

Town of Isle La Motte
Select Board Meeting
March 1, 2017
Town Hall/5:00 PM

DRAFT

Members present: Steve Stata, Rustam Spaulding & Selby Turner

Others present: Michele Murray-Select Board Clerk & Clerk/Treasurer, Debbie Spaulding-Lister Chair, Cathy Tudhope-Justice of the Peace & Auditor, Paul Zera-Justice of the Peace, Mary LaBrecque-Delinquent Tax Collector & Lister, Peter Murray, John Yartz, Louise Koss-School Board Director & Lister, Sylvia Jensen-Auditor, Michael Daly-Auditor, Bill Howland

The meeting was called to order at 5:02 pm on March 1, 2017 by Chair Stata.

1. Additions to Agenda:

Items added to Other Business

Auditors

Louise Koss-Community Use of School

Chair removal from Town Meeting

Move Executive Session (#16) to, before Warrants for Payroll and Payables

16. Executive Session:

Spaulding made a motion to go into executive session, 2nd by Turner, all in favor.

Note: update on a legal issue

Out of Executive session.

2. Warrants for Payroll & Payables:

Payroll dated 2/10/2017 in the amount of \$3,681.40 signed by Turner

Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payroll dated 2/22/2017-2/24/2017 in the amount of \$2,315.04 signed by Turner

Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payable dated 2/10/2017-2/24/2017 in the amount of \$1,424.81

Spaulding made a motion to approve the payable, 2nd by Turner, all in favor.

Payable dated 2/15/2017 in the amount of \$4,712.47 signed by Stata

Spaulding made a motion to ratify, 2nd by Turner, all in favor.

Payable dated 3/1/2017 in the amount of \$20,664.06

Spaulding made a motion to approve the payable, 2nd by Turner, all in favor.

Recreation Department Tent Rental Agreement-Possible approve agreement document:
Board agreed to have Paul Hinman-Chair/Director of Recreation Department review the document before moving forward.

3. Minutes of February 1, 2017

Board had discussion; #7; the committee also discussed a yield sign at end of School Street and West Shore.

This sentence has been changed to read; there was a general discussion on a yield sign at end of School Street and West Shore.

Spaulding made a motion to approve the minutes of February 1, 2017 with the changes noted, 2nd by Turner, all in favor.

Spaulding made a motion to approve the Liquor Control Board meeting minutes of February 1, 2017, 2nd by Turner, all in favor.

4. Green Up Vermont-appointment/selection of coordinator-update:

Sylvia Jensen had discussion; Isle La Motte Community Organization is assuming the responsibility for the event with Terry Anderson and Tony Fowler as the coordinator. ILMCO will report back to the State of Vermont.

Turner had discussion; the Select Board gets the form from the State requesting from the Select Board who is appointed to Green Up. The form was given to Sylvia to fill out and return back to the Select Board, this form was not returned.

Spaulding made a motion to find the email with the form for Green Up Vermont naming ILMCO/Sylvia Jensen-President and have it signed for the record, 2nd by Turner, all in favor.

5. Speed/Traffic-update/possible decision:

Cathy Tudhope had discussion; the Grand Isle Sheriff was contacted, it was strongly suggested to have a traffic audit. The committee requests moving forward with the traffic audit. Paul Zera has joined the committee. Committee is looking at flashing lights. After the traffic study is done, the information will allow moving forward making decisions. The traffic study will begin soon.

6. Road Commissioner Report: Turner had discussion, due dates for grants have been moved (earlier than past years). Jim Smith has been notified however, Jim Smith will help with the grants from the road. Paving grant will be applied for and a seawall grant (structure grant).

Turner had discussion; a culvert near Shrine Road and Main Street near Woods road has not worked properly for a while now. The owner of the white house on Main and Shrine has offered a free culvert.

Cathy Tudhope had discussion; on West Shore Road (near Allen Hall's old camp) there is a 6" drop in the road that almost took the plow off her truck.

John Yartz suggests, possibly raising the area.

Sylvia Jensen had discussion; this seawall has been fixed three times now.

Turner had discussion; this seawall is not a big problem, the concrete is very old.

Vent Wells at Old Dump-update: no update.

7. Monthly Budget & Balance Sheet Discussion: the board reviewed the budget. The auditor budget is nearly 169%. Turner had discussion; are there any additional hours to be charged? Sylvia Jensen stated she has (4) four more hours to submit. The \$1,687.50 is all labor and includes nothing else. Stata suggests having this discussion again prior to an election.

Board reviewed the Balance Sheets.

8. Treasurer Report: no report from the Treasurer.

9. Certificate of Votes-ratify signature: Stata had discussion, back during the production of the audit it was discovered that Sylvia Jensen was entered twice for Auditor for the vote on March 1, 2016. Cathy Tudhope also won the election of Auditor. The error was corrected and the document was signed by Stata.

Spaulding made a motion for an affirmation of signature, 2nd by Turner, all in favor.

10. Generator-update: Spaulding had discussion; Terrance Tuck came once to look at the generator. The generator should be advertised for sale.

11. ACT 64-update: Spaulding had discussion; provided meeting information to the clerk. Meeting topics were; Vermont Subsurface Agricultural Tile Drainage Report, Building resilience in Vermont's watersheds, Vermont Clean Water Act, Municipal General Roads Permit, Tracking and Prioritizing Tactical Basin Plan Projects.

Spaulding had discussion; we will be sure the Town stays in compliance with things.

12. Cannon-update: still in discussion on where to put the cannon when done with the restoration.

13. Review Warning to Ensure Accuracy: Stata had discussion; in 2016 the voters voted to use a surplus of \$23,393.00 to reduce taxes.

14. Executive Session was discussed at beginning.

15. Other Business:

Chairs for town meeting, 60 chairs will need to be returned to the Mason's after town meeting. Board members will deliver the chairs to the Mason's building.

Sylvia Jensen had discussion; the 6th grade class has asked to sell baked goods at the town meeting. ILMCO has provided food and coffee for the last several years, free of charge. A fee is being asked for by the bake sale where the community organization does not charge. Cannot remember a time when anything was allowed for sale at town meeting.

Michele had discussion; the town clerk is in charge of the town meeting. The clerk has no issue with the 6th graders selling baked goods or ILMCO having hotdogs and coffee.

Auditors; Mike Daly had discussion; not able to make it to the town meeting. This year there is going to be a report that has information that needs to be corrected. This is my official last time as Auditor. Three reports did not make it into the town report. Cathy Tudhope and Sylvia Jensen states that the highway fund report remains the same as is the town report. Daly had discussion; this year a lot of time was spent on the audit due to supporting/training two new auditors. Mike encouraged a comprehensive report that will be shared tonight by Sylvia and Cathy.

Stata had discussion; thanked Mike Daly for his years of service and would encourage any elected official to attend the appropriate training courses that the State provides. Stata has never heard of two separate reports and this is a concern to the public and to the Select Board.

Michele had discussion on her perception of how the audit was handled.

Louise Koss had discussion; second report recommendations, what accounting standards were used? Stata had discussion; the accounting standards are municipal accounting standards.

Cathy Tudhope had discussion on her perception of how the audit was handled.

Mary LaBrecque had discussion; bank reconciliation is done by me.

Stata had discussion; not sure why any of this discussion is taking place at this Select Board meeting. The audit is between the Treasurer and the Auditors. The Select Board is not going to control the treasurer's office any more than they are going to control the auditor's board.

Turner had discussion on his perception of weeks of emotional distress in the office during the audit process.

Mary LaBrecque had discussion; working in pharmaceuticals dealing with audits, in the real world there would not be two separate auditor reports.

Sylvia Jensen had discussion on her perception of how the audit was handled.

Community Use of School: Louise Koss had discussion; provided the board with a calendar of 2016 on groups who used the school. Zumba uses the school more than any other group. We are able to use the school as community use to offset monies sent in for education of \$2.00 vs \$1.50 for every dollar spent. \$14,500 amount that the town appropriates is used to transfer the burden over the tax base. The \$14,500 is for use of the school building only and no services incurred from this building use.

Stata had discussion; if the town is paying for the use of the school then only town groups should use the school.

Sylvia Jensen had discussion; Zumba music is too loud for others at the school at the same time.

Cathy Tudhope had discussion; oven use.

Spaulding made a motion to adjourn, 2nd by Turner, all in favor.

Respectfully submitted: Michele Murray-Select Board Clerk

Steve Stata_____

Rustam Spaulding_____

Selby Turner_____

Approved on_____

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