

Town of Isle La Motte
Select Board Meeting
September 6, 2017
Town Hall/ 5:00 PM

AGENDA DRAFT

Member present: Selby Turner, Steven Stata & Rusty Spaulding.

Others present: Paul Zera, Betty Lockerby, Debbie Spaulding, John Yartz, Peter Brzozowy, Mary Labrecque, Sarah Noble, Joyce Tuck, Kim Littlefield, Sylvia Jensen.

Meeting called to order at 5:00 PM by chair, Steve Stata.

1. Additions to Agenda
 - #12 moved up.
 - Peter Brzozowy- Became Vermont resident in August 2, 2016. Stated that previously being a non-resident he was not notified filing a homestead declaration was necessary until he received his tax bill in July 2017. He then filed his late homestead declaration online assuming he would get little to no reduction in taxes--instructions stated if you were not a VT resident for the entire calendar year of 2016 stop here-- He later received a revised tax bill with the 8% penalty enforced by the town added of \$360 plus. He did not receive the homestead to offset the amount accrued by filing homestead late.

Motion by Spaulding stating-- In the case where taxpayer is not aware of the penalty or have the ability to file a homestead because they had previously paid taxes in a different jurisdiction and/or the taxpayer does not benefit from homestead rebate--This penalty can be waived. **2nd by Turner, all in favor.**

Noble to remove penalty--Documented.

2. Discussion/decision to purchase miscellaneous office/ town hall items
3. Executive Session-None
4. Minutes of August 2nd 2017 & August 29th 2017
 - **Motion by Spaulding to approve August 2nd Selectboard minutes, 2nd by Turner-- All in favor.**
 - **Motion by Spaulding to approve August 29th Special Selectboard meeting minutes, 2nd by Turner--All in favor.**
5. Warrants for payroll & payables
 - Payroll
 - **Motion by Spaulding to ratify Stata's signature on 8/9/17 payroll in the amount of \$2047.27, 2nd by Turner--All in favor.**

- **Motion by Spaulding to ratify Turner's signature on 8/19/17 payroll in the amount of \$2208.59, 2nd by Turner--All in favor.**
 - **Motion by Spaulding to ratify Turner's signature on 8/24/17 payroll in the amount of \$515.81, 2nd by Turner--All in favor.**
 - **Motion by Spaulding to approve 9/5/17 payroll in the amount of \$2407.29, 2nd by Turner--All in favor.**
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- **Motion by Spaulding to approve 8/3/17-9/6/17 EFT in the amount of \$1276.21, 2nd by Turner--All in favor.**
 - **Motion by Spaulding to ratify Turner's signature on 8/24/2017 in the amount of \$68.80, 2nd by Turner--All in favor.**
 - **Motion by Spaulding to approve 8/3/17-9/6/17 in the amount of \$8021.34, 2nd by Turner--All in favor.**
 - **Motion by Spaulding to approve 8/16/17 in the amount of \$4226.92, 2nd by Turner--All in favor. Payable approved with Vendor(PHINMAN) removed.**
 - **Motion by Spaulding to approve 8/25/17-8/29/17 in the amount of \$951.38, 2nd by Turner--All in favor. Payable approved with vendor(VTTENT) added.**
6. Copier price list
- Copies changed from \$.05 to \$.10 per page & personal copies increased to \$.20 per page.
 - **Motion by spaulding to approve copier price list changes on 9/6/17, 2nd by Turner--All in favor.**
 - **Make changes public.**
7. Monthly budget & balance sheet- Discussion
- Howland submitted informational documentation on town savings during interim period.
 - Turner- Engineering expenses are included in paving grant category-- Discuss line item categories in December.
8. Discussion/decision to purchase miscellaneous office/Town Hall items.
- Noble requests authority to purchase mundane items without Select Board consent. (Example: toilet seat, vacuum.)
 - **Motion by Spaulding to approve \$100 expenditure cap for town office items needed by Noble, 2nd by Turner--All in favor.**
9. Road commissioner's report
- Weather permitting Pike will begin paving 9/8/17.
 - Noble to advertise on town website.
Turner
 - Understood town was required to go through permitting process for town sea wall, found the town may not need to have gone through permitting at all. Engineer to continue to work with town and discuss payment.

- Turner addressed tree in town right of way issue between old Terry Lodge & Daly's home. Homeowner took one tree down himself, Turner to work with tree removal company to take other down.
- Hood property- Tree dying or going into early fall, but no rot in bottom of tree. Tree looks to be no immediate damage. Homeowner to consider removing tree oneself, town will keep eye on it in the meantime.
- John Yartz did second half of mowing contract.

10. speed/traffic sign update

Sarah Noble

- Sign orders done by Cathy Tudhope received-- Turner to contact Joel English to help place signs (Date to be determined.)

9. Discussion of external audit engagement

Sarah Noble

- Julie Laplume(Former employee for Angolano.) Now with RHR & Smith-Opened branch in VT, called to offer estimate for services. Stata to respond to Julie Laplume.

10. Vent wells at old dump-Update

- Sealed 9/5/17 by Spaulding and Josh Berg.
- Tom Vickery questioned the meaning of 'Flush' on property near vent wells--To check with engineer.
- Vent wells to be removed from agenda.

11. Reappraisal- Update

Debbie Spaulding

- Reappraisal to continue. Nothing new to report. Listers will be meeting with appraisers more often in upcoming months.

12. Discussion/decision on proxy for homeowners association meeting

- **Motion Spaulding by to approve moving proxy vote to Jane Zera, 2nd by Turner-- All in favor.**

13. Discussion/decision of benefits related to town clerk

Sarah Noble

- Continue to have same benefits as previous Town Clerks- Town contributes 4% to VMERS & Noble contributes 2.5%. Continue to accept monies allocated to help offset health insurance costs--\$3800/Year Split between each payroll.
- **Motion by Spaulding to continue with benefits, 2nd by Turner--All in favor.**

14. Other business

- Front Porch Forum is no charging \$8/month for advertising from town, Paul Hinman asked if town would be interested in paying for town/rec department advertising. Select Board not interested at this time.
- Dave Tiedgen will continue to be E911 coordinator.
- Paul Carson would like a hidden drive sign on New Road property. Select board welcomes Carson to place sign himself.
- Cannon report- ready to make presentation with final numbers. Item will be placed on next month's agenda to report.

- Sylvia Jensen- Questioned why compensation for the records request was not approved in payrolls. Select board reiterated last months response that when the records request was received, the board made the decision not to pay until reimbursement was made by Koss--Which has not occurred. Request from Koss for information was given to her 9/6/17. Select board stands by decision not to approve Jensen's request for payment.

Motion by Spaulding to adjourn meeting at 6:20 PM, 2nd by Turner--All in favor.

Respectfully submitted,

Sarah Noble
Select Board Clerk

Select board approved

Steve State

Rusty Spaulding

Selby Turner
