

## **Isle La Motte Town Planning Committee**

Regular Meeting

5 September, 2023

6:00 PM

Town Office at Isle La motte School and via Zoom

**In Attendance:** Carmine Centralla, Neil Chaffee, Laura Miraldi, Steven Reeve, Michael Simanskas

1. **Call to order:** Meeting was called to order at 6:07 PM by Chair Carmine Centralla.

### **2. Administrative Work:**

- **Approve Minutes of 8/22/23 Meeting** – Steven Reeve motioned to approve the minutes, seconded by Michael Simanskas all in favor.
- **Approve Final Draft of Town Committee Policy document and Conflict of Interest Policy** – After review, all commission members present signed the two final draft documents. Carmine will hold the documents for the remaining member signatures with the documents to be formally adopted at our next meeting. Copies of the documents are available for Commission Member review on the ILMTPC site.

### **3. Planning:**

- **Review and discuss ILM Vision, Mission and Objectives Statement** - Carmine provided a sample Statement draft for review. The draft contained a Vision Statement and a Mission Statement as well as a list of possible Commission Objectives based on material submitted by Neil Chaffee. After review, discussion and some revision, Neil Chaffee motioned to approve the Vision and Mission Statements while tabling the list of Objectives to provide time for a review by the full Commission. The motion was seconded by Steven Reeve, all in favor. Copies of the documents are available for Commission Member review on the ILMTPC site.
- **Review and discuss potential ILM Community Survey Questions** - Carmine Centralla provided a draft survey and Michael Simanskas provided a list of possible additional questions. After review, discussion and some revision, a draft Survey was put together that Carmine will forward for review to Emily Klofft of the Northwest Regional Planning Commission. Carmine will download a copy of the draft Survey for Commission Member review on the ILMTPC site.

### **4. Next Steps:**

- **Other Business** – Neil Chaffee motioned that we table the review of the Municipal Planning Grant and add it as Item #4 on next month's agenda. Laura Miraldi seconded the motion, all in favor.

The next regular Commission Meeting will be on Tuesday, October 3rd at 6:00 PM at the ILM School building.

**The meeting was adjourned at 7:25 PM.**