website (<https://islelamotte.us>).
3. Emergency meetings may be held without public announcement, without posting of notices, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body.
4. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies themselves when the meeting is convened and is able to hear and be heard throughout the meeting. Whenever one or more members attend electronically, voting that is not unanimous must be done by roll call. If a quorum or more of the body attend a meeting (regular, special, or emergency) without being physically present at a designated meeting location, the agenda for the meeting shall designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, shall be physically present at each designated meeting location.


F. PUBLIC PARTICIPATION.

1. All meetings of the body are meetings in the public, not of the public, Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the body, so long as order is maintained according to these rules.
2. Meetings of the body are to be accessible remotely by zoom and phone. The information on how to connect to remote access to the body's meetings will be included in the agenda.
3. At the beginning of discussion of each agenda item, but before any action is taken by the public body at each meeting, there may be five (5) minutes afforded for open public comment. After the public body has discussed the agenda item, there may be an additional two (2) minutes afforded for open public response. By simple majority vote, the body may increase the time for open public comment and its place on the agenda.

4. Comment by the public or members of the body must be addressed to the Chair or to the body as a whole, and not to any individual member of the body or public.
5. Members of the public must be acknowledged by the Chair before speaking.
6. When acknowledged, members of the public must stand near the microphone, state their name for the record, before making their comment.
7. If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.
8. Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
9. Members of the body and members of the public shall obey the orders of the Chair or other presiding member. The Chair should adhere to the following process to restore order and decorum of a meeting but may bypass any or all when they determine in their sole discretion that deviation from the process is warranted.
 - A. Call the meeting to order and remind the members of the applicable rules of procedure.
 - B. Declare a recess or table the issue.
 - C. Adjourn the meeting until a time and date certain.

ADOPTED:

Mary-Catherine Graziano



[Cary Sandvig \(Mar 7, 2024 10:36 EST\)](#)

Cary Sandvig

Joseph Deller

Date: _____

Amount: \$89,526.11

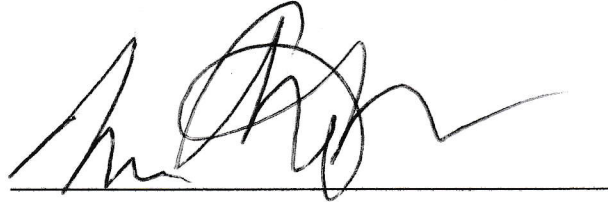
Term: December 31, 2023 – December 31, 2026

FOR VALUE RECEIVED, the undersigned promises to pay the Trustees of Public Funds for the Town of Isle La Motte, at the Town Offices in Isle La Motte, Vermont, or such other place as the parties may direct, the total principal sum of Eighty Nine Thousand, Five Hundred Twenty-Six Dollar and Eleven Cents (\$89,526.11), with interest from the date that this instrument is executed on the unpaid principal at the rate of three quarters of one percent (0.75%) per annum, payable in equal yearly installments in the amount of \$671.45 each, with the first such interest payment due on the 15th day of December 2022 and each consecutive yearly interest payment due on the 15th day of December, with the last payment due December 2024.

Presented on March 6, 2024

Select Board Members

Mary Catherine Graziano, Chair.



Cary Sandvig



Joseph Deller



Trustees of Public Funds Members

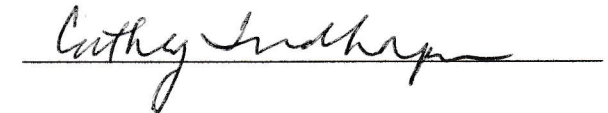
Chet Bromley



Barbara Callahan, Secretary



Cathy Tudhope, Chair



**TRUSTEES OF PUBLIC FUNDS
 LOAN TO TOWN BALANCE - PAY OFF
 JANUARY 25, 2025**

2024 Outstanding On Loan

Outstanding in 2023 Loan Payment.	\$ <u>645.35</u>
	\$ 645.35

2023 Outstanding LaBombard Lot Payment	
Sell date 5/10/2023	\$35,000.00
Sell date 9/5/2023	<u>\$40,000.00</u>
	\$75,000.00

2023 Ending Balance on Loan	\$84,726.11
Minus 2023 Outstanding LaBombard Lots	<u>\$75,000.00</u>
Remaining Unpaid from Original Loan	\$ 9,726.11

Total sale price from prior lots sold, where costs of closing and taxes were deducted from the lot sold amounts in error and against the original Loan Agreement where it.

Sell date 1/19/2005	Sale Price \$92,500.00	Received \$91,500.00	Error \$1,000.00
Sell date 4/13/2011	Sale Price \$38,000.00	Received \$34,200.00	Error <u>\$3,800.00</u>

Prior Outstanding Total	\$4,800.00
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2023 Outstanding LaBombard Lot Payment	\$ 75,000.00
Remaining Unpaid from Original Loan	<u>\$ 9,726.11</u>
2023 Ending Balance on Loan	\$ 84,726.11

Prior Outstanding Total	<u>\$ 4,800.00</u>
	\$ 89,526.11

Missed Loan Payment	\$ 645.35
	<u>\$ 89,526.11</u>

Total Amount to pay off Loan	\$ 90,171.46
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Minutes of Trustees of Public Funds Meeting February 29, 2024

Meeting to called to order at 1:40 p.m. Present: Cathy Tudhope, Barbara Callahan via phone.

Adjustments to Agenda: None

Loan agreement and monies due sheet (attached) presented. The Loan Payment of \$645.35 was paid and deposited into the Trustees account, changing the balance due to \$89,526.11. If the \$75,000 due from the sale of the last two lots sold was paid to the Trustees, the new balance due would be \$14,526.11. This would necessitate a new agreement the Town.

The chair brought to the Trustees the fact that the Town will not have the necessary funds to operate through to July. A motion was made by Barbara and seconded by Cathy, that Chair ask the Select Board if, instead of paying the Trustees the \$75,000 now, they keep the \$75,000 in the Town account as working capital, and repay the Trustees at the end of July. This will be presented to the Select Board at their next meeting.

No new loan agreement is necessary until Select Board decides and votes to offer as Stated above.

The Trustees bank account is up to date and reconciled.

Meeting adjourned at 2:15p.m. Motion Barbara, second – Cathy - unanimous

Respectfully submitted: _____
Barbara N. Callahan

Approved: Date _____

Cathy Tudhope _____

Chet Bromley _____

Fwd: New Loan Agreement 3 peices

1 message

VT Islands <islands.vt@yahoo.com>
To: Selectboard Clerk <ilmvtselectboardclerk@gmail.com>

Wed, Mar 6, 2024 at 12:05 PM

Andrea,

I am Sorry, I didn't realize I missed your email until I hit send,

From: VT Islands <islands.vt@yahoo.com>
Subject: New Loan Agreement
Date: March 6, 2024 at 12:01:54 PM GMT-5
To: Mary Catherine Select Board <mcgilmvt@gmail.com>, ilmsandvig@gmail.com, jddilmvt@gmail.com
Cc: Barbara Callahan <callahanra@aol.com>




Good Day,

I have the New Loan Agreement plus backup.
We rolled the \$75,000 from the last two lots sold back into the loan for you to use for operating funds.
When you pay back the \$75,000 the loan agreement will be renegotiated as well as the Annual Loan Interest Payment.

It is what it is, so I am looking for signatures tonight. This new loan agreement is normally done just after the Annual Loan Interest Payment is paid or other payments on the loan at .75 of a percent. This agreement was written by our Towns Attorney we can only change dollar amounts and dates.

Cathy, Chair, TOPF

3 attachments

-  **LoanAgreementfor 3:6:2024 -2026.pdf**
58K
-  **2023 LOAN TO TOWN BALANCE - PAY OFF_.pdf**
57K
-  **Min.Trustees.Mtg. Feb.29.2024.pdf**
44K

02/28/24
02:20 pm

Town of Isle La Motte Accounts Payable
Check Warrant Report # Current Prior Next FY Invoices
All Manual\Direct Pays For Check Acct 01(General Fund) 02/28/24 To 02/28/24

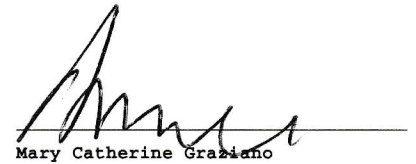
Page 1
TCA

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
IRS	INTERNAL REVENUE SERVICE	PR-02/28/24 Payroll Transfer	383.24	0.00	383.24	E 10027	02/28/24
VTTAXES	VERMONT DEPARTMENT OF TAXES	PR-02/28/24 Payroll Transfer	27.22	0.00	27.22	E 10028	02/28/24
Report Total			410.46	0.00	410.46		

Selectboard

To the Treasurer of Town of Isle La Motte, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****410.46
Let this be your order for the payments of these amounts.


Cary Sandvig


Mary Catherine Gribiano

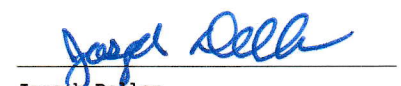

Joseph Deller

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
BOHANNON, DONNA L.	221.00	0.00	0.00	0.00	13.70	3.20	0.00	0.00	0.00	0.00	204.10	0.00	5727
BUSWELL, VICKIE L.	719.23	0.00	0.00	0.00	44.59	10.43	0.00	0.00	0.00	0.00	664.21	0.00	5728
D'ANGELO, MARIE S.	175.00	0.00	65.66	0.00	10.85	2.54	1.68	0.00	0.00	0.00	225.59	0.00	5729
LABRECQUE, MARY E.	708.54	0.00	56.28	31.24	43.93	10.27	13.75	0.00	0.00	0.00	665.63	0.00	5730
LANGLOIS, DEBRA J.	477.00	0.00	26.80	0.00	29.57	6.92	11.79	0.00	0.00	0.00	455.52	0.00	5731
	2300.77	0.00	148.74	31.24	142.64	33.36	27.22	0.00	0.00	0.00	2215.05	0.00	

To the Treasurer of Town of Isle La Motte
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,215.05
Let this be your order for the payments of these amounts.


Cary Sandvig


Mary Catherine Graziano


Joseph Deiler

Form PVR-4155

CERTIFICATE - NO APPEAL OR SUIT PENDING

We hereby certify that on this date there are not any appeals pending from action of the Listers nor suits pending to recover taxes paid under protest relating to the April 1, 2023 grand list of Iste la Motte, Vermont.

Given under our hands at Iste la Motte in the County of Grand Isle, State of Vermont, this 06 day of February, 2024.

Listers

Mary E LaBrecque
Rebecca Spaulding

Selectboard

[Handwritten signatures]

Attested this ___ day of _____.

_____, Town Clerk

Attach to final grand list lodged with the town clerk.

32 V.S.A. § 4155. Certificate and attestation - No appeal or suit pending

When no statutory appeal as provided by law from the appraisal of the listers and no suit to recover taxes paid under protest is pending on the first Tuesday of February following such lodgment, the selectboard and listers of a town or the mayor and assessors of a city shall endorse a certificate to that effect upon the grand list and the same shall be attested by the town or city clerk with the date of such attestation.

32 V.S.A. § 4156. After appeal and suit determined

When any such appeal or suit is then pending, such certificate shall be made as soon as such appeal or suit has been finally determined.

32 V.S.A. § 4157. Effect of such certificate

From the date of endorsing such certificate upon the grand list as aforesaid to the effect that no such appeal or suit is pending, when offered in evidence in any court in this state, such list shall be received as a legal grand list of such town or city and its validity shall not be put in issue by any party to any action in any hearing or trial in any court.