

Regular Selectboard Meeting
20 December 2023
6:03 PM
Town Office at Isle La Motte School and via Zoom

In Attendance: Cary Sandvig, Mary LaBrecque, Vickie Buswell, Debbie Langlois, Sylvia Jensen, Anne Jobin-Picard, Joe Deller, Michael Frett (*The Islander*), Erin Gilligan, Bruce Noble, Mary-Catherine Graziano (via Zoom), Bobby Dean (via Zoom), Jen Wayboda (via Zoom), Charles Gurney (via Zoom) Carmine Centrella (via Zoom), Pat Treckman (via Zoom), Alex Montagne (via Zoom), Steve Foley (via Zoom), Andrea Carbone

1. **Call to Order:** Meeting was called to order at 6:46 PM by Board Chair Mary-Catherine Graziano.
2. **Additions to Agenda:** A request was made to move the Listers - Errors + Omissions and Recreation Department discussions to the beginning of the meeting. A motion was made to approve the changes to the agenda by Cary Sandvig, seconded by Mary-Catherine Graziano, all in favor.
3. **Administration:**
 - *Board of Listers - Errors + Omissions* - Mary LaBrecque advised that she was notified on December 19, 2023 that a camper had been removed in 2022. As such, a request was made to remove \$16,500 from the Grand List. Cary Sandvig motioned to approve the request, seconded by Mary-Catherine Graziano, all in favor.
4. **Recreation Department**
 - *2024 Indoor Programs/Activities in Planning* - Recreation Department co-chair Anne Jobin-Picard provided an update on the department's activity planning that is currently being brainstormed by members. It was noted that a computer education class may be provided by Senior Planet and that art classes are being considered as one of the department's members is a former art instructor. A number of activities under discussion revolve around books, and the Isle La Motte Public Library will be contacted about a partnership to increase activities. In closing, Ms. Jobin-Picard called for additional volunteers from the community which will be needed to increase the number of activities held throughout the year. Sylvia Jensen inquired about the possibility of indoor Pickleball, and it was advised that the multi-purpose room did not provide adequate space for a court.
5. **Administration:**
 - *Selectboard Member Interviews + Appointment* - Two candidates volunteered for the vacant Selectboard seat which will be held until the March 2024 election.
 - Janet Dimick - Ms. Dimick was not present for the interview.
 - Joe Deller - Mr. Deller has a forty-year history on Isle La Motte, and since becoming a full-time resident in 2022 is keen to give back to the community. Members Graziano and Sandvig conducted an interview and Mr. Deller advised that he works full-time with occasional travel, but can commit evenings and occasional weekends to focus on Selectboard duties. When questioned, Mr. Deller said he would like to center a portion of his duties on the long-term use of the Town Office, seeing it one of the biggest challenges facing the community. Mr. Deller inquired as to the key issues facing the community, to which the sitting members advised were road conditions, vacant administration positions, property taxes, necessary IT upgrades at the Town Office, the status of the Old Town Hall, and an aging population. Cary Sandvig motioned to formally appoint Joe Deller to the interim Selectboard position, seconded by Mary-Catherine Graziano, all in favor. Mr. Deller was sworn into office by Town Clerk Vickie Buswell and Member Deller joined the meeting as an administrator.
6. **Contracts/Grants/Bids:**
 - *Listers - Reappraisal Bid Review + Possible Award* - There were no bids received for the reappraisal. The Board of Listers will meet in the New Year to revise the bid and scope of work details. Charlie Gurney voiced his concern the campgrounds would be excluded from the external appraiser's scope of work, noting that the reappraisal will be viewed more fairly if the work is conducted entirely by a third party. Chair Graziano noted that the Selectboard will work with the Board of Listers to revise the RFP that incorporates Mr. Gurney concerns, which have also been noted by several other residents.
 - *Humane Society - approve 2024 contract* - As the Town does not have access to a long-term pound, an interim long-term hold agreement was established in 2023 with the Humane Society of Chittenden County.

The contract remains the same year over year and was motioned for approval by Cary Sandvig, seconded by Joe Deller, all in favor. A copy of the contract will be attached as an attachment to the minutes.

- *Roadside Tree Trimming - approve contract* - The contract prepared by Mary-Catherine Graziano has been executed by the contractor. Cary Sandvig motioned for the Selectboard to sign the contract, seconded by Joe Deller, all in favor.

7. Town Business:

- *Town Office Building* - At this time there are no updates to review.
- *IT Upgrade/.Gov Discussion* - At this time there are no updates to review.

8. Roadways:

- *Current status report* - Chair Graziano announced that the FY25 Better Roads Grant application had been submitted and will focus on the culvert near Turner Farm. A re-grading of the road may also be completed in that location.
- *Road Issues - review submissions and priorities* - In order for Member Deller to come up to speed on the road issues, this item will be deferred to the next regular meeting.
- *Roadside Tree Trimming* - Minimal work has been completed to date, but an increase in activity will follow the holidays. Mary-Catherine Graziano stated that the contractor is to be reminded to advise of any necessary road closures which will need to be communicated to emergency management.
- *North Seawall damage assessment with NRPC* - A scope of work proposal will be requested in early 2024, which may include either patching or replacement of the seawall.

- 9. Budget Expenses Review:** A review of the budget will be deferred until the meeting planned for next week in order for Member Deller to become familiar with the status to date. A motion was made to reschedule the meeting planned for Wednesday, December 27, 2023 to Thursday, December 28, 2023 by Cary Sandvig, seconded by Joe Deller, all in favor. It was noted that the high bidder for the annual audit will not be revising their proposal and the Board will award the contract during the upcoming budget meeting.

10. Other Business:

- Mary-Catherine Graziano will provide Joe Deller with documentation on Vermont's Open Meeting Law and work to establish a Vermont League of Cities & Towns account for use as soon as possible.
- Bruce Noble was present for clarifications regarding the contracts awarded in the fall for the School Street and West Shore Road ditching and culvert projects. The Board indicated that the losing bidder did not provide the level of pricing detail requested; the invitation to bid stated to provide a bid for each of a number of specifications, to which only a single lump sum bid was provided.

- 11. Adjourn:** The meeting was adjourned at 7:59 PM, motioned by Cary Sandvig, seconded by Joe Deller, all in favor.

Respectfully submitted on 23 December 2023 -
Andrea Carbone

Mary-Catherine Graziano

Cary Sandvig

Joe Deller



ANIMAL CONTROL INTAKE CONTRACT

142 Kindness Court, South Burlington, VT 05403
Tel: (802) 862-0135 / Fax: (802) 860-5868

The parties to this agreement are the Humane Society of Chittenden County, chartered and licensed in the State of Vermont, hereinafter referred to as HSCC, and the **Town of Isle La Motte**, herein referred to as "the town/city." The terms of this agreement shall take effect January 1, 2024 and shall remain in effect until December 31, 2024.

The parties named above agree to the following:

1. The town/city officer or agent may bring stray cats and stray small-domesticated mammals (depending on species, not wildlife) to HSCC. HSCC will receive and hold stray cats/small-domesticated mammals for five (5) business days.
2. HSCC will accept stray dogs after they have been held by an impounding facility for a *minimum* of five (5) business days or the minimum number of days established by town/city ordinance, *whichever is greater*. HSCC requires any paperwork and information that the town/city has regarding the dog.
3. The town/city agrees to contact HSCC prior to bringing animals to our facility. HSCC will provide an intake appointment within 48 hours of the contact, provided there is space available in our facility.
4. HSCC will not provide rabies quarantine services to animal control or the public.
5. It is the responsibility of the town/city to provide any necessary emergency veterinary care before relinquishing an animal to HSCC at the town/city's expense.
6. HSCC reserves the right to decline any animal for any reason at any time.

In consideration of the services provided by HSCC, the town/city agrees to pay the sum of \$150.00 per dog and \$75.00 per cat or small-domesticated mammal (not wildlife) relinquished to HSCC. The town/city will be billed on a monthly basis and terms of remittance will be Net 15.

Executed this 20th day of December, 20 23. This agreement is subject to renewal on an annual basis upon the approval of both parties.



Town/City Authorized Signature

Cary Sandvig, selectboard
Name & Title (Printed)



HSCC Authorized Signature

Joyce Cameron, President & CEO of HSCC
Name & Title (Printed)

Please return this signed copy to HSCC