

# Isle LaMotte Board of Auditors Meeting Minutes

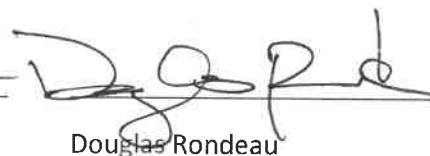
## Isle LaMotte Town Hall

September 12, 2017

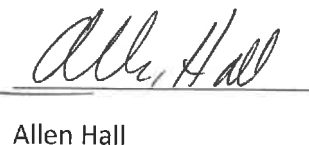
- Call meeting to order
  - Meeting call to order by Town Clerk Sarah Noble at 7:19 PM
- Adjustments to the agenda
  - Add Board of Auditors posting locations
    - Motion by Allen Hall and seconded by Doug Rondeau to adopt the Town Hall, Isle LaMotte Post Office, and kiosk at bridge for posting meeting notices. Motion passed.
- Organization of Board
  - Motion to nominate Sylvia Jensen as Chair of the Board by Allen Hall and seconded by Doug Rondeau. Motion passed
  - Motion to nominate Doug Rondeau as Secretary of the Board by Allen Hall and seconded by Sylvia Jensen. Motion passed.
- Open meeting policy adoption
  - Board discussion – motion to adopt by Allen Hall and seconded by Doug Rondeau. Motion passed.
- Discussion of state statues relevant to Town Auditors
  - Board discussion
- Review of VT Municipal Auditors Handbook
  - Board discussion
- Review auditing schedule for 2017 financial records
  - To be done at 04Nov2017 meeting, 8 AM
- Official email addresses for Auditors and communication protocol
  - Email addresses were given out with accompanying passwords
- Other business
- Adjournment – Motion to adjourn at 7:49 PM by Allen Hall and seconded by Doug Rondeau. Motion passed.



Sylvia Jensen



Douglas Rondeau



Allen Hall