

Town of Isle La Motte
Select Board Meeting
December 7, 2016
Town Hall/5:00 PM

DRAFT

Members present: Steve Stata, Rustam Spaulding & Selby Turner

Others present: Michele Murray-Select Board Clerk & Clerk/Treasurer, Debbie Spaulding-Lister Chair, Cathy Tudhope-Justice of the Peace, Paul Zera, Paul Hinman, Joyce Tuck & Jan Marinelli-Executive Director Lake Champlain Islands Economic Development Corp.

1. Additions to Agenda: no additions
2. Grand Isle Sheriff Department Visit: No Sheriff present

3. Lake Champlain Economic Development

Ms Marinelli had discussion; provided the board with the 2016 Annual Report and the Grand Isle County Natural Resource Conservation District-3 year strategic watershed plan. The plan provides a three year plan to align Grand Isle County's natural resource concerns with the Water Quality Management Plan for Northern Lake Champlain Direct Drainages' and Vermont's state water quality concerns. Grand Isle Meat Packaging had to pull out of Grand Isle due to not enough employees to support the business. Invites all to the Great Ice event in February.

4. Warrants for Payroll and Payables

Payroll dated 11/16/2016 in the amount of \$2,079.36 signed by Turner
Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payroll dated 11/30/2016 in the amount of \$256.09 signed by Turner
Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payroll dated 12/2/2016 in the amount of \$1,165.21 signed by Turner
Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payable dated 11/04/2016-12/07/2016 in the amount of \$1,542.50 (electronic funds transfers)
Spaulding made a motion to approve the payable, 2nd by Turner, all in favor.

Payable dated 11/16/2016 in the amount of \$305,829.18 signed by Turner
Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Note: \$298,949.00 payable to State of Vermont Treasurer Education tax)

Payable dated 12/01/2016 in the amount of \$15,000.00
Spaulding made a motion to approve, 2nd by Turner, all in favor.

Note: snowplowing contract

Payable dated 12/07/2016 in the amount of \$458,287.70

Spaulding made a motion to approve the payable, 2nd by Turner, all in favor.

Note: \$448,121.00 paid to Isle La Motte School

5. Recreation Department Director-Tent Rental Fee Increase-Update & Paving Basketball Court Paul Hinman had discussion; VLCT has suggested an amount of one million dollars naming the town as additionally insured for liability insurance coverage purchased by those that rent the town tent. This coverage should be a minimal cost to the renter for the temporary policy. The price for a non-resident to rent the tent will be \$400.00 per day of the actual event. Price for a resident will stay the same at \$75.00 per day of the actual event. Two model rental agreements will be reviewed by the board. Paul had discussion; Pike Industries is considering paving the basketball court and parking lot at the recreation field as a donation. The measurements have been sent to Pike Industries.

6. RFP for Reappraisal for the Town of Isle La Motte-Update Debbie Spaulding had discussion; Vermont Appraisal Company will welcome a lister to join them while they work. The town listers will assist when available. Additional Lister pay estimate of up to \$20,000 and up to \$4,000 estimate for supplies as needed as well as a new laptop and printer. These amounts will be budgeted for 2017. A letter from the Select Board will go to the State of Vermont Tax Department requesting an extension to complete the revaluation in 2018. Vermont Appraisal Company will meet with the listers by end of December and start the work in January of 2017. The cost for the appraisal will be \$89.00 per parcel with 554 or more parcels for a total of \$49,306.00.

Spaulding made a motion to approve the Vermont Appraisal Company's request for a request for proposal for the properties in Isle La Motte to be completed in 2018, 2nd by Turner, all in favor.

Affirmation on decision and signature will be at next regularly scheduled board meeting.

7. Minutes for November 2, 2016
Spaulding made a motion to approve minutes of November 2, 2016 of the regular Select Board meeting, 2nd by Turner, all in favor.

8. Cannon-Update: Lyle Andrews will come to a meeting with an update after budget working sessions are over. Lyle may take photographs of the cannon that is located at the Spaulding's.
9. Speed/Traffic: to review the commitment the town made related to "Safe Routes to School". To review how best to post appropriate speed limit(s) for School Street and/or area around school. To put forward recommendations in keeping with the "Safe Routes to School" commitment and school safety to the Select Board in the form of a proposed ordinance.

Stata had discussion; this is the charge/draft.

Spaulding made a motion to approve the wording of article #9 of our agenda, 2nd by Turner, all in favor.

Cathy Tudhope was present and agreed to form a committee.
Board agreed that, at this time the committee will just be dealing with School Street.
Cathy will look at the Safe Routes to School documentation that the town has.

10. Road Commissioner Report

a. Plowing Light House Point Road and Lockerby Lane

Turner had discussion; John Beaulac has agreed to plow Light House Point Road and Lockerby Lane for the same price as last year.

Turner had discussion; Tom LaBombard had discussion with Turner that, when John Yartz plows near Tom LaBombard's property there is a small berm created during plowing. Turner told LaBombard that, he is responsible for taking care of this himself.

Turner had discussion; two grants will be applied for in 2017. One will be for paving and one for a seawall fix on West Shore Road. Turner is looking into; is shimming and skimming allowed using grant monies. Shimming and skimming will cost less due to price per ton.

Joyce Tuck had discussion; the town paved/made the apron in front of the library. Joyce is requesting that, the town plow the apron.

Board agreed that, the town uses the apron for parking for the town hall when there is overflow and will pave the apron.

11. Resignation Letter-Deb Daly

The board received a resignation letter from Lister Deb Daly.

Spaulding made a motion to accept the resignation letter from Deb Daly, 2nd by Turner, all in favor.

12. Appointment of Lister

A letter of interest for the position of Lister was received from Mary LaBrecque

Spaulding made a motion to appoint Mary LaBrecque as Lister, 2nd by Turner, all in favor.

13. Delinquent Tax Collector-Abatement Discussion/Decision-Jensen Property

Mary LaBrecque had discussion; an extra parcel was accidentally created when Sylvia Jensen and Robert Jensen divided up the property. This extra parcel was up for tax sale at one point. This parcel actually does not actually exist and was only on the grand list for a very short amount of time.

Spaulding made a motion to correct the amount of \$1,000.28 under errors and omissions, 2nd by Turner, all in favor.

14. Delinquent Tax Collector-2017 Tax Sale-Discussion

Mary LaBrecque had discussion; there are approx., 8-10 properties ready for the process of tax sale.

Spaulding made a motion to authorize Mary LaBrecque to proceed with hiring attorney for the tax sales, 2nd by Turner, all in favor.

15. 2017 Humane Society of Chittenden County/Intake Agreement-Sign Document

Board agreed that we do not contract with Chittenden County but do contract with Franklin County Humane Society. The Clerk will contact Franklin County to request an intake agreement.

16. Certificate of Votes-General Election-Sign Document
Stata signed the Certificate

17. Delegation of Authority to Accept Service for the Purpose of Act 250 Application Notice-Sign Document
This document is to accept online permits.
Stata signed the document.

18. U.S. Census Bureau Survey
Stata will do the online survey.

19. Monthly Budget and Balance Sheet Discussion
Board reviewed both.

20. Treasurer Report: no report.

21. Generator-Update
Spaulding had discussion; the generator does turn over.

22. Act 64-Update: no meeting, no update.

23. Executive Session-Affirm Signature
There is no need for an executive session, only to affirm a signature.
Spaulding made a motion to affirm the signature, 2nd by Turner, all in favor.

24. Budget Working Session, after other business.

25. Other Business: no other business for this meeting.

Board had a working session on the municipal budget for 2017.

Spaulding made a motion to adjourn, 2nd by Turner, all in favor.

Respectfully submitted: Michele Murray-Select Board Clerk

Steve Stata_____

Rustam Spaulding_____

Selby Turner_____

Approved on_____